

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 9th July 2024 at Barnwell Village Hall at 7.30pm

Present: Councillors T Bird, T Wright, M Healey

In attendance: Mrs N Phillips (Clerk)

237.634	To receive and approve apologies for absence Cllrs G Hopkinson, J Clarke, S Moffat																																																												
	In the absence of both the Chair and the Vice Chair Cllr T Bird acted as Chair for the meeting																																																												
237.635	Public participation session None																																																												
237.636	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None																																																												
237.637	To receive and approve for signature the minutes of the meeting held on Tuesday 14th May 2024 Resolved: That the Chair sign the Minutes as a true record of the meeting.																																																												
237.638	To note any matters arising from the minutes not included on this agenda for report only No progress on Thorpe flood survey – Clerk to continue to work on this.																																																												
237.639	To receive and approve the revised Financial Regulations Resolved: Approved																																																												
237.640	To note the result of the bi-monthly Cllr Internal Control checks Resolved: Carried out by Cllr Healey																																																												
237.641	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Balance of Accounts/Bank Reconciliation approved, to be signed as correct by the Chair.																																																												
237.642	To examine and approve the Bank Statements Resolved: Bank balance standing at £9288.57 at June 29 th 2024, to be signed as correct by the Chair																																																												
237.643	To approve and authorise payment of the following invoices <table border="1" data-bbox="284 1621 1481 1908"> <thead> <tr> <th>Payment</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>VAT</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100227</td> <td>N A Phillips</td> <td>May expenses</td> <td>£35.38</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>BAC 4</td> <td>Glasdon</td> <td>Achurch village gates</td> <td>£2914.16</td> <td>£485.70</td> <td>LG&RA 1997 s 30</td> </tr> <tr> <td>DD2</td> <td>ICO</td> <td>Data Controller Registration</td> <td>£35.00</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100228</td> <td>N A Phillips</td> <td>July Salary</td> <td>£229.33</td> <td>£0.00</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>DD1</td> <td>HMRC</td> <td>July Tax</td> <td>£57.40</td> <td>£0.00</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100229</td> <td>N A Phillips</td> <td>August Salary</td> <td>£229.33</td> <td>£0.00</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>DD2</td> <td>HMRC</td> <td>August Tax</td> <td>£57.40</td> <td>£0.00</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100227</td> <td>N A Phillips</td> <td>June expenses</td> <td>£12.77</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100227</td> <td>N A Phillips</td> <td>25% contribution of Microsoft Office 365</td> <td>£19.99</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> </tbody> </table> Resolved: all payments authorised. Cheques signed by Cllr Bird and the Clerk.	Payment	Payee	Item	Amount	VAT	Power to Pay	100227	N A Phillips	May expenses	£35.38	£0.00	LGA 1972 s 111	BAC 4	Glasdon	Achurch village gates	£2914.16	£485.70	LG&RA 1997 s 30	DD2	ICO	Data Controller Registration	£35.00	£0.00	LGA 1972 s 111	100228	N A Phillips	July Salary	£229.33	£0.00	LGA 1972 s 112	DD1	HMRC	July Tax	£57.40	£0.00	LGA 1972 s 112	100229	N A Phillips	August Salary	£229.33	£0.00	LGA 1972 s 112	DD2	HMRC	August Tax	£57.40	£0.00	LGA 1972 s 112	100227	N A Phillips	June expenses	£12.77	£0.00	LGA 1972 s 111	100227	N A Phillips	25% contribution of Microsoft Office 365	£19.99	£0.00	LGA 1972 s 111
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237.644	To note hours worked by the Clerk Resolved: 9.5 excess hours worked to date (includes 7 carried over from last year) – to carry forward and review in September																																																												

237.645	To confirm receipt of a Barclays Business Debit Card Resolved: Confirmed
237.646	To note the result of the bi-monthly budget review and to apply budget v2 Resolved: Budget v2 approved
237.647	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. None received
237.648	To note LWTA PCs response to applications received between meetings None received
237.649	To note planning decisions made by NNC None received
237.650	To note any remedial work carried out as a result of the assets inspection and to resolve what further action to be taken Resolved: Cllr Bird has carried out an initial examination of the Thorpe noticeboard and is sourcing necessary components for the repair
237.651	To receive a progress report on remedial work to the Achurch Dew Pond Resolved: Under review by the land agent – Savills.
237.652	To receive feedback from K Simons as Police Liaison representative Update on crime statistics circulated prior to meeting. Issues around closures of the A605 resulting in congestion and delays also raised.
237.653	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: No new issues
237.654	To receive an update on the installation of the traffic calming measures at Achurch Resolved: Grant from the Safer Roads Scheme applied for along with a grant from MEF but results not yet known. One set of Achurch gates purchased and received. Clerk to speak to contractor for cost of installing these gates at the north (Lilford) side of Achurch at the earliest opportunity if costs are acceptable.
237.655	To accept guardianship of the Lilford defibrillator and to request Oundle First Responders to carry out checks on it Resolved: Guardianship accepted, and First Responders requested to carry out checks
237.656	To receive an update on the application of AONB for the Nene Valley Resolved: Nothing to report.
237.657	To receive feedback on The Fox Public House and to resolve what action to be taken Resolved: It is believed that a purchaser has been found therefore no further action needed at this stage.
237.658	To receive a progress report on applying for a gov.uk domain Resolved: Hard to find a company who is willing to just supply a domain name and one email account – Clerk to continue to work on this.
237.659	To discuss the first steps to fulfil the Biodiversity Action Plan Resolved: St John's church is already working to increase the biodiversity in the churchyard so it maybe that the Council can support that. Website page set up with

	relevant information, Cllr Healey to share information on bird identification app for those interested. Some residents observing 'No Mow May'. It is recognised that whilst the Council owns or manages no land or property, that biodiversity must be a consideration in all of it's works. Clerk to research Wildlife Audits and funding streams for costs..
237.660	To receive and approve the revised Complaints procedures Resolved: Approved
237.661	Correspondence: NNC Summer activity posters – to go on the noticeboards.
237.662	To confirm the date of the next meeting as 10th September 2024 Resolved: Date confirmed.
237.663	To close the meeting The meeting closed at 8.10 pm.

Signed:

Dated: