

Stamfordham Parish Council

Website: www.stamfordhampc.org.uk

Notice of Meeting

Dear Councillor. You are summonsed to attend the annual meeting of the Parish Council to be held on **Thursday 15th May 2025 commencing at 730pm in Stamfordham Village Hall**
Councillors are reminded of the need to declare an interest in any matter in which they or close family may have a personal or prejudicial interest

Agenda

- 2025/37 Apologies for absence
- 2025/38 Election of Chairman
- 2025/39 Election of Vice Chairman
- 2025/40 To receive Declarations of Acceptance of Office
- 2025/41 Declaration of Members Interests
- 2025/42 Co-Option Vacancies
- 2025/43 Members to confirm the Minutes of the meeting of the Parish Council held on Thursday 20th March 2025
- 2025/44 Public Questions
- 2025/45 Planning Matters**
- 2025/45/01 Planning Applications received. Members to consider applications.
- 25/01519/FUL: 4 Bridge End - Two-storey rear extension, including two dormer windows and a central gable. Existing porch to be removed/replaced with new steps and canopy. Non-original window to be removed/blocked up with stonework to match existing. Fenestration of existing windows to be updated. Internal reconfiguration.
 - 25/01453/FUL: Improvements to existing vehicle access and creation of new driveway to serve Hawkwell Grange Cottage
- 2025/45/02 Planning Application permitted. Members to note approvals.
- 25/00707/PRUTPO: TPO – Hawkwell Close
- 2025/45/03 Planning Application NO 23/03549/FUL, Annex at Harlow Hill. Members to receive update on Stage 2 Complaint response.
- 2025/45/04 Neighbourhood Plan.
1. Members to receive update from Working/Steering Group
 2. Members to receive update on purchase of I.T. equipment to aid Neighbourhood Plan
- 2025/46 Financial Matters**
- 2024/46/01 Payments. Members to authorise the following payments

PAYABLE TO	DETAIL	NET	VAT	GROSS
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CJ Performance Cycles	Bike repair station (Retrospective) BACS 22.3.25	£1416.66	£283.33	£1699.99
HMRC	PAYE (Retrospective) Direct Debit 25.4.25	£157.74		
Zurich Insurance	Annual insurance premium	£477		
Northumberland Association of Local Councils	Annual subscription	£230.46		
Mijan	Accounts software annual subscription	£60.00		

2025/47 County Councillor Report

2025/48 Climate Change

2025/48/01 Bike track repair station. Members to receive update on installation

2025/49 Parish Maintenance and related issues

2025/49/01 Bay horse. Members to consider Health & Safety issues

2025/49/02 Parish footpaths. Members to receive update

2025/49/03 Possible footpath to playing field. Members to consider costs

2025/49/04 Parish Signage. Members to receive update on repairs.

2025/49/05 Parking within the parish. Members to consider issues

2025/49/06 Play area maintenance. Members to consider issues

1. Members to consider quotation for cleansing / minor repairs to play area

2025/50 Noticeboards.

1. Members to consider request for noticeboard at Harlow Hill.

2025/51 Audit of Accounts year ending 31/3/25

2025/51/01 Members to consider and agree any matters arising from the report of the internal auditor

2025/51/02 Members to approve the Governance Statement

2025/51/03 Members to approve the draft annual accounts year ending 31/3/25

2025/51/04 Members to approve the accounting statements and explanation of variances

2025/51/05 Members to approve the exemption certificate

2025/51/06 Members to approve the public right of inspection dates 2nd June until 11th July 2025

2025/52 Urgent business/items for next agenda

2025/53 To confirm the date of the next meeting

A handwritten signature in cursive script that reads "C Miller". The signature is written on a small, rectangular piece of paper with a faint grid pattern. A horizontal line is drawn underneath the signature.

Claire Miller, Clerk/RFO

6th May 2025