**Minutes of electronic meeting of Stamfordham Parish Council held on Thursday 19th November 2020**

**Those Present** Cllr E Trevelyan, Chairman

 CllrsFitspatrick,Wilson, Boylan, Miller

 C Miller (Clerk), County Cllr V Jones, one member of the public

1. **Apologies for absence**

Cllr Bushby, Cllr Scratcherd

1. **To confirm the Minutes of the meeting of the Parish Council held on 17th September 2020**

It was resolved the minutes of the previous meeting held on 17th September 2020 be accepted as a true record.

1. **Matters arising from the Minutes, not otherwise on the Agenda**

There were no matters arising from the minutes not otherwise on the agenda.

1. **Planning Matters:**

**Applications received**

* 20/03023/VARYCO Units 6,7,8,9 at Land and Barns at Harlow Hill Farm – Variation of Conditions 2 to 19/01818/VARYCO – no comments to make.
* 20/03364/LBC & 20/003363/FUL: 4 Grange Road, Listed Building Consent/repoint brickwork and replace damaged bricks on front wall – no comments to make.

**Applications approved:**

* 20/02325/VARYCO: Land North of Dalton Farm, Variation of Condition 2 to 19/00872/FUL to allow for amended roof design and materials
* 20/02691/LBC & 20/02690/FUL: Dalton House, removal of existing oil tank and installation of new tank in different location.
* 20/01665/FUL and 16/01666/LBC: St Marys House, Southside: New air source heat pump and screen to the north of the single storey kitchen/utility as supplemented/amended by details received 18/8/20 and by noise assessment received 15/9/20

It was reported there is a pre-application for conversion of a barn in Dark Lane, therefore a full planning application may need to be considered in the future.

**Notice of Appeal, Town and Country Planning Act 1980 Appeal under Section 78:**

* Land West of Brewery Close, construction of five new build two storey detached dwellings with three detached garages and associated access**.**
* The Coop Eachwick, proposed alterations to site layout with parking changes, secure tool (and nursery materials) store position, hardstanding and size amended, new security gates and polytunnel amended.
1. **Parish Benches**

Benches still require installation and it would be beneficial if a professional could be engaged. The old benches would also need disposed of, and it was resolved E Trevelyan would organise a contractor.

1. **Parish trees – tree in need of removal near to Village Hall**

County Cllr reported tree at village hall is included in County Council programme for removal and should be actioned by the end of the year.

1. **Financial Matters:**

**Payments to authorise**

Sport Tynedale - £50.00

MJ Knowles - £115.20

**To consider request for grant from Great North Air Ambulance;**

It was resolved to grant £125 to Great North Air Ambulance.

**To consider grant to Stamfordham First School; to**

The Headteacher of Stamfordham First School had requested a grant towards the ongoing costs associated with Covid safety, as no further funds had been allocated to schools to cover costs relating to PPE, additional cleaning and required infrastructure, eg outside taps and sinks for hand washing. It was therefore resolved to grant £100.

Email had been received from a parishioner who was willing to maintain the play park at the cost of £175.00 per annum, who had also removed leaves and apples from the area, and quoted £50 to remove further debris. (The current contractor charges £480 for ten cuts per annum). The Parish Council insurance policy would only cover a volunteer, and it was resolved to formally contact the parishioner to state the Parish Council would consider the quote, however insurance cover would be required.

**To consider budget and precept requirements 2021-2022**

It was resolved to approve the budget and precept requirements of £5,500 for 2021-2022.

1. **County Councillor Report**
* Applicant had won on appeal as regards Planning Application 19/04829/FUL, chalet on land north of Heugh Mill. This is of concern to the County Council as a precedent had now been set and they were considering whether they would appeal the decision, however it would be a financial decision as to whether this would go ahead. It was resolved the Parish Council would write to the County Council to confirm they would support them should they appeal.
* Government wish to encourage people to visit care homes and advice had been circulated, however it would be each care homes decision, with building structures to be taken into account as a specialised room would be required for visitors. Covid infection figures are rising rapidly in Northumberland. It had been agreed County Cllrs could give money from their capital improvement budget to revenue funding to aid groups with Covid related food support schemes, with County Cllr donating a sum to the parish.
* Traffic calming measures at Harlow Hill had been signed off without the speed indicating equipment at the present time, as the County Council ancient monument department were still looking into the proposals.
* 40mph signage had been placed on the wrong side at Lane House with County Cllr having attended a site meeting and County Council Officer to take advice in order for the signage to be moved. Dalton had asked for a 20mph limit, this may not be justified, however extra village gateway signs were to be located and a speed survey carried out. 20mph signage would need to be included in the Local Transport Plan database.
* Speed restrictions at Stamfordham First School were now insitu and County Cllr said they should be enforceable. A post had been put up at the West end of the village, however there was no speed limit indicated on it. A time restricted sign would not be placed in the bus layby.
* In the draft LTP 2021-2022 the road resurfacing from Stamfordham village to Heugh and from Stamfordham village to the military road is included, but would be dependent on unforeseen works coming in over the winter.
1. **Parish signposts – village signs at Bridge End, West end and by the Jail**

Nothing to report.

**10.Speeding traffic concerns through Harlow Hill/installation of interactive speed camera/speeding past Rose Cottage**

Discussed earlier.

**11.Cycling events**

Nothing to report.

**12.Parking restrictions, Stamfordham First School**

To be taken off agenda.

**13.Correspondence**

* **Fighting Crime Preventing Crime – Northumbria Police and Crime Commissioner survey**

The Commissioner was keen for as many individuals as possible to complete the on-line survey regarding fighting and preventing crime – Clerk to forward link to the survey to all Cllrs.

**14. To approve additional grasscutting 2021/22**

It was resolved to approve additional grasscutting for 2021/22.

**15. Play Area**

Discussed earlier.

**16.Other business admitted by the Chairman as urgent**

Remembrance Day church service had been held on the Wednesday before Remembrance Sunday and Parish Council wreath had been placed. Parishioner had asked if an area of grass in the parish could be left for wildflowers to grow and a habitat for insects etc. with the area over the road from Bells garage initially suggested. However it was resolved the verge at Bridge End, which could be cut so far in and the rest left to grow, would be more appropriate.

**17.To confirm the date of the next meeting**

The next meeting of Stamfordham Parish Council will be held on Thursday 21st January 2021 commencing 730pm

**PART II**

**The Council is invited to consider the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items on the agenda, as those items involve the discussion of personal information/contractual negotiations.**

It was resolved to hold private session.

**18. To review Clerk Salary**

*Discussed in private due to personal information.*

It was resolved to increase the clerk salary by £50 per annum.

The meeting closed at 810pm.