

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11th July 2023 at Barnwell Village Hall at 7.30pm

Present: Councillors G Hopkinson (Chair),

In attendance: Mrs N Phillips (Clerk), Ward Cllr G Shacklock, K Simons

230.417	To receive and approve apologies for absence Cllrs J Clarke, S Moffat, M Healey, T Bird, T Wright, Ward Cllrs W + D Brackenbury					
230.418	Public participation session K Simons (Items 433 + 434) update on fly tipping issues, and Police Liaison representation. Clerk to contact local police to see if an officer can attend a future meeting to discuss local crime figures.					
230.419	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Hopkinson (Item 426)					
230.420	To receive and approve for signature the minutes of the meeting held on Tuesday 9th May 2023 Resolved: Deferred as meeting inquorate					
230.421	To note any matters arising from the minutes not included on this agenda for report only None					
230.422	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Deferred as meeting inquorate					
230.423	To examine and approve the Bank Statements Resolved: Deferred as meeting inquorate					
230.424	To approve and authorise payment of the following invoices					
	Payment	Payee	Item	Amount	VAT	Power to Pay
	DD1	HMRC	Clerk's June Tax	£40.80	£0.00	LGA 1972 s 112
	100204	N A Phillips	May Expenses	£33.98	£0.00	LGA 1972 s 111
	DD2	ICO	Data Controller Registration	£35.00	£0.00	LGA 1972 s 111
	100205	N A Phillips	July Salary	£TBC	£0.00	LGA 1972 s 112
	DD3	HMRC	Clerk's July Tax	£TBC	£0.00	LGA 1972 s 112
	100204	N A Phillips	June Expenses	£11.01	£0.00	LGA 1972 s 111
	100204	N A Phillips	Microsoft office 365 25%	£19.99	£TBC	LGA 1972 s 111
	100206	N A Phillips	August Salary	£TBC	£0.00	LGA 1972 s 112
	DD3	HMRC	Clerk's August Tax	£TBC	£0.00	LGA 1972 s 112
	Resolved: payments by Direct Debit pre-authorised – all other payments deferred as meeting inquorate – no signatory present to sign cheques.					
230.425	To review the budget for 2023 – 2024 and make any necessary adjustments Resolved: Deferred as meeting inquorate					
230.426	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. Resolved: NE/23/00497/FUL: Addition of new two storey side extension in place of					

	existing garage at 14 Main Street Achurch – no objections as meeting inquorate – Cllrs to be reminded that they can, if they so wish, make representation to the Planning Authority as members of the public.
230.427	To note planning decisions made by NNC NE/22/01456/FUL - Lilford Hall PE8 5SG Installation of solar panels and conversion of existing ancillary building as substation within the Lilford Hall Estate - permitted
230.428	To resolve whether to replace or refurbish the Achurch benches Resolved: using clause 4.1 + 4.5 of the Financial Regulations the Chair and the Clerk agreed to purchase two benches to replace the ones suffering from rot using the donation made in memory of J Wagstaff, and PC funds. The existing memorial plaques to be saved and placed on the new benches.
230.429	To receive an update on the future use of the Achurch and Wigsthorpe phone boxes Resolved: No information available - deferred as meeting inquorate
230.430	To discuss and resolve what work is needed to the Wigsthorpe noticeboard Resolved: using clause 4.1 + 4.5 of the Financial Regulations the Chair and the Clerk agreed to accept a quote of £380, from Colson & Loaring Ltd, to replace the rotting posts, with K Simons to repaint as previously agreed. K Simons will also sand and re-oil the nearby bench.
230.431	To receive a report on remedial work to the Achurch Wellhead Resolved: All work carried out – all looking good
230.432	To receive a report on progress on remedial work to the Achurch Dew Pond. Resolved: G Hopkinson in contact with the landowners and will proceed with this now that the Well Head is completed.
230.433	To receive feedback from K Simons as Police Liaison representative Resolved: see item 418
230.434	To note the issue of flytipping in the area Resolved: see item 418
230.435	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: No action necessary re fencing on Lilford Rd as County Highways matter. State of footpath on Wadenhoe side of the River Nene - deferred as meeting inquorate and insufficient information available
230.436	To receive an update on the installation of the traffic calming measures at Thorpe Resolved: Funding in place, location identified for both Thorpe and Achurch, adjacent landowner consulted, license from NNC obtained. Clerk to obtain firm quote for installation and place order – width of gates to be decided when full installation costs known – once final consultation with residents has been completed
230.437	To receive an update on concerns re sewage discharge and to resolve what action if any to be taken Resolved: Anglian Water has advised that some discharge does and will take place when conditions dictate.
230.438	To review the Financial Risk Assessment Resolved: - deferred as meeting inquorate
230.439	To approve and adopt the Website Management Policy Resolved: - deferred as meeting inquorate

230.440	To approve and adopt the Small Grants Policy Resolved: - deferred as meeting inquorate
230.441	To respond to the Local Government Boundary Review Resolved: - deferred as meeting inquorate
230.442	Correspondence: Summer activities poster from NNC Resolved: Posters to go on noticeboards
230.443	To confirm the date of the next meeting as 12th September 2023 Resolved: Date confirmed but an extraordinary meeting to be held as soon as possible (suggested date of 31.07.2023) to transact business that cannot be postponed until 12.09.2023 – Clerk to arrange.
230.444	To close the meeting The meeting closed at 8.04 pm.

Signed:

Dated: