

## BARNWELL PARISH COUNCIL

### Minutes of the Meeting held on Tuesday 16<sup>th</sup> March 2021 via ZOOM at 7.30pm

**Present:** Councillors H Hanlon (Chair), D Brown (Vice Chair), C Soans, G Wise, G Shacklock, J de Bock, N Bould

**In attendance:** Mrs N Phillips (Clerk), County Cllr W Brackenbury 1 x member of public

<b>21/03/038</b>	<b>To receive and approve apologies for absence</b> None
<b>21/03/039</b>	<b>Public participation session</b> Member of public requested that solutions be found to stop vehicles damaging the verge on The Green (see item 065)
<b>21/03/040</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> Cllr Shacklock declared an interest in items 053, 054, 055, 062, 063, 064. 065
<b>21/03/041</b>	<b>To receive &amp; approve for signature minutes of the meeting held on Tuesday January 19<sup>th</sup> 2021</b> Approved
<b>21/03/042</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None
<b>21/03/043</b>	<b>To receive a report from County Councillor Wendy Brackenbury</b> General update on the North Northamptonshire Council
<b>21/03/044</b>	<b>To receive a report from District Councillor Geoff Shacklock</b> Nothing to report
<b>21/03/045</b>	<b>In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council only in such circumstances where no Cllr is available to consult with, and where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place</b> <b>Resolved:</b> All in favour
<b>21/03/046</b>	<b>To receive and approve the Balance of Account/Bank Reconciliation</b> <b>Resolved:</b> Balance of accounts and the bank reconciliation approved
<b>21/03/047</b>	<b>To examine and approve the bank statements</b> Bank balance stands at £40641.61 at February 26th 2021 <b>Resolved:</b> Bank statements approved
<b>21/03/048</b>	<b>To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting (items marked * paid prior to meeting).</b>

	<table><tr><th>Cheque</th><th>Payee</th><th>Amount With VAT</th><th>Amount net of VAT</th><th>Details</th><th>Power to pay</th></tr><tr><td>100666</td><td>Inkwell</td><td>£1305.00</td><td>£1305.00</td><td>NHP/Design statement</td><td>NHP Act 2017</td></tr><tr><td>100667</td><td>N A Phillips</td><td>£167.00</td><td>£167.00</td><td>J/F/M expenses, F/M Zoom + website</td><td>LGA 1972 s111</td></tr><tr><td>100668</td><td>N A Phillips</td><td>£217.20</td><td>£217.20</td><td>March salary</td><td>LGA 1972 s112</td></tr><tr><td>100669</td><td>N A Phillips</td><td>£221.60</td><td>£221.60</td><td>April salary</td><td>LGA 1972 s112</td></tr><tr><td>100670</td><td>N A Phillips</td><td>£108.60</td><td>£108.60</td><td>10 additional hours worked</td><td>LGA 1972 s112</td></tr><tr><td>100671</td><td>Planit X</td><td>£1560.00</td><td>£1300.00</td><td>Work to plan</td><td>NHP Act 2017</td></tr><tr><td>100672</td><td>N A Phillips</td><td></td><td></td><td>Payment for outstanding hrs worked</td><td>LGA 1972 s112</td></tr><tr><td>100673</td><td>Barnwell PCC/Clock</td><td>£185.00</td><td>£185.00</td><td>Church clock maintenance grant</td><td>PCA 1957 s 2</td></tr></table>	Cheque	Payee	Amount With VAT	Amount net of VAT	Details	Power to pay	100666	Inkwell	£1305.00	£1305.00	NHP/Design statement	NHP Act 2017	100667	N A Phillips	£167.00	£167.00	J/F/M expenses, F/M Zoom + website	LGA 1972 s111	100668	N A Phillips	£217.20	£217.20	March salary	LGA 1972 s112	100669	N A Phillips	£221.60	£221.60	April salary	LGA 1972 s112	100670	N A Phillips	£108.60	£108.60	10 additional hours worked	LGA 1972 s112	100671	Planit X	£1560.00	£1300.00	Work to plan	NHP Act 2017	100672	N A Phillips			Payment for outstanding hrs worked	LGA 1972 s112	100673	Barnwell PCC/Clock	£185.00	£185.00	Church clock maintenance grant	PCA 1957 s 2
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	<b>Resolved:</b> All payments approved. Cheques to be signed by the Clerk and Cllr Brown																																																						
21/03/049	<b>To resolve to contribute to the cost of maintaining the clock on the church tower</b> <b>Resolved:</b> Whilst not accepting ownership of the clock it was resolved to contribute to the cost of the annual maintenance package – this to be reviewed annually..																																																						
21/03/050	<b>To note additional hours worked by the Clerk and to resolve how to reimburse the Clerk for them.</b> <b>Resolved:</b> Currently worked 25 hrs over contracted – to be paid for all hours owing																																																						
21/03/051	<b>To approve the Clerk's incremental salary increase for the year 2021/2022</b> <b>Resolved:</b> Incremental increase approved (SCP 10)																																																						
21/03/052	<b>To review the budget for the year 2020/21 and to resolve what action if any to be taken.</b> <b>Resolved:</b> To come in approximately £500 under budget – Clerk to apply virements to ensure overspend in some areas funded from surplus in other areas.																																																						
21/03/053	<b>To reconsider, and resolve, how to appropriately use the money on the playground fund</b> <b>Resolved:</b> To replace matting in play area. To install childs' swing at Recreation, Cllr Hanlon to obtain quote for swing installation Field. To investigate and plan for the installation of a half pipe skateboard ramp, Cllrs Brown and Soans to research & plan																																																						
21/03/054	<b>To review the monies held in designated and undesignated/general reserves and to resolve to adjust amounts as necessary.</b> <b>Resolved:</b> In light of proposed expenditure and other issues Clerk to review all reserves and circulate proposed adjustments to all Cllrs for approval.																																																						
21/03/055	<b>To consider and resolve the Council's response to planning application received.</b>  NE/21/00110/FUL - Demolition of existing attached garden-room and provision of new garden-room. Demolition of existing store building and provision of new 2 storey extension to existing house; minor alterations to existing house elevations, including replacement of existing windows and provision of new render to existing brickwork, relocation of existing main entrance and provision of new porch; and addition of solar panels. at 29 Main Street Barnwell PE8 5PX  <b>Resolved:</b> To meet on 22.03.2021 to discuss and respond.																																																						

