

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 8th July 2025 at Barnwell Village Hall at 7.30pm

Present: Councillor G Hopkinson, S Moffat, T Bird.

In attendance: Mrs N Phillips (Clerk), R Jones DSA.

244.886	To note the resignation of Cllr S Moffat as Chair Noted – Cllr Moffat thanked for taking on this role when needed.												
244.887	Election of Chair Cllr G Hopkinson elected as Chair – declaration of acceptance of office signed												
244.888	Election of Vice Chair Cllr Moffat elected as Vice Chair – declaration of acceptance of office signed												
244.889	To receive and approve apologies for absence Cllr T Wright, Cllr J Clarke												
244.890	Public participation session None												
244.891	To receive a flood survey report from R Jones of DSA Received and contents noted – R Jones then left the meeting at 8.05pm. Cllr Bird has taken the Thorpe report away to study, and Cllr Moffat has taken away the Lilford/Wigsthorpe report to study.												
244.892	To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda. None												
244.893	To fill by co-option the vacancies due to insufficient candidates standing for election No one at present												
244.894	To receive and approve for signature the minutes of the meeting held on Thursday 22nd May 2025 Resolved: Approved and signed as a true record of the meeting												
244.895	To note any matters arising from the minutes not included on this agenda for report only Role of Police Liaison Representative still vacant – Clerk to cover New email address meets all requirements so no need to obtain Gov.uk domain Litter bins now being emptied												
244.896	To note the result of the bi-monthly Cllr Internal Control checks Resolved: carried out by Cllr Hopkinson - all in order												
244.897	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Approved and signed by the Chair												
244.898	To examine and approve the Bank Statements Resolved: Bank balance standing at £10404.26 at June 27 th 2025, to be signed as correct by the Chair												
244.899	To approve payment of the following invoices <table><tr><th>Payment</th><th>Payee</th><th>Item</th><th>Amount</th><th>VAT</th><th>Power to Pay</th></tr><tr><td>DD2</td><td>ICO</td><td>Data Controller Registration</td><td>£47.00</td><td>£0.00</td><td>LGA 1972 s 111</td></tr></table>	Payment	Payee	Item	Amount	VAT	Power to Pay	DD2	ICO	Data Controller Registration	£47.00	£0.00	LGA 1972 s 111
Payment	Payee	Item	Amount	VAT	Power to Pay								
DD2	ICO	Data Controller Registration	£47.00	£0.00	LGA 1972 s 111								

	100249	N A Phillips	May Expenses	£61.88	£0.00	LGA 1972 s 111
	BAC5	E M Pell	Village gate installation	£950.40	£158.40	HWA 1980 s.274A
	100250	N A Phillips	July Salary	£TBC	£0.00	LGA 1972 s 112
	DD3	HMRC	Clerk's July Tax	£TBC	£0.00	LGA 1972 s 112
	100249	N A Phillips	June Expenses	£12.77	£0.00	LGA 1972 s 111
	100249	N A Phillips	25% contribution to Microsoft 365	£26.25	£5.25	LGA 1972 s 111
	100251	N A Phillips	August Salary	£TBC	£0.00	LGA 1972 s 112
	DD3	HMRC	Clerk's August Tax	£TBC	£0.00	LGA 1972 s 112
	BAC6	NALC	Training	£12.00	£2.00	LGA 1972 s 111
	BAC7	STAUNCH	Donation	£500.00	£0.00	LGA 1972 s137
		See item 912 below				
	Resolved: Approved, invoices signed by the Chair, cheques signed by Cllrs Moffat and Bird, Clerk to set up online payments to be authorised by Cllr Moffat.					
244.900	To record a decision of the Clerk's salary To take away and a conclusion brought to the September meeting					
244.901	To receive a report on policing issues Cllr Hopkinson to send link to crime stats to the Clerk.					
244.902	To resolve the council's response to planning applications listed below plus any other applications advised by North Northamptonshire Council between the circulation of this agenda and the meeting. Resolved: None received					
244.903	To note LWTA PCs response to applications received between meetings None received					
244.904	To note action taken by LWTA PC in relationship to planning application NE/22/00151/FUL Meeting attended by Cllrs Clarke and Hopkinson, although unable to make verbal representation. Copy of submission to planners sent to PSDW PC who are compiling a joint submission from various local PCs for the appeal hearing.					
244.905	To note planning decisions made by NNC None received					
244.906	To receive a progress report on remedial work to the Achurch Dew Pond. Clerk to obtain quotes for work as requested by the land agent who will make a business case to put before the landowner.					
244.907	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: Kier/Highways drop in session on August 19 th at Oundle Library.					
244.908	To receive an update on the request to re-site the village name signs at Achurch Waiting for quote from NNC approved contractor. Cllr Hopkinson to measure up signs and gates to make sure they will fit.					
244.909	To receive an update on the application of AONB for the Nene Valley Nothing to report					
244.910	To receive an update on the advertisement billboard at Thorpe Resolved: Both billboard and banner removed					
244.911	To note any issues with Parish Council assets Cllr Bird confirmed that he will repair the Achurch noticeboard if possible.					
244.912	To consider a request from STAUNCH for a contribution towards the costs of fighting the warehouse applications at Titchmarsh/Thrapston To contribute £500 under LGA 1972 s137 as it is felt that this is beneficial to the whole community.					

244.913	To consider a request from Northampton Town Football Club Community Trust for a grant towards providing events to help combat, youth mental health, and fighting anti-social behaviour with free football coaching sessions and knife crime/youth violence workshops Refused as insufficient direct benefit to the local community
244.914	To give thought to actions that could be taken to meet the requirements of the Biodiversity Policy To continue to work on the restoration of the Achurch Dew Pond
244.915	Correspondence: Commsave Credit Union – no action needed
244.916	To confirm the date of the next meeting as 9th September 2025 Date confirmed
244.917	To close the meeting The meeting closed at 8.46 pm.

Signed:

Dated: