

ELWICK PARISH COUNCIL

Draft Minutes of meeting held at 7:30pm Wednesday 3rd June 2026 at Elwick WI Hall

Present: Cllrs Thompson (Chair), Ashton, Connor, Hutchinson, Ireland, Knowles, Tubb.

In Attendance: 2x Residents, Ward Cllr Hughes, and The Clerk - (M. Davies)

1. **Apologies:** None.

2. **Public Forum: i)** A resident on behalf of the Teesside Yesteryear Motor Club (TYMC) asked Councillors if the Annual Classic Car Show could be hosted on the Village Green on Monday 15th June 2026, along with raising funds for the Great North Air Ambulance. The resident advised to date the TYMC have eight Marshalls, they have approached the Coopers of Elwick Shop to provide a first aid point on the evening and the TYMC will forward a copy of the Public Liability Insurance which will cover the organisers in the event of an incident caused by TYMC members. Ward Councillor Hughes asked if the resident could confirm if the movement of vehicles on the Village Green would be limited and if any movements would be co-ordinated by a banksman. The resident confirmed as in previous years this would be the case and on behalf of TYMC they would sign the Village Green Booking form (signed in the presence of councillors). Councillors unanimously agreed the event is to be hosted by TYMC on the date requested, providing a copy of the Public Liability Insurance document is forwarded to the Clerk prior to the event.

2x Residents left the meeting at 7:38pm

3. **Declarations of interest:** None

4. **Ward Councillor's report:** Ward Cllr Hughes introduced himself and on behalf of Ward Cllr Young sent his apologies. Ward Cllr Hughes advised that going forward between himself and Ward Cllr Young, they will have a presence at future meetings. Ward Cllr Hughes is still in the process of being briefed in his role but is aware of the issues relating to speeding within the village, anti-social behaviour in new developments outside the Parish and the issues relating to cars parking outside of schools is also being looked into, with an aspiration of bringing the camera car back into action. Cllr Ireland asked Ward Cllr Hughes if he may be able to look into and provide support with the public footpaths from Dalton Piercy to Elwick etc, as they are currently in bad condition and more recently vandalism has been caused to a set of kissing gates on one of the routes. Ward Cllr Hughes asked if the Clerk could forward him some images etc and he would see what he could do to assist the Parish Council.

Ward Cllr

Hughes left the meeting at 7:47pm

5. **Police Report:** No report received. Cllr Ireland advised the Rural Crime Forum is scheduled to take place on the 24th of June at 10:30am in Middlesbrough.

6. **Minutes of Parish Council meeting held 20th April 2026:** It was noted none of the Councillors, except for Cllr Thompson, were on the council at the meeting held on the 20th of April 2026. Cllr Thompson approved the minutes as an accurate record and signed the minutes.

7. **Minutes of Parish AGM meeting held 18th May 2026:** Approval of the Minutes, as an accurate record, was proposed by Cllr Ireland, with Cllr Tubb seconding. The meeting then resolved to accept the minutes, and Cllr Thompson signed the Minutes.

8. **Matters Arising: (i) Village Green Enclosure:** The Clerk advised she has spoken to the previous Chair, who has advised he had not spoken to the resident in connection with the Village Green Enclosure. It was agreed that Cllr Ashton and the Clerk would visit the resident to discuss the matter. **ii) Damaged bench on**

the Village Green: The Clerk advised the W.I are looking into this as they wish to replace the bench to commemorate their 95th Anniversary. Cllr Ireland asked if the Clerk could contact Sarah Scarr to enquire if composite benches would be acceptable in the conservation area, as this maybe an option to look into, so maintenance on benches is kept to a minimum. **(iii) Defibrillator training for residents:** The Clerk advised the previous Parish Councillors agreed to look into offering defibrillator training to residents. The previous chair had offered to carry out this training with residents as he is qualified to provide the training but would need the Parish Council to take out appropriate insurance and to supply the artificial lungs required for the resus dummy. The Clerk advised she is still awaiting the quotes for the insurance etc. The Clerk advised she has also spoken to Mrs Wilson, the Headteacher at St Peters School, regarding the possibility of them installing a defibrillator at the front of the building or to the side in the car park. Mrs Wilson has advised she will speak to the Trust and to the Diocese and let us know.

9. **Chairman's Report:** (i) Cllr Thompson advised that himself, the Clerk and two of the previous Parish Councillors visited the Wildlife Garden where they met with Mrs Wilson and the children from year 5 and 6. During the visit, the children explained what research they are going to be carrying out as part of their visit and work they would like to carry out in the garden in the future.
10. **Social Activities Group Report:** Cllr R. Thompson provided a report on behalf of SAC (i) The recent Clairvoyant night sold out within a week of the tickets being advertised and was overall a successful night with mixed feedback. (ii) Currently in planning is the Elwick Festival, scheduled to be hosted on the 12th and 13th September. The Social Activity group are also starting to look into hosting a social event in December. (iii) Please see public forum for Classic Car Show.
11. **Village Maintenance Group Report:** (i) The Parish Council asked the Clerk to record and pass their thanks to OJM Tree and Landscapes for promptly attending the village to carry out repairs to the kissing gate. The public foot path and kissing gate are not responsibility of the Parish Council, but the Clerk advised OJM attended the site to carry out repairs to ensure livestock in the field were secure. Councillors asked the Clerk to report the incident to 101, so the incident is logged with the police. (ii) Councillors discussed the recent damage which has occurred in the playing field on the dog walk, the Clerk advised she has reached out to the original contractor, OJM Tree and Landscapes, to quote to carry out the necessary repairs, and in addition add a rail to each side of the fence and stock wire to prevent dogs getting through the fence onto the playing field as per the suggestion from HBC last year. (iii) Cllr Tubb advised she has been approached by a resident who wishes to give up the flower tubs in the village, and it was noted some of the flowerpots in the village are in a bad state of repair. Cllr Ireland advised a previous Parish Councillor used to have a record of residents who adopted and maintained flowerpots within the Village. All agreed that the Village Maintenance Committee would look into this and before the next meeting they would all get together to compile a list of tubs within the village and establish which ones can be refurbished or removed. It was agreed the damaged flower tub in Manor Close is to be removed. Cllr Hutchinson was asked if she could approach the Elwick Young Farmers to see if they would like to tend to any of the flower tubs. Cllr Ireland advised there is a Flower tub located outside the W.I Hall, but due to it being under a tree it is not getting water or enough light etc. Cllr Thompson advised he would arrange for this to be moved to a more suitable position.
12. **Representatives for the Cleveland Association of Local Clerks:** The Clerk reminded Councillors this matter was deferred from the AGM meeting held on the 18th of May. It was agreed by all; Cllr Ireland and the Clerk were to represent EPC. The Clerk advised Councillors CDALC occasionally offer training courses for Councillors and as these are announced, she would circulate the details to Councillors. Cllr Ireland suggested the Councillors consider face to face training. The Clerk advised she would look into training courses available for new Councillors.
13. **Finance:** Finance report and Actual Against Budget reports were supplied by the Clerk. The Statement of Financial transactions 1st April – 30th April 26 tabled below:

April 2026 – Statement of Financial Transactions

RECEIPTS:	
HBC -Precept 2026	20069.00
TOTAL	20069.00

PAYMENTS	
Re- imburse M. Davies – Defib Pads	77.94
Re-imburse M. Davies Wildlife Garden Equipment – Tools, Wheelbarrows, Wildlife camera	642.25
Re-imburse M. Davies Wildlife Garden Equipment – Shelves, Hooks, Storage Containers	116.64
OJM Tree and Landscape Services – Install F. Grieves Bench	240.00
Ords Ltd – Storage Cupboard in Elwick W.I Hall	354.00
M. Davies – Clerk Salary April 2026	466.80
SLCC – Clerk FILCA Training	84.00
Bank Service Charge – March	7.00
TOTAL	1988.63

PAYMENTS PENDING – Awaiting approval	
Re- imburse M. Davies Stationary	47.75
OJM Tree and Landscaping Services Ltd – Tree work wildlife garden/Manor Close - Sleepers	720.00
SLCC – 2026/2027 Membership	79.00
Clear Insurances – 2026 / 2027 Insurance Premium	851.45
Clerk Salary May 2026	466.80
HBC – Annual Rent for Land at Manor Close 1.04.26 – 31.03.35	10.00
Affordable Landscapes – April and May Grass cuts	1869.84
TOTAL	4044.84

The Financial reports were unanimously approved. **(ii)** All Councillors present approved the pending payments, and the cheques were signed accordingly.

18. Correspondence: The Clerk advised Cllr Ashton had forwarded her the details of a resident’s complaint relating to overgrown vegetation at the side of their property, which is now preventing access to their back garden. Included in the vegetation were a small diseased Ash Tree leaning against an outbuilding of the property and a Cherry Tree requiring a crown lift. The Clerk advised OJM Tree and Landscape Services had visited the site and provided a quote of £300 plus VAT to carry out a site clearance including the removal of the ash tree and crown lift the Cherry Tree. Councillors all agreed the Clerk is to instruct OJM Tree and Landscaping Services to carry out the work as soon as possible.

19. Matters of Concern to Councillors: **(i)** Cllr Hutchinson raised concern over the road signs coming into the Village near Hilcrest which are obstructed by overhanging trees. The Clerk advised she would contact HBC. **(ii)** Cllr Hutchinson advised a resident had raised concern with her regarding fires and smoke in the Village, Councillors advised recently there was a fire within the village, but the fire brigade were in attendance and resolved the issue. Councillors also noted that bonfires have been taken place in the Ghyll. **iii)** Cllr Connor advised there should be a “Resident Parking Only” sign down by the McOrville, but it is missing. The Clerk advised she would speak to one of the previous Councillors to get any signs from him, so they could be displayed in the required places.

20. Planning applications: **(i)** None. **(ii)** Cllr Ireland brought to the attention of the Councillors that the third phase of the Quarry Farm Development has now been passed to the Secretary of State.

Cllr Knowles and Tubb left the meeting at 8:48pm

EXCLUSION OF THE PUBLIC: The Parish Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings Act 1960) the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted e.g. Employment matters, terms of commercial tenders and negotiations for contracts for legal proceedings, preparation or advice.

21. Confidential Matters of Concerns of Councillors - Confidential matters only, recorded separately.

22. Date of next meeting: Monday 29th June 2026, 7:30pm in Elwick W.I Hall.

Meeting concluded at 9:10 pm