<b>21/03/056</b>	<p><b>To note planning decisions made by ENC.</b></p> <p>None received</p>
<b>21/03/057</b>	<p><b>To discuss and respond to East Northamptonshire Councils' consultation on residential annexes supplementary planning document</b></p> <p><b>Resolved:</b> Not to respond – no further action needed.</p>
<b>21/03/058</b>	<p><b>To receive an update from Cllr Brown on issues concerning the village trees, and to resolve what action, if any, to be taken.</b></p> <p><b>Resolved:</b> Quote of £102 for pruning of tree at Recreation Field obtained and agreed by all that it should be accepted and work carried out.</p>
<b>21/03/059</b>	<p><b>To confirm the date and other arrangements for the trimming of the lime basal growth by volunteers.</b></p> <p>Work has been carried out on some of the trees by Cllr Shacklock, Cllr Brown will complete work on the others as soon as possible.</p> <p><b>Resolved:</b> Cllr Brown to complete trimming.</p>
<b>21/03/060</b>	<p><b>To receive a report from Cllr Wise on issues concerning highways and to resolve what action, if any, to be taken.</b></p> <p>One resident has raised concerns about water splashing the frontage of his property, Cllr Wise will pass on to Highways. Concerns also about the state of the surface of the ford, Cllr Wise will carry out a site visit and report to Highways as necessary.</p> <p><b>Resolved:</b> Cllr Wise to investigate and report to Highways.</p>
<b>21/03/061</b>	<p><b>To resolve to reply to NCC consultation on the proposed stopping up of the highway at Mill Farm Cottage Barnwell Road.</b></p> <p><b>Resolved:</b> No objections, Clerk to inform NCC</p>
<b>21/03/062</b>	<p><b>To note the findings of the weekly playground inspections and to receive an update on the installation of matting.</b></p> <p>Cllr Hanlon has obtained a quote for £1350 from Wicksteeds which is within £50 of the quote obtained from Kompan in September 2020. Cllr Shacklock thanked for carrying out weekly inspections.</p> <p><b>Resolved:</b> Cllr Hanlon to obtain up to date quote from Kompan and find out lead in time from both companies. Order to be placed with whichever company can offer the shortest lead in time balanced against value for money. Cllr Brown to carry out weekly inspection for next two months.</p>
<b>21/03/063</b>	<p><b>To receive a report from Cllr Hanlon on the Neighbourhood Plan, and to discuss and resolve what action, if any, to be taken.</b></p> <p>Plan now in final stages and presented to BWPC for review and comment before NHP Steering Group meeting on 23.03.2021.</p> <p><b>Resolved:</b> BWPC to review at extra meeting called for 22.03.2020</p>
<b>21/03/064</b>	<p><b>To receive a report from Cllr Bould on the traffic calming measures and to resolve what action to be taken.</b></p> <p>No progress with installation of village gates despite correspondence with Highways. Little progress with resolving the problems with the visual speed limit signs. Re resident's request for the introduction of a 20mph speed limit, it was noted a pilot scheme is being trialled in West Haddon with the possibility of further roll out to interested communities in the future if successful.</p> <p><b>Resolved:</b> Cllr Bould to continue to chase up both Highways and the supplier of the</p>

	VSL signs. Clerk to write to those residents who have raised the issue of the 20mph speed limit informing them of the pilot scheme and that the PC will be exploring this further.
<b>21/03/065</b>	<p><b>To receive an update on the plans for a designated wildflower area around the edges of the Recreational Field</b></p> <p>Cllr Soans produced a plan and costings along with a request for volunteer helpers.</p> <p><b>Resolved:</b> Cllrs Soans and de Book to take the lead on this project. Clerk and Cllr Soans to arrange purchase and delivery of the seeds.</p>
<b>21/03/066</b>	<p><b>To consider what action if any can be taken to prevent parking and vehicle damage to The Green</b></p> <p>Although Cllrs are aware of and sympathetic to the problem BWPC does not own this land and has no power to prevent parking and vehicle damage. Discussion followed on a wide range of possible deterrents to parking but all have their pitfalls and there may then be a need to address other points in the village which suffer from similar issues</p> <p><b>Resolved:</b> Clerk to write to ENC requesting that their waste vehicles avoid driving on the verge, also to write to Highways to see what action they might take. Article to go in the next newsletter asking residents to avoid churning up the verges. Item to go on the website and also the 'Care &amp; Share' Facebook page. To bring back to the May meeting.</p>
<b>21/03/067</b>	<p><b>To receive from Cllr Brown an update on flood action and to resolve what further action to be taken</b></p> <p>Reply received from NCC and EA. Silt will be removed from under the bridge and from one other point. Highways will install 'grips' which should help to drain water away from houses. Cllr Bould reported large area of water on the Armston Road.</p> <p><b>Resolved:</b> Cllr Bould requested to take photos of Armston Road problem so it can then be reported to Highways. Cllr Brown to continue to liaise with the EA and Highways</p>
<b>21/03/068</b>	<p><b>To receive feedback from Cllr Brown on the North Northants Rural Focus Group meeting held on March 8<sup>th</sup> 2021</b></p> <p>Very little to report other than fly-tipping appears to be affecting many areas.</p> <p><b>Resolved:</b> Cllr Brown will attend meetings where possible.</p>
<b>21/03/069</b>	<p><b>To set the date for the Annual Village Litter Pick</b></p> <p><b>Resolved:</b> Saturday April 17<sup>th</sup> – Clerk to work with Cllr Soans on arrangements</p>
<b>21/03/070</b>	<p><b>To give consideration to purchasing litter picking equipment for use by residents</b></p> <p><b>Resolved:</b> To take this no further.</p>
<b>21/03/071</b>	<p><b>To consider a request from a resident to use the Recreation Field for parking on July 3<sup>rd</sup> 2021</b></p> <p><b>Resolved:</b> To permit parking – Clerk to inform resident.</p>
<b>21/03/072</b>	<p><b>To accept the quote from Turneys for mowing</b></p> <p><b>Resolved:</b> To accept the quote for the mowing of the verges for the 2021 season. Cllr Brown to meet with Turney's next week to ensure new regime is understood and in place.</p>
<b>21/03/073</b>	<p><b>Correspondence:</b></p> <p>1) CPRE - Northamptonshire Areas of Outstanding Natural Beauty</p>

	<b>Resolved:</b> Clerk to respond to CPRE expressing possible interest and requesting further information
<b>21/03/074</b>	<b>To confirm date, time and format of the Annual Parish meeting</b> <b>Resolved:</b> Meeting date confirmed as May 18 <sup>th</sup> and a 7.30pm start time.
<b>21/03/075</b>	<b>To confirm date of the next meeting of the Parish Council as 18th May 2021</b> <b>Resolved:</b> Meeting date confirmed
<b>Other matters</b>	Cllr Hanlon led the thanks to Cllr Shacklock for all his hard work on behalf of Barnwell residents. The Clerk thanked all present for their help and support and looks forward to continue to work with BWPC when it meets in May after the elections.
<b>21/03/076</b>	<b>To close the meeting</b> The meeting closed at 9.45 pm

Signed:

Dated:

DRAFT