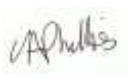


## **BARNWELL PARISH COUNCIL**

All Councillors are hereby summoned and required to attend a Meeting of Barnwell Parish Council to be held at Barnwell Village Hall on Tuesday May 17<sup>th</sup> 2022 commencing at 7.00pm to transact the business below.

Dated May 10<sup>th</sup> 2022 Signed: 

Nicola Phillips – Clerk to Barnwell Parish Council  
54 High Street, Ringstead NN14 4DA Tel: 07562372430  
Email: [barnwellparishclerk@gmail.com](mailto:barnwellparishclerk@gmail.com) Website: [barnwellparishcouncil.org.uk](http://barnwellparishcouncil.org.uk)

### **THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED**

#### **AGENDA**

- 22/05/362 Election of Chair - Declaration of Acceptance of Office to be completed and countersigned.
- 22/05/363 Election of Vice Chairman
- 22/05/364 To receive and approve apologies for absence.
- 22/05/365 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 22/05/366 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- 22/05/367 To receive and approve for signature the minutes of the meeting held on Tuesday March 15<sup>th</sup> 2022.
- 22/05/368 To note any matters arising from the minutes not included on this agenda for report only
- 22/05/369 To note the findings of the internal audit
- 22/05/370 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 21/22 Part 2
- 22/05/371 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 21/22 Part 2
- 22/05/372 To resolve to declare BWPC exempt from external audit for the year ending 31.03.2022
- 22/05/373 To confirm the dates for display of the notice of public rights, and for inspection of documents relating to the financial year 2021/22
- 22/05/374 To appoint the Internal Auditor for the year 2022/2023
- 22/05/375 To receive and approve Finance Regulations, Standing Orders, Councillor Code of Conduct, Member's Allowances Policy, Complaints Procedure, Equal Opportunities Policy, Councillor Co-optation Criteria, Training Statement of Intent, Training Plan for Councillors, Document Retention Policy, Data Protection Policy, Subject Access Request Procedures, Data Breach Policy, Data Map, Publications Scheme, General, and Councillor/Staff /Role Holder Privacy Notice, Health and Safety Policy, Lone Working Policy, Staff Appraisal Policy and Procedure, Expenses Policy, Sickness and Absence Policy, Grievance and Disciplinary Policy, Environmental Policy, Risk Management Policy Statement, the Financial Risk Assessments and all other Risk Assessments
- 22/05/376 To receive and approve the Assets Register
- 22/05/377 To note the Insurance Review
- 22/05/378 To allocate Councillors' roles and responsibilities
- 22/05/379 To review the bank mandate
- 22/05/380 To receive a report from North Northamptonshire Councillors
- 22/05/381 To receive and approve the Balance of Accounts/Bank Reconciliation
- 22/05/382 To examine and approve the Bank Statements
- 22/05/383 To approve and authorise payments of the following invoices

Payment date	Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	Power
01.04.2022	001.22/23	100739	Carter Jonas	Recreational/Cricket Field Rent (PDBF)	£300.00	LGA 1972 s 124
18.05.2022	002.22/23	DD1	E.on	Streetlighting (unmetered supply) 01.01.2022 - 31.03.2022	£150.01	PCA 1957 s3
11.04.2022	003.22/23	100740	R Foster & Son	Materials for painting handrails and shelving for book exchange	£246.20	H'ways 1980 s96
17.05.2022	004.22/23	100742	Turney Ltd	Urban highway grass mowing - April 22 (S136) 1/7 (inv 21443)	£208.96	H'ways 1980 s96
17.05.2022	005.22/23	100741	N A Phillips	Reimbursement for tracked and signed letter to The Smart Group	£2.35	H'ways 1980 s96
30.04.2022	006.22/23	100736	N A Phillips	April Salary	£259.00	LGA 1972 s112
17.05.2022	007.22/23	100747	N A Phillips	May Salary inc April shortfall due to incremental rise and annual leave	£343.38	LGA 1972 s112
30.06.2022	008.22/23	100748	N A Phillips	June Salary	£301.19	LGA 1972 s112
17.05.2022	009.22/23	100745	NCALC	Membership & Audit - 01.04.2022 - 31.03.2023	TBC	LGA 1972 s143
17.05.2022	010.22/23	100746	BHIB	Insurance yr 3 of 3 yr LTA	TBC	LGA 1972 s111
17.05.2022	011.22/23	100741	N A Phillips	April expenses + March carried over	£26.88	LGA 1972 s111
17.05.2022	013.22/23	100742	Turney Ltd	Urban highway grass mowing - May 22 (S136) 2/7 (inv ?)	£208.96	H'ways 1980 s96
		100743 + 100744 cancelled due to incorrect amount				

