

Elwick Parish Council

Minutes of Annual Meeting held at 7.00 pm on Monday 2 June 2014 at Elwick School

Present: Cllrs. J. Hall, P. Hutchinson, B. Irving, R. Musgrave, H. Thompson, R. Thompson;

In attendance: Parish Clerk M. West (in the chair for items 1- 4), Ward Cllr. B. Loynes and C. Banks

1. No **Apologies** received
2. **Minutes** of the previous Annual Meeting, held 29 May 2013 were agreed.
3. **Election of Chair:** P. Hutchinson was nominated by H. Thompson, seconded by B. Irving and elected unanimously.
4. **Election of Vice Chair:** H. Thompson was nominated by J. Hall, seconded by R. Musgrave and elected unanimously. P. Hutchinson then took the chair.
5. **Election of Maintenance Sub-Committee:** R. Musgrave proposed that J. Hall be elected to serve on the sub-committee, seconded by H. Thompson and unanimously agreed; B. Irving and R. Musgrave also agreed to serve, offers which were warmly welcomed by all.
6. **End of Year Accounts:** A statement of financial transactions for the year was tabled. R. Musgrave moved acceptance, seconded by H. Thompson and agreed by all. R. Thompson wished to place on record the appreciation of Councillors for the excellent management of the Parish Council's finances by the Clerk, **unanimously agreed**.
7. **Audit Report:** The Clerk stated that the Accounts are currently going through the Internal Audit being undertaken by Mr. Peter Olsen FCA, which is not yet complete. Councillors **agreed to defer** the adoption of the accounts to the end of June meeting of the Parish Council.
8. **Appointment of Internal Auditor:** It was unanimously agreed that Mr. Peter Olsen FCA be appointed to undertake the Internal Audit for the year 2014-15.

The Meeting closed at 7.15 pm.