

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 14<sup>th</sup> March 2023 at Barnwell Village Hall at 7.30pm

**Present:** Councillors J Clarke (Chair), S Moffat and T Bird

**In attendance:**

228.337	<b>To receive and approve apologies for absence</b> Clerk – Covid, G Hopkinson (Vice Chair), Unitary Cllr G Shacklock																																								
228.338	<b>Public participation session</b> None																																								
228.339	<b>To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda.</b> None																																								
228.340	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 10<sup>th</sup> January 2023</b> <b>Resolved:</b> That the Chair sign the Minutes as a true record of the meeting																																								
228.341	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None																																								
228.342	<b>To receive a report from North Northamptonshire Councillors</b> No report																																								
228.343	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved - signed as correct by the Chair. Cashbook balance of £ 6699.14 at February 28 <sup>th</sup> 2023																																								
228.344	<b>To examine and approve the Bank Statements</b> <b>Resolved:</b> Bank balance standing at £6732.11 – 63p discrepancy at February 28 <sup>th</sup> 2023- signed by the Chair																																								
228.345	<b>To resolve to make a grant to Oundle 1<sup>st</sup> Responders to be used to maintain the Thorpe defibrillator</b> <b>Resolved:</b> Grant of £50 to be made																																								
228.346	<b>To resolve to make a grant to St John’s Parochial Church Council to be used to maintain the public footpath through the churchyard</b> <b>Resolved:</b> Grant of £75 to be made																																								
228.347	<b>To resolve grant money available to celebrate the Coronation of King Charles III</b> <b>Resolved:</b> Grant of £75 to be made per village.																																								
228.348	<b>To approve and authorise payment of the following invoices</b> <table border="1" data-bbox="300 1787 1481 2085"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>DD2</td> <td>HMRC</td> <td>Clerk's Tax (December)</td> <td>£3.40</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100190</td> <td>N A Phillips</td> <td>January expenses</td> <td>£19.82</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100190</td> <td>N A Phillips</td> <td>February expenses</td> <td>£13.78</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>DD3</td> <td>HMRC</td> <td>Clerk's Tax (January)</td> <td>£3.40</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100192</td> <td>Achurch PC</td> <td>Contribution to footpath maintenance</td> <td>£ 75.00</td> <td>H’ways 1980 s43</td> </tr> <tr> <td>100190</td> <td>N A Phillips</td> <td>Contribution to virus protection</td> <td>£15.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100193</td> <td>Oundle 1st Responders</td> <td>Thorpe defib grant</td> <td>£ 50.00</td> <td>PHA 1936 s234</td> </tr> </tbody> </table>	Cheque	Payee	Item	Amount	Power to Pay	DD2	HMRC	Clerk's Tax (December)	£3.40	LGA 1972 s 112	100190	N A Phillips	January expenses	£19.82	LGA 1972 s 111	100190	N A Phillips	February expenses	£13.78	LGA 1972 s 111	DD3	HMRC	Clerk's Tax (January)	£3.40	LGA 1972 s 112	100192	Achurch PC	Contribution to footpath maintenance	£ 75.00	H’ways 1980 s43	100190	N A Phillips	Contribution to virus protection	£15.00	LGA 1972 s 111	100193	Oundle 1st Responders	Thorpe defib grant	£ 50.00	PHA 1936 s234
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	DD4	HMRC	Clerk's Tax (February)	£3.40	LGA 1972 s 112
	100191	N A Phillips	March salary (tax deducted)	£256.84	LGA 1972 s 112
	100194	TBC	Coronation Grant (Lilford)	£ 75.00	LGA 1972 s 145
	100194	TBC	Coronation Grant (Wigsthorpe)	£ 75.00	LGA 1972 s 145
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	100194	N A Phillips	April salary (tax deducted)	£253.44	LGA 1972 s 112
	DD1	HMRC	Clerk's Tax (March)	£3.40	LGA 1972 s 112
	<b>Resolved:</b> all payments authorised. Cheques signed by Cllrs Clarke and Moffat.				
<b>228.349</b>	<b>To note the findings of the half yearly internal finance checks</b>				
	<b>Resolved:</b> To be carried out at the next meeting				
<b>228.350</b>	<b>To note the budget review and to make any adjustments necessary</b>				
	<b>Resolved:</b> Funds moved from budget headings (1) and (7) to cover the shortfall in (2) (3) and (15)				
<b>228.351</b>	<b>To note submission of the VAT claim for the period 01.03.2022 – 28.02.2023</b>				
	<b>Resolved:</b> VAT submission noted				
<b>228.352</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b>				
	NE/23/00097/TPO: Felling of T1 Lime tree due to disease Ganoderma within the tree, thereby ensuring the safety of public, nearby property and adjacent Lime tree at Lilford Park Lilford Hall Lilford.				
	<b>Resolved:</b> No objections or comments				
	NE/22/01456/FUL: Installation of solar panels and conversion of existing ancillary building as substation within the Lilford Hall Estate, Lilford Hall Lilford (Amendment to plan) Peterborough PE8 5SG				
	<b>Resolved:</b> No additional objections or comments,				
	NE/22/01151/FUL: Amendment to land east of Halden's Parkway Warehousing application				
	<b>Resolved:</b> No additional objections or comments				
<b>228.353</b>	<b>To note planning decisions made by ENC</b>				
	None received				
<b>228.354</b>	<b>To receive an update to work to the benches and noticeboards</b>				
	<b>Resolved:</b> Work to progress on Achurch benches when the weather improves				
<b>228.355</b>	<b>To receive an update on the Achurch and Wigsthorpe phone boxes</b>				
	None				
<b>228.356</b>	<b>To receive a progress report on remedial work to the Achurch Wellhead</b>				
	Work delayed due to additional work being identified and LBC required for this. Cllr Clarke noted the quality of the work that has been undertaken				
	<b>Resolved:</b> No action needed at present.				
<b>228.357</b>	<b>To receive an update on the Achurch Dew Pond and to resolve what action if any to be taken</b>				
	<b>Resolved:</b> Cllrs Clarke and Hopkinson to attend a site meeting with Land Agent				
<b>228.358</b>	<b>To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken.</b>				

