

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 11<sup>th</sup> March 2025 at Barnwell Village Hall at 7.30pm

**Present:** Councillors G Hopkinson (Chair), S Moffat (Vice Chair), J Clarke, M Healey, T Wright, T Bird

**In attendance:** Mrs N Phillips (Clerk)

241.757	<b>To receive and approve apologies for absence</b> Unitary Ward Cllr G Shacklock																																				
241.758	<b>Public participation session</b> None																																				
241.759	<b>To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda.</b> None																																				
241.760	<b>To receive and approve for signature the minutes of the meeting held on Tuesday January 14<sup>th</sup> 2025</b> <b>Resolved:</b> Signed by the Chair as a true record of the meeting																																				
241.761	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None																																				
241.762	<b>To receive a report from North Northamptonshire Unitary Councillors</b> None																																				
241.763	<b>To receive a report from Kevin Simons, Police Liaison Rep</b> Latest available crime statistics circulated prior to meeting – disturbance caused by illegal rave at Deansthorpe discussed.																																				
241.764	<b>To note the result of the bi-monthly Cllr Internal Control checks</b> <b>Resolved:</b> Carried out by Cllr Hopkinson																																				
241.765	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> Approved																																				
241.766	<b>To examine and approve the Bank Statements</b> <b>Resolved:</b> Bank balance standing at £8083.14 at January 29th 2025 – no February statement due to no transactions taking place.																																				
241.767	<b>To approve a grant to maintain the public right of way through St. John’s churchyard</b> <b>Resolved:</b> Grant of £100.00 agreed																																				
241.768	<b>To approve a donation/grant to Oundle 1<sup>st</sup> Responders for carrying out the necessary checks on the four defibrillators</b> <b>Resolved:</b> Grant of £200.00 agreed																																				
241.769	<b>To approve and authorise payment of the following invoices</b> <table><tr><th>Payment</th><th>Payee</th><th>Item</th><th>Amount</th><th>VAT</th><th>Power to Pay</th></tr><tr><td>BAC 8</td><td>Glasdon</td><td>Achurch gates (2nd set)</td><td>£2,519.11</td><td>£419.85</td><td>Hways 1980 S 274A &amp; 286A</td></tr><tr><td>BAC 9</td><td>Northants CALC Ltd</td><td>Changes Employment Law – S H</td><td>£14.00</td><td>£2.33</td><td>LGA 1972 s 111</td></tr><tr><td>100242</td><td>N A Phillips</td><td>January expenses</td><td>£31.74</td><td>£0.00</td><td>LGA 1972 s 111</td></tr><tr><td>BAC 10</td><td>Northants CALC Ltd</td><td>Planning for Elections</td><td>£16.80</td><td>£2.80</td><td>LGA 1972 s 111</td></tr><tr><td>100242</td><td>N A Phillips</td><td>February expenses</td><td>£24.36</td><td>£0.00</td><td>LGA 1972 s 111</td></tr></table>	Payment	Payee	Item	Amount	VAT	Power to Pay	BAC 8	Glasdon	Achurch gates (2nd set)	£2,519.11	£419.85	Hways 1980 S 274A & 286A	BAC 9	Northants CALC Ltd	Changes Employment Law – S H	£14.00	£2.33	LGA 1972 s 111	100242	N A Phillips	January expenses	£31.74	£0.00	LGA 1972 s 111	BAC 10	Northants CALC Ltd	Planning for Elections	£16.80	£2.80	LGA 1972 s 111	100242	N A Phillips	February expenses	£24.36	£0.00	LGA 1972 s 111
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	100243	N A Phillips	March salary	£234.73	£0.67	LGA 1972 s 112
	DD5	HMRC	March tax	£44.00	£0.00	LGA 1972 s 112
	100244	Achurch PCC	Footpath maintenance grant	£100.00	£0.00	Hways 1980 s43
	100245	Oundle 1 <sup>st</sup> Responders	Defib grant	£200.00	£0.00	PHA 1936 s234
	BAC 18	E M Pell	Village gate installation	£764.45	£127.41	Hways 1980 S 274A & 286A
	<b>Resolved:</b> all payments authorised. Cheques signed by Cllrs Moffat and Clarke, BACs set up by the Clerk and authorised by Cllr Moffat					
<b>241.770</b>	<b>To note hours worked by the Clerk</b> <b>Resolved:</b> Will end year with around 10 hours owing which includes 7 hours carried over from last year – Clerk to be paid for hours carried over from previous year.					
<b>241.771</b>	<b>To note the Clerk's annual appraisal</b> <b>Resolved:</b> Carried out by Cllr Hopkinson. To assist the Clerk, if no response to routine emails within 72 hours it will be presumed that Cllrs are in agreement with the emails content.					
<b>241.772</b>	<b>To note the result of the bi-monthly budget review</b> <b>Resolved:</b> Budget version 3 to be implemented and necessary virements applied					
<b>241.773</b>	<b>To receive a report on the reserves held by this Council</b> <b>Resolved:</b> A little on the low side after shortfall on funding received and total cost of village gates, to be rebuilt over the next year or two.					
<b>241.774</b>	<b>To note the results of the twice yearly Internal Finance Checks</b> <b>Resolved:</b> Items 040, 048, 054, 057 examined by Cllr Healey and all found to be in order.					
<b>241.775</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b> <b>Resolved:</b> None received					
<b>241.776</b>	<b>To note LWTA PCs response to applications received between meetings</b> None received					
<b>241.777</b>	<b>To note planning decisions made by NNC</b> None received					
<b>241.778</b>	<b>To discuss complaints about the advertisement billboard at Thorpe and how this Council wishes to proceed.</b> No response from the landowner but NCC Enforcement Team confirmed that the boards need to be removed and the landowner has been informed. Clerk to notify NNC that boards are still in place, and also to notify the land agent of the matter.					
<b>241.779</b>	<b>To note the assets inspection and discuss any remedial action</b> <b>Resolved:</b> Achurch noticeboard in need of work – no other issues found. Cllrs Clarke and Bird to access the noticeboard and decide what work is needed.					
<b>241.780</b>	<b>To receive a progress report on remedial work to the Achurch Dew Pond</b> <b>Resolved:</b> In response to communications from the land agent asking for a scheme of work and what contribution we are expecting from them the Clerk will submit the following – permission needed to organise a workparty to remove the vegetation but will need Savills to arrange and pay for removal from the site, surrounding wall will need remedial work/pointing up/rebuilding and the drainage channel restored to reduce the water to previous levels, the verge will also need reinstating.					
<b>241.781</b>	<b>To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken.</b>					

