

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2023” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Date: 01/04/2023

Balance per bank statements as at 31/3/23:

33550834	£4,011.07
63616096	£21,696.94
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	£25,708.01

Petty cash float (if applicable) £0.00

Less: any un-presented cheques as at 31/3/23 (enter these as negative numbers)

<input type="text" value="100780"/>	-£57.05
<input type="text" value="100781"/>	-£120.00
<input type="text" value="100783"/>	-£320.81
<input type="text" value="100784"/>	-£185.00
[add more lines if necessary] <input type="text" value="100785"/>	-£32.03
<input type="text" value="DD"/>	-£4.60
<input type="text" value="100787"/>	-£154.54
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	-£874.03

Add: any un-banked cash as at 31/3/23

<input type="text" value="093.22/23"/>	<input type="text" value="£2,026.41"/>
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£2,026.41

Net balances as at 31/3/23 (Box 8)

£26,860.39