- 22/05/384 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- 22/05/385 To note planning decisions made by NNC  
NE/22/00079/FUL: Demolition of previous shed/patio area replaced with shed/office/patio with pergola, folding aluminium doors and green sedum roof (retrospective) 30 Main Street Barnwell PE8 5PX permitted  
NE/22/00155/TCA: 4 birch trees to be removed due to unsuitable location - the base of all trees are within approx 2ft of the owner's garage. 2 Church Green Barnwell PE8 5QH - permitted
- 22/05/386 To note a letter sent to NNC re application NE/22/00341/LDP: Erection of new ancillary outbuilding. White Lodge Oundle Road Barnwell PE8 5PD
- 22/05/387 To decide what action is required for maintenance and to rectify faults highlighted in the assets inspection
- 22/05/388 To receive a report from Cllr Wise on the provision of elders housing
- 22/05/389 To receive a report from Cllr Wise on issues concerning the highways.
- 22/05/390 To receive a report from Cllr Wise - Police Liaison Representative
- 22/05/391 To receive a report from Cllr Soans on issues concerning public rights of way.
- 22/05/392 To receive a report from Cllr Soans on the Recreation Field.
- 22/05/393 To receive a report from Cllr Herring on the installation of leisure equipment at the Recreation Field and resolve what action to be taken
- 22/05/394 To note the results of the weekly safety checks at the children's playground and to resolve what Action to be taken if any
- 22/05/395 To receive an update and determine future action on the visual speed indicator signs – the proposes being to make a claim via legal action or to employ an engineer to quote for and carry out repairs
- 22/05/396 To receive an update on the installation of the traffic calming measures/village gates.
- 22/05/397 To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken
- 22/05/398 To receive a report from Cllr Forrest on issues concerning the village trees
- 22/05/399 To review the environmental action list and consider expanding the idea to an annual action list of aims and objectives for the year.
- 22/05/400 To receive an update on the marking of The Queen's Jubilee in June 2022 to include an update on the

application for funding for the proposed orchard and celebrations,

- 22/05/401 To update the council on the arrangements for the planting of the Jubilee tree on 24th May 2022
- 22/05/402 To receive an update on the initiative to set up a neighbourhood watch in the village and resolve if a budget for signage can be agreed.
- 22/05/403 To receive an update on the Northants CALC Asset Mapping Project (AMP)
- 22/05/404 To receive a report on the Joint Action Group meeting held on April 24<sup>th</sup> 2022.
- 22/05/405 To consider ways this Council can assist with the repair and rebuilding of The Chancel Wall and to resolve what action, if any, to be taken
- 22/05/406 To discuss the recently letter received from STAUNCH and resolve what action to be taken
- 22/05/407 To approve, or otherwise, a grant towards petrol costs for Ted Croft, volunteer village green mower
- 22/05/408 To resolve to write to Open Reach and our local MP expressing concern and asking for clarity about the move to a completely digital phone service in this area where there is no mobile signal.
- 22/05/409 Correspondence:
- 22/05/410 To confirm the dates of the 2022/23 meetings as: 19/07, 20/09, 15/11, 17/01, 21/03, 16/05
- 22/05/411 To confirm the date of the next meeting of the Parish Council as 19<sup>th</sup> July 2022
- 22/05/412 To close the meeting