	<p>Clerk was not able to attend the Kier library drop-in but all items raised reported via FixMyStreet. Nene footbridge defect acknowledged but not the gate defect. The gate has since been further damaged and is now detached from its fixings.</p> <p><b>Resolved:</b> Clerk to report the damaged gate.</p>
241.782	<p><b>To receive an update on the installation of the traffic calming measures at Achurch</b></p> <p><b>Resolved:</b> Gates not delivered due to driver unable to find anyone to sign the delivery note despite no requirement for a signature being included in delivery instructions, Clerk to chase up – Clerk to arrange installation with Pells once gates received.</p>
241.783	<p><b>To receive an update on the application of AONB for the Nene Valley</b></p> <p><b>Resolved:</b> Nothing to report</p>
241.784	<p><b>To discuss the first steps to fulfil the Biodiversity Action Plan</b></p> <p><b>Resolved:</b> Council to continue to lobby the land agent, Savills, to restore the Achurch Dew Pond</p>
241.785	<p><b>To note progress on obtaining a flood report for Thorpe Waterville</b></p> <p><b>Resolved:</b> Grant application successful, Clerk to commission report once grant funding received. Clerk to pass on information on flooding concerns to appointed consultant for consideration in final report. Consultant to be requested to attend meeting to present final report to Council.</p>
241.786	<p><b>To resolve how to remedy the issues concerning the Lilford defibrillator</b></p> <p>Neighbouring resident willing to provide power supply – Clerk to arrange with Raunds Electrical to visit and quote for the work.</p>
241.787	<p><b>To receive an update on arrangements for Parish Council elections on May 2<sup>nd</sup> 2025</b></p> <p>Elections have been advertised, Clerk willing to deliver nomination papers to collection point the week commencing March 24<sup>th</sup> if passed to her by that date.</p>
241.788	<p><b>Correspondence:</b></p> <p>Request for a grant to celebrate VE 80 with a street party in Achurch received. It was resolved that a grant of £75.00 would be made to each of the four communities that wished to mark this day.</p> <p>Parking issues on Church Lane, Achurch – little that the PC can do but Clerk to follow up original enquiry to NNC as to possible signage that could be erected.</p>
241.789	<p><b>To set the date and time of the Annual Parish Meeting</b></p> <p><b>Resolved:</b> Date set for May 13<sup>th</sup> at 7.30pm to be followed immediately by the APCM</p>
241.790	<p><b>To confirm the date of the next meeting (APCM) as 13<sup>th</sup> May 2025</b></p> <p><b>Resolved:</b> Date confirmed.</p>
241.791	<p><b>To close the meeting</b></p> <p>The meeting closed at 8.16 pm.</p>

Signed:

Dated:

