

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 9th September 2025 at Barnwell Village Hall at 7.30pm

Present: Councillor G Hopkinson, J Clarke, S Moffat, T Bird, T Wright

In attendance: Mrs N Phillips (Clerk), 1 x members of public

245.918	To receive and approve apologies for absence None																																																												
245.919	Public participation session None																																																												
245.920	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None																																																												
245.921	To fill by co-option the vacancies due to insufficient candidates standing for election Potential candidate observing this meeting to understand what is involved.																																																												
245.922	To receive and approve for signature the minutes of the meeting held on Thursday 7th July 2025 Resolved: Approved and signed as a true record of the meeting																																																												
245.923	To note any matters arising from the minutes not included on this agenda for report only None																																																												
245.924	To receive a report from NNC Ward Councillors Resolved: None																																																												
245.925	To note the result of the bi-monthly Cllr Internal Control checks Resolved: carried out by Cllr Clarke - all in order																																																												
245.926	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Approved and signed by the Chair																																																												
245.927	To examine and approve the Bank Statements Resolved: Bank balance £6983.64 at August 29 th 2025, to be approved by Chair																																																												
245.927	To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 1 x poppy wreath at a cost TBC. Resolved: To purchase a wreath at a cost of £50.00 for the Achurch war memorial																																																												
245.929	To approve payment of the following invoices <table><tr><th>Payment</th><th>Payee</th><th>Item</th><th>Amount</th><th>VAT</th><th>Power to Pay</th></tr><tr><td>BAC8</td><td>DSA</td><td>Flood report</td><td>£2100.00</td><td>£350.00</td><td>PHA 1936 s 260(1)</td></tr><tr><td>100252</td><td>N A Phillips</td><td>July Expenses</td><td>£40.60</td><td>£0.00</td><td>LGA 1972 s 111</td></tr><tr><td>100252</td><td>N A Phillips</td><td>August Expenses</td><td>£18.42</td><td>£0.00</td><td>LGA 1972 s 111</td></tr><tr><td>100253</td><td>N A Phillips</td><td>September Salary</td><td>£287.02</td><td>£0.00</td><td>LGA 1972 s 112</td></tr><tr><td>DD3</td><td>HMRC</td><td>Clerk's September Tax</td><td>£71.60</td><td>£0.00</td><td>LGA 1972 s 112</td></tr><tr><td>100254</td><td>N A Phillips</td><td>October Salary</td><td>£TBC</td><td>£0.00</td><td>LGA 1972 s 112</td></tr><tr><td>DD4</td><td>HMRC</td><td>Clerk's October Tax</td><td>£TBC</td><td>£0.00</td><td>LGA 1972 s 112</td></tr><tr><td>100255</td><td>RBL</td><td>Poppy Wreath</td><td>£50.00</td><td>£0.00</td><td>LGA 1972 s 137</td></tr><tr><td>BAC5</td><td>Spanglefish</td><td>1 year website</td><td>£78.00</td><td>£13.00</td><td>LGA 1972 s 111</td></tr></table>	Payment	Payee	Item	Amount	VAT	Power to Pay	BAC8	DSA	Flood report	£2100.00	£350.00	PHA 1936 s 260(1)	100252	N A Phillips	July Expenses	£40.60	£0.00	LGA 1972 s 111	100252	N A Phillips	August Expenses	£18.42	£0.00	LGA 1972 s 111	100253	N A Phillips	September Salary	£287.02	£0.00	LGA 1972 s 112	DD3	HMRC	Clerk's September Tax	£71.60	£0.00	LGA 1972 s 112	100254	N A Phillips	October Salary	£TBC	£0.00	LGA 1972 s 112	DD4	HMRC	Clerk's October Tax	£TBC	£0.00	LGA 1972 s 112	100255	RBL	Poppy Wreath	£50.00	£0.00	LGA 1972 s 137	BAC5	Spanglefish	1 year website	£78.00	£13.00	LGA 1972 s 111
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	Resolved: Approved, invoices signed by the Chair, cheques signed by Cllr Bird and the Clerk. Clerk to set up online payments to be authorised by Cllr Moffat.
244.900	To record a decision on the Clerk's salary including approval of the annual cost of living increase. Clerk's salary to be set at LC2 24 rising to 28 in annual increments
245.931	To receive a report on policing issues Nothing to report
245.932	To resolve the council's response to planning applications listed below plus any other applications advised by North Northamptonshire Council between the circulation of this agenda and the meeting. Resolved: None received
245.933	To note LWTA PCs response to applications received between meetings None received
245.934	To note planning decisions made by NNC None received
245.935	To note resident's query about re whether planning permission is needed for some works Advice sought from NNC - currently waiting for a reply.
245.936	To receive a progress report on remedial work to the Achurch Dew Pond. Quote of £9000 received and passed on to the land agent for response.
245.937	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: Nothing reported.
245.938	To receive an update on re-siting the village name signs at Achurch Quote of £275.22 to re-site each sign and remove posts – revisit at next meeting.
245.939	To receive an update on the application of AONB for the Nene Valley Nothing to report
245.940	To note any issues with Parish Council assets including an update on work to Achurch noticeboard. Cllr Bird confirmed he will repair the Achurch noticeboard over the autumn months
245.941	To appoint a Climate & Nature Champion to represent the council in matter relating to the climate, nature, and the environment Clerk to take on role until someone else comes forward, Clerk to inform NCALC
245.942	To approve and adopt the Information Technology Policy Approved and adopted
245.943	Correspondence: SEND IASS information and offer to attend PC meeting – information posters to be laminated and put on noticeboards.
245.944	To confirm the date of the next meeting as 11th November 2025 Date confirmed
245.945	To close the meeting The meeting closed at 8.12 pm.

Signed:

Dated: