

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 9th September 2025 at Barnwell Village Hall at 7.30pm

Present: Councillor G Hopkinson, J Clarke, S Moffat, T Bird, T Wright

In attendance: Mrs N Phillips (Clerk), 1 x members of public

245.918	To receive and approve apologies for absence				
	None				
245.919	Public participation session				
	None				
245.920	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.				
	None				
245.921	To fill by co-option the vacancies due to insufficient candidates standing for election				
	Potential candidate observing this meeting to understand what is involved.				
245.922	To receive and approve for signature the minutes of the meeting held on Thursday 7th July 2025				
	Resolved: Approved and signed as a true record of the meeting				
245.923	To note any matters arising from the minutes not included on this agenda for report only				
	None				
245.924	To receive a report from NNC Ward Councillors				
	Resolved: None				
245.925	To note the result of the bi-monthly Cllr Internal Control checks				
	Resolved: carried out by Cllr Clarke - all in order				
245.926	To receive and approve the Balance of Accounts/Bank Reconciliation				
	Resolved: Approved and signed by the Chair				
245.927	To examine and approve the Bank Statements				
	Resolved: Bank balance £6983.64 at August 29 th 2025, to be approved by Chair				
245.927	To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 1 x poppy wreath at a cost TBC.				
	Resolved: To purchase a wreath at a cost of £50.00 for the Achurch war memorial				
245.929	To approve payment of the following invoices				
	Payment	Payee	Item	Amount	VAT
	BAC8	DSA	Flood report	£2100.00	£350.00
	100252	N A Phillips	July Expenses	£40.60	£0.00
	100252	N A Phillips	August Expenses	£18.42	£0.00
	100253	N A Phillips	September Salary	£287.02	£0.00
	DD3	HMRC	Clerk's September Tax	£71.60	£0.00
	100254	N A Phillips	October Salary	£TBC	£0.00
	DD4	HMRC	Clerk's October Tax	£TBC	£0.00
	100255	RBL	Poppy Wreath	£50.00	£0.00
	BAC5	Spanglefish	1 year website	£78.00	£13.00

	Resolved: Approved, invoices signed by the Chair, cheques signed by Cllr Bird and the Clerk. Clerk to set up online payments to be authorised by Cllr Moffat.
244.900	To record a decision on the Clerk's salary including approval of the annual cost of living increase. Clerk's salary to be set at LC2 24 rising to 28 in annual increments
245.931	To receive a report on policing issues Nothing to report
245.932	To resolve the council's response to planning applications listed below plus any other applications advised by North Northamptonshire Council between the circulation of this agenda and the meeting. Resolved: None received
245.933	To note LWTA PCs response to applications received between meetings None received
245.934	To note planning decisions made by NNC None received
245.935	To note resident's query about re whether planning permission is needed for some works Advice sought from NNC - currently waiting for a reply.
245.936	To receive a progress report on remedial work to the Achurch Dew Pond. Quote of £9000 received and passed on to the land agent for response.
245.937	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: Nothing reported.
245.938	To receive an update on re-siting the village name signs at Achurch Quote of £275.22 to re-site each sign and remove posts – revisit at next meeting.
245.939	To receive an update on the application of AONB for the Nene Valley Nothing to report
245.940	To note any issues with Parish Council assets including an update on work to Achurch noticeboard. Cllr Bird confirmed he will repair the Achurch noticeboard over the autumn months
245.941	To appoint a Climate & Nature Champion to represent the council in matter relating to the climate, nature, and the environment Clerk to take on role until someone else comes forward, Clerk to inform NCALC
245.942	To approve and adopt the Information Technology Policy Approved and adopted
245.943	Correspondence: SEND IASS information and offer to attend PC meeting – information posters to be laminated and put on noticeboards.
245.944	To confirm the date of the next meeting as 11th November 2025 Date confirmed
245.945	To close the meeting The meeting closed at 8.12 pm.

Signed:

Dated: