


BARNWELL PARISH COUNCIL

All Councillors are hereby summoned and required to attend a Meeting of Barnwell Parish Council to be held at Barnwell Village Hall on Tuesday May 16th 2023 commencing at 7.00pm to transact the business below.

Dated May 9th 2023 Signed: 

Nicola Phillips – Clerk to Barnwell Parish Council
54 High Street, Ringstead NN14 4DA Tel: 07562372430
Email: barnwellparishclerk@gmail.com Website: barnwellparishcouncil.org.uk

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED

AGENDA

- 23/05/615 Election of Chair - Declaration of Acceptance of Office to be completed and countersigned.
- 23/05/616 Election of Vice Chairman
- 23/05/617 To receive and approve apologies for absence.
- 23/05/618 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 23/05/619 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- 23/05/620 To receive and approve for signature the minutes of the meeting held on Tuesday March 21st 2023.
- 23/05/621 To note any matters arising from the minutes not included on this agenda for report only
- 23/05/622 To note the findings of the internal audit
- 23/05/623 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 22/23
- 23/05/624 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 22/23
- 23/05/625 To confirm the dates for display of the notice of public rights, and for inspection of documents relating to the financial year 2022/23
- 23/05/626 To appoint the Internal Auditor for the year 2023/2024
- 23/05/627 To receive and approve Finance Regulations, Standing Orders, Councillor Code of Conduct, Scheme of Delegation, Member's Allowances Policy
- 23/05/628 To receive and approve Complaints Procedure, Equal Opportunities Policy, Councillor Co-option Criteria, Training Statement of Intent, Training Plan for Councillors
- 23/05/629 To receive and approve Records Retention Policy, Data Protection Policy, Subject Access Request Procedures, Data Breach Policy, Data Map, Publications Scheme, General, and Councillor/Staff /Role Holder Privacy Notice,
- 23/05/630 To receive and approve Health and Safety Policy, Safeguarding Policy, Lone Working Policy, Staff Appraisal Policy and Procedure, Expenses Policy, Sickness and Absence Policy, Grievance and Disciplinary Policy, Dignity at Work Policy, Officer/Councillor Protocol
- 23/05/631 To receive and approve Environmental Policy, Social Media Policy, Website Accessibility Statement, Website Management Policy, Memorial Tree and Bench Policy, Equipment Inspection Policy
- 23/05/632 To receive and approve Risk Management Policy Statement, the Financial Risk Assessments, Risk Register and all other Risk Assessments
- 23/05/633 To receive and approve the Assets Register
- 23/05/634 To note the Insurance Review
- 23/05/635 To note £6184.35 outstanding balance on PWLB streetlighting loan.

- 23/05/636 To allocate Councillors' roles and responsibilities
- 23/05/637 To review the bank mandate and note the direct debits
- 23/05/637 To review the environmental action list and the annual action list of aims and objectives for the year.
- 23/05/639 To receive and approve the Balance of Accounts/Bank Reconciliation
- 23/05/640 To examine and approve the Bank Statements
- 23/05/641 To note the Clerk's incremental increase to salary
- 23/05/642 To approve and authorise payments of the following invoices

Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	VAT	Power
001.23/24	BAC1	PDBF	Recreational/Cricket Field Rent	£300.00	£0.00	LGA 1972 s 124
002.23/24	DD1	NPower	Streetlighting (unmetered supply) 01.01.2023 - 31.03.2023	£94.09	£4.48	PCA 1957 s3
003.23/24	BAC2	Turney Landscapes Ltd	Urban highway grass mowing - Mar 29th (S136) 1/7 (inv 22188)	£239.33	£39.89	H'ways 1980 s96
004.23/24	100788	N A Phillips	Reimbursement for Litter Pick postage	£2.35	£0.00	LGA 1972 s111
005.23/24	100786	N A Phillips	April Salary less £9.60 tax repayment	£321.00	£0.00	LGA 1972 s112
006.23/24	DD2	HMRC	Clerk's tax	£1.00		
007.23/24	100788	N A Phillips	Reimbursement for plastic storage pouch	£2.29	£0.38	LGA 1972 s111
008.23/24	100789	NCALC	Membership & Audit - 01.04.2023 - 31.03.2024	£550.85	£43.40	LGA 1972 s143
009.23/24	100788	N A Phillips	April expenses + March carried over	£25.54		
010.23/24	100789	BHIB	Insurance	£TBC		
011.23/24	100790	J de Bock-vereecken	Reimbursement for Community orchard irrigation system	£280.47		
012.23/24	100747	N A Phillips	May Salary	£TBC	£0.00	LGA 1972 s112
013.23/24	100748	N A Phillips	June Salary	£TBC	£0.00	LGA 1972 s112
014.23/24	BAC 3	Turney Landscapes Ltd	Urban highway grass mowing – date TBC (S136) 2/7 (inv TBC)	£239.33	£39.89	H'ways 1980 s96
015.23/24	100749	I E Croft	Reimbursement towards cost of mowing The Green	£200.00	£0.00	H'ways 1980 s96

- 23/05/643 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.

NE/23/00414/TCA: T1 - Portuguese laurel, reduce by 1.2m to previously reduced dimensions. at 53A Main Street Barnwell PE8 5PS

- 23/05/644 To note planning decisions made by NNC

Appeal Ref: APP/M2840/D/22/3306328: Craigmarr, Main Street, Barnwell, PE8 5PU

- 23/05/645 To note the assets inspection and to decide what action is required for maintenance and to rectify faults highlighted
- 23/05/646 To receive a report from Cllr Wise on the possible Community Housing
- 23/05/647 To receive a report from Cllr Wise on issues concerning the highways.
- 23/05/648 To receive a report from Cllr Herring - Police Liaison Representative & Neighbourhood Watch
- 23/05/649 To receive a report from Cllr Soans on issues concerning public rights of way.
- 23/05/650 To note the results of the weekly safety checks at the children's playground, and Recreation Field and to resolve what action to be taken
- 23/05/651 To receive an update on the visual speed indicator signs
- 23/05/652 To receive an update on the installation of the traffic calming measures/village gates.

- 23/05/653 To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken
- 23/05/654 To receive a report from Cllr Forrest on issues concerning the village trees
- 23/05/655 To receive feedback on the Parish Council's involvement in the celebrations to mark the coronation of King Charles III and Queen Camilla
- 23/05/656 To receive an update from Cllr de Bock on the Community Orchard
- 23/05/657 To discuss issues concerning the Recreation Field including the extension to the wildflower meadow and the fencing
- 23/05/658 To consider a request from residents for the installation of two additional litter bins at the bottom of the hill near the entrance to the Manor and at Castle View
- 23/05/659 Correspondence
- 23/05/660 To confirm the dates of the 2023/24 meetings as: 18/07, 19/09, 21/11, 16/01, 19/03, 21/05
- 23/05/661 To confirm the date of the next meeting of the Parish Council as 18th July 2023
- 22/05/662 To close the meeting