

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 10<sup>th</sup> January 2023 at Barnwell Village Hall at 7.30pm

**Present:** Councillors J Clarke (Chair), G Hopkinson (Vice Chair),  
S Moffat, M Healey, T Bird, T Wright

**In attendance:** Mrs N Phillips (Clerk)

	<b>Cllr Hopkinson, as Vice Chair, to chair the meeting in the absence of Cllr Clarke</b>																														
<b>227.311</b>	<b>To receive and approve apologies for absence</b> Cllrs J Clarke and T Bird will be late arriving. Ward Cllr G Shacklock unable to attend																														
<b>227.312</b>	<b>Public participation session</b> None																														
<b>227.313</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None																														
<b>227.314</b>	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 8<sup>th</sup> November 2022</b> <b>Resolved:</b> That the Vice Chair sign the Minutes as a true record of the meeting.																														
<b>227.315</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None																														
<b>227.316</b>	<b>To receive a report from North Northamptonshire Councillors</b> No report																														
<b>227.317</b>	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved - signed as correct by the Vice Chair. Cashbook balance of £6736.14 at December 31 <sup>st</sup> 2022																														
<b>227.318</b>	<b>To examine and approve the Bank Statements</b> <b>Resolved:</b> Bank balance standing at £7341.28 at December 29th 2022 - signed as correct by the Vice Chair																														
<b>227.319</b>	<b>To approve and authorise payment of the following invoices</b> <table border="1" data-bbox="300 1653 1481 1854"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100186</td> <td>N A Phillips</td> <td>November Expenses</td> <td>£23.07</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100189</td> <td>NCALC</td> <td>Backdated VAT</td> <td>£39.40</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100186</td> <td>N A Phillips</td> <td>December Expenses</td> <td>£28.99</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100187</td> <td>N A Phillips</td> <td>January Salary</td> <td>£256.84</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100188</td> <td>N A Phillips</td> <td>February Salary</td> <td>£256.84</td> <td>LGA 1972 s 112</td> </tr> </tbody> </table> <b>Resolved:</b> all payments authorised. Cheques signed by Cllrs Clarke and Moffat.	Cheque	Payee	Item	Amount	Power to Pay	100186	N A Phillips	November Expenses	£23.07	LGA 1972 s 111	100189	NCALC	Backdated VAT	£39.40	LGA 1972 s 111	100186	N A Phillips	December Expenses	£28.99	LGA 1972 s 111	100187	N A Phillips	January Salary	£256.84	LGA 1972 s 112	100188	N A Phillips	February Salary	£256.84	LGA 1972 s 112
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<b>227.320</b>	<b>To note the Clerk's annual appraisal on 05.12.2022</b> Appraisal carried out by Cllr Clarke <b>Resolved:</b> To follow up on issues raised as necessary																														
	<b>Cllrs Clarke and Bird entered meeting at approximately 7.40pm</b>																														

227.321	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b></p> <p>NE/22/01456/FUL: Installation of solar panels and conversion of existing ancillary building as substation within the Lilford Hall estate, at Lilford Hall, Lilford PE8 5SG</p> <p><b>Resolved:</b> No objections, but a request that screening be planted where solar panels will be visible from surrounding countryside or nearby properties – Clerk to inform NNC</p> <p>NE/22/01151/FUL: Amendment to land east of Halden's Parkway Warehousing application</p> <p><b>Resolved:</b> due to complexity, and volume of documents involved it is hard to work out exactly what these amendments are – Clerk to contact the Planning Officer to seek clarification. Cllr Clarke to ask the same from STAUNCH.</p>
227.322	<p><b>To note planning decisions made by ENC</b></p> <p>NE/22/01222/LBC: Proposed internal and external alterations as per Section 2 of the Heritage Statement at Lilford Hall Lilford Peterborough PE8 5SG - permitted</p>
227.323	<p><b>To receive an update to work to the benches and noticeboards</b></p> <p>Donor of money to refurbish the Achurch benches approached to supply wording for plaques to fix to benches.</p> <p><b>Resolved:</b> Work to progress on Achurch benches when the weather improves</p>
227.324	<p><b>To receive an update on the Achurch and Wigsthorpe phone boxes</b></p> <p>Further discussion and consultation needed to decide future use of the Wigsthorpe box. Planning for fundraising for Achurch defibrillator ongoing.</p> <p><b>Resolved:</b> Cllr Healey to continue to liaise with Wigsthorpe residents, with Cllr Hopkinson doing the same at Achurch.</p>
227.325	<p><b>To receive a progress report on remedial work to the Achurch Wellhead</b></p> <p>Work scheduled to commence on February 13<sup>th</sup> 2023.</p> <p><b>Resolved:</b> No action needed at present.</p>
227.326	<p><b>To receive an update on the Achurch Dew Pond and to resolve what action if any to be taken</b></p> <p>Still waiting for survey by the Land Agent. Cllrs Clarke and Hopkinson happy to meet with Agent.</p> <p><b>Resolved:</b> Clerk to approach Land Agent and suggest a site meeting</p>
227.327	<p><b>To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken.</b></p> <p>Query as to whether handrail on raised causeway will be painted, sundry potholes need filling, missing drainage cover on Nene Way footpath through St John's churchyard missing, also surface breaking up in some areas.</p> <p><b>Resolved:</b> Cllr Healey to report potholes to StreetDoctor. Clerk to email County Highways to query painting of handrail, Clerk to email Churchwardens re Nene Way through the churchyard.</p>
227.328	<p><b>To receive an update on the request for traffic calming measures at Achurch and Thorpe</b></p> <p>Quote of £1000 per set of gates received for installation, current pricelist obtained from one supplier. Unable to proceed further until measurements are received.</p>

	<b>Resolved:</b> Clerk to liaise with County Highways and submit PFCC grant application after obtaining all quotes. Cllr Bird to provide Thorpe measurements with Cllr Hopkinson providing Achurch measurements, consultation with residents to be carried out.
227.329	<b>To receive feedback from Cllr Healey as Police Liaison representative</b> <b>Resolved:</b> Report circulated prior to meeting – no other action needed
227.330	<b>To receive an update from Cllr J Clarke on discussions around obtaining AONB status for the Nene Valley</b> Discussions ongoing with involvement from other agencies strengthening the case. <b>Resolved:</b> Cllr Clarke to continue to represent LWTA PC at these discussions
227.331	<b>To discuss plans for marking the coronation of HRH King Charles III in May 2023</b> <b>Resolved:</b> To provide some grant money (amount to be decided), if applied for, to organisers of community wide events in the four villages.
227.332	<b>To resolve to response to the North Northamptonshire changes to ward boundaries consultation</b> <b>Resolved:</b> Clerk to submit respond as follows: This Parish Council feels that due to the lack of information on population sizes and suggested land area it is unable to make comment at this stage of the consultation.
227.333	<b>To resolve to adopt the model Councillor/Officer protocol</b> <b>Resolved:</b> Protocol adopted
227.334	<b>Correspondence:</b> CPRE newsletters – available for any Cllr who wishes to read them Complaints of dog fouling from Wigsthorpe residents – signage already provided by Dog Warden – Cllr Healey to print off and put up an additional sign STAUNCH information - distributed Further letters from Barclays requesting information already provided – Clerk to phone bank to check that information, send back by special delivery, has been received. <b>Resolved:</b> To continue to circulate most items via Friday email
227.335	<b>To confirm the date of the next meeting as 14<sup>th</sup> March 2023</b> <b>Resolved:</b> Date confirmed.
227.336	<b>To close the meeting</b> The meeting closed at 20.22pm.

Signed:

Dated: