

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 12th November 2024 at Barnwell Village Hall at 7.30pm

Present: Councillors G Hopkinson (Chair), S Moffat (Vice Chair), J Clarke, M Healey, T Wright, T Bird

In attendance: Mrs N Phillips (Clerk) K Simons (Police Liaison Representative), 2 x members of public

239.693	To receive and approve apologies for absence Unitary Cllr W Brackenbury					
239.694	Public participation session New owners of The Fox Inn explained their hopes and aims for the future of the pub. Clerk asked for, and received, confirmation that they would maintain the power supply to the Thorpe defibrillator.					
239.695	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None					
239.696	To receive and approve for signature the minutes of the meeting held on Tuesday 9th July 2024 Resolved: Signed by the Chair as a true record of the meeting					
239.697	To note that the meeting of September 10th 2024 was declared inquorate and all business carried over to this meeting Noted					
239.698	To note any matters arising from the minutes not included on this agenda for report only None					
239.699	To receive a report from North Northamptonshire Unitary Councillors Clerk passed on information received from Cllr W Brackenbury as to how planning decisions are made.					
239.700	To note the result of the bi-monthly Cllr Internal Control checks Resolved: Carried out by Cllr Bird					
239.701	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Approved					
239.702	To examine and approve the Bank Statements Resolved: Bank balance standing at £9793.68 at October 29 th 2024					
239.703	To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 1 x poppy wreath at a cost TBC. Resolved: Agreed cost of £50.00					
239.704	To approve and authorise payment of the following invoices					
	Payment	Payee	Item	Amount	VAT	Power to Pay
	100230	N A Phillips	July Expenses	£26.66	£0.00	LGA 1972 s 111
	100230	N A Phillips	August Expenses	£10.55	£0.00	LGA 1972 s 111
	BAC5	Spanglefish	1 year website costs	£78.00	£13.00	LGA 1972 s 111
	100233	RBL	Poppy Wreath	£50.00	£0.00	LGA 1972 s 137
	BAC 6	NCALC	Agenda confidential items training	£4.00	£0.67	LGA 1972 s 111

	100234	N A Phillips	September Expenses	£24.79	£0.00	LGA 1972 s 111
	100234	N A Phillips	October Expenses	£20.98	£0.00	LGA 1972 s 111
	100235	Staff Salary	November Salary + backdated pay	£297.61	£0.00	LGA 1972 s 112
	DD4	HMRC	Clerk's November Tax	£74.40	£0.00	LGA 1972 s 112
	100236	Staff Salary	December Salary	£237.99	£0.00	LGA 1972 s 112
	DD4	HMRC	Clerk's December Tax	£59.40	£0.00	LGA 1972 s 112
	100237	N Phillips	25% McAfee virus protection	£30.00	TBC	LGA 1972 s 111
	Resolved: all payments authorised. Cheques signed by Cllrs Bird and Clarke					
239.705	To note the Clerk's NJC pay settlement for the current financial year to include revision to home working allowance Resolved: Pay settlement. Home working allowance set at £17.50 per month.					
239.706	To set the budget for the year 2025 - 2026 Resolved: Budget set at £7190.00					
239.707	To set the precept for the year 2025 - 2026 Resolved: Precept set at £7190.00					
239.708	To note hours worked by the Clerk Resolved: to be reviewed at the next meeting					
239.709	To note the result of the bi-monthly budget review Resolved: No action required					
239.710	To receive the results of the half yearly internal finance checks from Cllr Healey Resolved: Items 011, 016, 026, 031 checked – all in order.					
239.711	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. Resolved: None received					
239.712	To note LWTA PCs response to applications received between meetings NE/24/00947/VAR: Variation of condition 2 (approved plans) to allow for revised plans - porch to be widened to full width of extension. Iron balustrade to Juliet balcony amended to glass balustrade pursuant to NE/23/00497/FUL - Addition of new two storey side extension in place of existing garage at 14 Main Street Achurch PE8 5SL – no comments made					
239.713	To note planning decisions made by NNC NE/24/00836/TPO: T1/T2; Lime - raise crowns by 2 metres, thin crowns by 20%, removing crossing/duplicate/dead branches. at 1 Lilford PE8 5SG – permitted NE/24/00285/FUL: Conversion of former workshop buildings to create three dwellings at Lilford Park Lilford Hall Lilford – permitted. Copy of correspondence between Lilford resident and planning department expressing dismay at decision re safety around traffic movement received.					
239.714	To discuss complaints about the advertisement billboard at Thorpe and how this Council wishes to proceed. Clerk to contact landowner and ask if tenant has received permission to install. Clerk to contact NNC to flag up concerns about similar board on highways land.					
239.715	To note any remedial work carried out as a result of the assets inspection and to resolve what further action to be taken Resolved: Thorpe noticeboard repaired.					
239.716	To receive a progress report on remedial work to the Achurch Dew Pond Resolved: No response received to second email – Clerk to chase up					
239.717	To receive feedback from K Simons as Police Liaison representative					

	Concerns as to how crime statistics are grouped to include social media offences can give a false impression in what is a relatively low crime area. Incidents in wider area flagged up. K Simons thanked for his work.
239.718	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: None received by the Clerk, K Simons has reported repair work needed to Thorpe directional sign on A605.
239.719	To receive an update on the installation of the traffic calming measures at Achurch Resolved: Gates at south end of Achurch installed. Clerk to work with Cllrs Hopkinson and Clarke to complete installation at the North end of the village.
239.720	To receive an update on the application of AONB for the Nene Valley Resolved: Cllr Hopkinson to circulate latest report.
239.721	To receive an update on The Fox Public House Resolved: Sale completed but much work to be carried out before re-opening.
239.722	To receive a progress report on applying for a gov.uk domain Resolved: To leave until there is a legal requirement to change.
239.723	To discuss the first steps to fulfil the Biodiversity Action Plan Resolved: Residents to be encouraged to adopt environmental friendly methods.
239.724	To note progress on obtaining a flood report for Thorpe Waterville Resolved: quote for £1750 received – to go ahead if a grant to cover the full cost can be obtained from NNC. Clerk to submit application.
239.725	To confirm arrangements for the laying of the poppy wreath to mark Remembrance Day Resolved: Wreath laid by Cllr Clarke.
239.726	To approve the Prevention of Sexual Harassment Policy Approved
239.727	To agree the contents of a letter requested to be sent to Anglian Water, Lee Barron MP, and North Northamptonshire County Council re disruption to traffic caused by work on the A605 Contents agreed – Clerk to send to Unitary Councillors, MP and Anglian Water.
239.728	To resolve how to remedy the issues concerning the Lilford defibrillator Cabinet not connected to a power supply. Clerk to obtain quote from National Grid for supply installation. If not affordable there will be no option other than to remove equipment, and residents will be informed via a leaflet drop.
239.729	To consider plans, budget, and arrangements for the Local Elections in 2025 Clerk to attend necessary training. Election to be advertised.
239.730	Correspondence: HMRC: checks for National Minimum Wage payments – carried out NCALC: Health & Wellbeing survey – response submitted
239.731	To confirm the date of the next meeting as 14th January 2025 Resolved: Date confirmed.
239.732	To close the meeting The meeting closed at 20.56 pm.

Signed:

Dated: