

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11th November 2025 at Barnwell Village Hall at 7.30pm

Present: Councillor G Hopkinson, S Moffat, T Bird, T Wright, C Brook

In attendance: Mrs N Phillips (Clerk), Ward Councillor W Brackenbury, C Treffgarne

246.945	To receive and approve apologies for absence Cllr J Clarke – apologies accepted																																										
246.946	Public participation session C Treffgarne updated the Council on the situation around the warehousing developments, and also gave an explanation of the biodiversity bank proposed at Lilford Hall. C Treffgarne also urged the Council to attend the A605 meeting called by OTC Cllr J Wade.																																										
	C Treffgarne left the meeting at 8.00pm																																										
246.947	To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda. None																																										
246.948	To fill by co-option the vacancies due to insufficient candidates standing for election Christopher Brook co-opted to represent Lilford and Wigsthorpe Ward – all in favour																																										
246.949	To receive and approve for signature the minutes of the meeting held on Thursday 9th September 2025 Resolved: Approved and signed as a true record of the meeting																																										
246.950	To note any matters arising from the minutes not included on this agenda for report only Achurch planning query investigated by NNC																																										
246.951	To receive a report from NNC Ward Councillors Update on warehouse development update and information on proposed traveller site at General’s Corner. Cllr Brackenbury thanked for attending the meeting.																																										
	Cllr W Brackenbury left the meeting at 8.15pm.																																										
246.952	To note the result of the bi-monthly Cllr Internal Control checks Resolved: carried out by Cllr Bird - all in order																																										
246.953	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Approved and signed by the Chair																																										
246.954	To examine and approve the Bank Statements Resolved: Bank balance £6068.42 at October 29 th 2025 approved																																										
246.955	To approve payment of the following invoices <table><tr><th>Payment</th><th>Payee</th><th>Item</th><th>Amount</th><th>VAT</th><th>Power to Pay</th></tr><tr><td>100256</td><td>N A Phillips</td><td>September Expenses</td><td>£29.23</td><td>£0.00</td><td>LGA 1972 s 111</td></tr><tr><td>100256</td><td>N A Phillips</td><td>October Expenses</td><td>£28.81</td><td>£0.00</td><td>LGA 1972 s 111</td></tr><tr><td>100257</td><td>N A Phillips</td><td>November Salary</td><td>£252.62</td><td>£0.00</td><td>LGA 1972 s 112</td></tr><tr><td>DD4</td><td>HMRC</td><td>Clerk’s November Tax</td><td>£63.00</td><td>£0.00</td><td>LGA 1972 s 112</td></tr><tr><td>100258</td><td>N A Phillips</td><td>December Salary</td><td>£TBC</td><td>£0.00</td><td>LGA 1972 s 112</td></tr><tr><td>DD4</td><td>HMRC</td><td>Clerk’s December Tax</td><td>£TBC</td><td>£0.00</td><td>LGA 1972 s 112</td></tr></table>	Payment	Payee	Item	Amount	VAT	Power to Pay	100256	N A Phillips	September Expenses	£29.23	£0.00	LGA 1972 s 111	100256	N A Phillips	October Expenses	£28.81	£0.00	LGA 1972 s 111	100257	N A Phillips	November Salary	£252.62	£0.00	LGA 1972 s 112	DD4	HMRC	Clerk’s November Tax	£63.00	£0.00	LGA 1972 s 112	100258	N A Phillips	December Salary	£TBC	£0.00	LGA 1972 s 112	DD4	HMRC	Clerk’s December Tax	£TBC	£0.00	LGA 1972 s 112
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	Resolved: Approved, invoices signed by the Chair, cheques signed by Cllrs Moffat and Bird.
246.956	To set the budget for the year 2026 - 2027. Resolved: Budget set at £7870.00
246.957	To set the precept for the year 2026 - 2027. Resolved: To set a precept of £8500 to enable reserves to be built up
246.958	To note excess hours worked by the Clerk Resolved: Seven excess currently owed to the Clerk
246.959	To note the results of the bi-monthly budget review Resolved: To adopt Budget v3
246.960	To receive the results of the half yearly internal finance checks from Cllr Clarke Resolved: No issues identified
246.961	To resolve the council's response to planning applications listed below plus any other applications advised by North Northamptonshire Council between the circulation of this agenda and the meeting. Resolved: None received
246.962	To note LWTA PCs response to applications received between meetings None received
246.963	To note planning decisions made by NNC None received
246.964	To receive a report on policing issues Verbal report from the Clerk on information obtained at the T&C Forum.
246.965	To receive a progress report on remedial work to the Achurch Dew Pond. Co-operation is needed from the landowner and tenant to permit any work to be carried out. Cllr Brook to speak with local landowner to see if any information that might help can be obtained.
246.966	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: Footbridge at Achurch over the Nene is extremely slippery. Cllr Hopkinson to speak to Cllr Treffgarne of PSDW PC to see if there are further issues on the Wadenhoe side of the river.
246.967	To receive an update on re-siting the village name signs at Achurch Resolved: Clerk has approached Ward Cllr W Brackenbury to see if an application can be made to the members Empowerment Fund for £500.00
246.968	To receive an update on the application of AONB for the Nene Valley Nothing to report – AONBs are now know as 'National Landscapes'.
246.969	To note any issues with Parish Council assets including an update on work to Achurch noticeboard. Possible issue with the resiting of the Lilford defibrillator – Clerk has responded to the landowners representative explaining why it was moved but has heard nothing further. Cllr Bird will carry out the repairs to the Achurch noticeboard but it is likely that the PC will need to replace it in a couple of years time.
246.970	To discuss attendance at one of the Northants CALC BIG50 online events providing an introduction to the BIG50 and to find out how parishes can get involved. Clerk to attend and feedback to Cllrs.

246.971	Correspondence: Notification of the intention of Lilford Hall to apply for a biodiversity bank – no action needed. Electoral Roll – Clerk to apply for a copy. Age Concern AGM – invitation shared Invitation to take on mowing of verges from NNC – not to accept the offer.
246.972	To confirm the date of the next meeting as 13th January 2026 Date confirmed
246.973	To close the meeting The meeting closed at 21.00 pm.

Signed:

Dated:

DRAFT