

**Minutes of the annual meeting of Stamfordham Parish Council held on Thursday 18<sup>th</sup> May 2023 commencing at 730pm in Stamfordham Village Hall**

**Present:** Cllr L Boylan (Chair) Cllr C Reynolds, Cllr Merridew, C Miller (Clerk)

**1. Apologies for absence**

Cllr P Forsyth, Cllr D Hutt, County Cllr V Jones

**2. Election of Chairman**

L Boylan proposed and seconded as Chairman and duly elected.

**3. Election of Vice Chairman**

C Reynolds proposed and seconded as Vice Chairman and duly elected.

**4. Co-Option Vacancy**

Third applicant had agreed to attend tonight's Parish Council meeting, however was not in attendance. Applicants would be considered at July Parish Council meeting.

**5. To confirm the Minutes of the meeting of the Parish Council held on Thursday 16<sup>th</sup> March 2023**

It was resolved that the minutes of the previous meeting held on Thursday 6<sup>th</sup> March 2023 be accepted as a true record.

**6. Planning Matters**

**Applications Received**

23/01514/FUL: South Barn, Harlow Hill – proposed oak framed porch to south (front) elevation – no objections.

23/00921/FUL: Hardstanding North East of Building 205 Albemarle Barracks – install concrete construction brake TE ramp and external staircase on concrete hard standing – no objections.

23/01593/FUL: Burnside Grange Avenue, proposed single storey extension – no objections.

**Application Withdrawn**

23/00519/COU: Land North of Harlow Hill – Change of use from agricultural building to B8 storage.

**To consider a Neighbourhood Plan for the parish**

County Council representative to attend the July Parish Council meeting.

**7. Financial Matters:**

**Payments to authorise:**

- Zurich Municipal – annual insurance policy - £477
- Northumberland Association of Local Council's – annual subscription - £207.16
- Leafield Environmental Ltd - £2172.00
- Stamfordham Playing Field & Village Hall - £30
- Lewis Miller - £100
- James Freeman Griffiths - £49.00 - Insurance and Events License for Coronation lunch

It was resolved to approve the payments

**8. County Councillor Report**

A 103 page report had been compiled regarding speeding issues at Harlow Hill and the military road between the Errington Arms and Heddon. There were several recommendations at various places including signage and links with the police. The report did not include a reduced speed limit, as both speed surveys and the village itself do not meet the criteria in the national guidelines. The County Council Community Chest is now open for local organisations to access funding. Cllr L Boylan had reported an urgent drain repair at water troughs and would chase this up via County Cllr.

#### **7.To consider action that can be taken to address Climate Change**

Climate change awareness available through The Carbon Literacy Project. Cllr T Merridew to seek further clarification.

#### **8.Trees - playground trees**

Item to be removed from agenda.

#### **9.To consider issues relating to Bay Horse**

Joseph Turner Enforcement Officer to carry out a site visit. Clerk to chase up and enquire whether Parish Cllr's could be present at the site visit.

#### **11. To receive update on replacement of parish litter bins**

Bins had been purchased with contractor to action installation. Each bin would require a concrete base, and it was resolved to accept the estimate of £950 to remove and dispose of existing bins, level three current bases, make seven new bases and bolt bins to bases.

#### **12.To consider Crises Management**

Cllr L Boylan to speak to Northern Powergrid regarding installation of generator.

#### **13.To consider vehicles exceeding the 20mph limit; To consider community speedwatch**

Cllr L Boylan had spoken to Northumbria Police who may be able to visit the parish at school times.

#### **14.To consider audit of parish footpaths**

S Parker and D Hutt to action.

#### **15. Grasscutting: To consider grasscutting schedule 2023**

Item to be removed from agenda.

#### **16. Audit of Accounts y/e 31/3/23**

##### **16/01 To consider and agree any actions arising from the report of the internal auditor**

There were no matters arising from the report of the internal auditor.

##### **16/02 To approve the Governance Statement**

It was resolved to approve the governance statement.

##### **16/03 To approve the draft annual accounts for 2022/2023**

It was resolved to approve the draft annual accounts for 2022/2023.

##### **16/04 To approve the Accounting Statement and explanation of variances**

It was resolved to approve the accounting statement and explanation of variances.

**16/05 To approve the Exemption Certificate**

It was resolved to approve the exemption certificate.

**16/06 To approve public right of inspection dates**

It was resolved to approve the public right of inspection dates as 5<sup>th</sup> June 2023 to 14<sup>th</sup> July 2023.

**17.To consider governance review to de-ward the parish**

County Council Officer who deals with governance reviews had acknowledged the request to de-ward the parish.

**18.To consider request for commemorative seating on land at Harlow Hill, if possible just past the houses**

Cllr L Boylan had carried out a site visit regarding request for a bench at Harlow Hill, however it was felt the area would be too dangerous. Clerk to advise parishioner.

**19. To consider resident cards for Northside and Southside for the Beaumont Cup cycle race**

It was anticipated arrangements for the Beaumont Cup would be improved this year.

**20. To consider effects of parking on land adjacent to the Brewery Yard, Grange Road**

Cllr L Boylan had received an email regarding vehicles parking on grass to the side of road next to Brewery Yard. However it was felt this was not a matter for the Parish Council.

**21.To consider Local Government Boundary Commission draft recommendations for division boundaries in Northumberland**

Boundary Commission had compiled their draft recommendations, however they would not affect Stamfordham parish. The number of County Cllr's was to be raised by 2 to 69.

**22.Urgent business/items for next agenda**

There was no urgent business/items for next agenda.

**23.To confirm the date of the next meeting**

The next meeting of Stamfordham Parish Council will be held on Thursday 20<sup>th</sup> July 2023 commencing 730pm in Stamfordham Village Hall.

The meeting closed at 845pm