	<p>Correspondence received from St John's explaining that work to footpath will not take place until planned building work is completed. Drain cover repaired. No response to emails to County asking if raised causeway hand railings are to be repainted</p> <p><b>Resolved:</b> No action</p>
228.359	<p><b>To receive an update on the request for traffic calming measures at Achurch and Thorpe</b></p> <p>Additional quote for installation received, Clerk still waiting for Achurch measurements</p> <p><b>Resolved:</b> Clerk to submit an application for £5000 from Police Commissionaires fund at the earliest opportunity</p>
228.360	<p><b>To receive feedback from Cllr Healey as Police Liaison representative</b></p> <p><b>Resolved:</b> Nothing received</p>
228.361	<p><b>To receive an update from Cllr J Clarke on discussions around obtaining AONB status for the Nene Valley</b></p> <p><b>Resolved:</b> Cllr Clarke to continue to represent LWTA PC at these discussions</p>
228.362	<p><b>To receive an update on plans for marking the coronation of HRH King Charles III in May 2023</b></p> <p>Request for grant money received from Thorpe residents</p> <p><b>Resolved:</b> To grant £75 per village for events to mark the coronation</p>
228.363	<p><b>To discuss whether a Parish Emergency Plan should be developed</b></p> <p><b>Resolved:</b> No plan required at this time</p>
228.364	<p><b>To approve and adopt the Scheme of Delegation</b></p> <p><b>Resolved:</b> Scheme of Delegation adopted</p>
228.365	<p><b>To approve and adopt the Social Media Policy</b></p> <p><b>Resolved:</b> Social Media Policy adopted</p>
228.366	<p><b>To approve the Website Accessibility Statement</b></p> <p><b>Resolved:</b> Website Accessibility Statement adopted</p>
228.367	<p><b>To note feedback from the Clerk on the recent community health &amp; wellbeing event for councillors</b></p> <p><b>Resolved:</b> No feedback due to Clerk's absence</p>
228.368	<p><b>To note feedback from the NNC Planning Review update</b></p> <p><b>Resolved:</b> Copy of slides circulated before the meeting – changes to triggers for having an application put before the full planning committee. Feedback noted</p>
228.369	<p><b>To acknowledge receipt of the Thorpe Cricket Club clock, and to decide what to do with it</b></p> <p><b>Resolved:</b> Receipt of clock noted – decision to it's future to be decided</p>
228.370	<p><b>Correspondence:</b></p> <p>STAUNCH information - distributed</p> <p>Further letter from Barclays requesting information – dealt with by the Clerk</p> <p>East Northants Local Plan Part 2 Proposed Modifications consultation</p> <p>DSA Flood report – Clerk to arrange meeting</p> <p><b>Resolved:</b> To continue to circulate most items via Friday email</p>
228.371	<p><b>To confirm the date, time, and venue of the Annual Parish Meeting meeting</b></p> <p><b>Resolved:</b> 7.30pm Tuesday May 9<sup>th</sup> at Barnwell Village Hall followed immediately by the Annual Parish Council meeting</p>

228.372	<b>To confirm the date of the Annual Parish Council meeting as 9<sup>th</sup> May 2023</b> <b>Resolved:</b> Date confirmed.
228.373	<b>To close the meeting</b> The meeting closed at 20.00

**Signed:**

**Dated:**