


BARNWELL PARISH COUNCIL

All Councillors are hereby summoned and required to attend a Meeting of Barnwell Parish Council to be held at Barnwell Village Hall on Tuesday May 19th 2026 commencing at 7.00pm to transact the business below.

Dated May 13th 2025 Signed: 

Nicola Phillips – Clerk to Barnwell Parish Council

Email: clerk@barnwellparishcouncil.org.uk Website: barnwellparishcouncil.org.uk

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED

AGENDA

- 26/05/356 Election of Chair - Declaration of Acceptance of Office to be completed and countersigned.
- 26/05/357 Election of Vice Chairman
- 26/05/358 To receive and approve apologies for absence.
- 26/05/359 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 26/05/360 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- 26/05/361 To receive and approve for signature the minutes of the meeting held on Tuesday March 17th 2026.
- 26/05/362 To note any matters arising from the minutes not included on this agenda for report only
- 26/05/363 To receive and approve for signature the minutes of the extraordinary meeting held on Friday May 1st 2026.
- 26/05/364 To note any matters arising from the minutes not included on this agenda for report only
- 26/05/365 To note the findings of the internal audit
- 26/05/366 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 25/26
- 26/05/367 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 25/26
- 26/05/368 To resolve to declare BWPC exempt from external audit for the year ending 31.03.2026
- 26/05/369 To confirm the dates for display of the notice of public rights, and for inspection of documents relating to the financial year 2025/26
- 26/06/370 To appoint the Internal Auditor for the year 2026/2027
- 26/05/371 To receive and approve Finance Regulations, Standing Orders, Councillor Code of Conduct, Scheme of Delegation, Member's Allowances Policy, Small Grants Policy
- 26/05/372 To receive and approve Complaints Procedure, Equal Opportunities Policy, Councillor Co-option Criteria, Training Statement of Intent, Training Plan for Councillors
- 26/05/373 To receive and approve Records Retention Policy, Data Protection Policy, Subject Access Request Procedures, Data Breach Policy, Data Map, Publications Scheme, General, and Councillor/Staff /Role Holder Privacy Notice,
- 26/05/374 To receive and approve Health and Safety Policy, Safeguarding Policy, Lone Working Policy, Staff Appraisal Policy and Procedure, Expenses Policy, Sickness and Absence Policy, Grievance and Disciplinary Policy, Dignity at Work Policy, Officer/Councillor Protocol, Prevention of Sexual Harassment Policy
- 26/05/375 To receive and approve Biodiversity Policy, Biodiversity Plan Environmental Policy, Social Media Policy, Website Accessibility Statement, Website Management Policy, Memorial Tree and Bench

Policy, Equipment Inspection Policy, IT Policy, Planning Preapplication Policy.

- 26/05/376 To receive and approve Risk Management Policy Statement, the Financial Risk Assessments, Risk Register and all other Risk Assessments
- 26/05/377 To receive and approve the Assets Register
- 26/05/378 To note the Insurance Review
- 26/05/379 To note balance of PWLB streetlighting loan.
- 26/05/380 To allocate Councillors' roles and responsibilities
- 26/05/381 To review the bank mandate and note the direct debits
- 26/05/382 To receive and approve the Balance of Accounts/Bank Reconciliation
- 26/05/383 To examine and approve the Bank Statements
- 26/05/384 To note the Clerk's incremental increase to salary
- 26/05/385 To discuss and resolve a payment to reimburse the volunteer who mows the Green for expenses
- 26/05/386 To approve and authorise payments of the following invoices

Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	VAT	Power
001.26/27	BAC 1	NCALC	Membership & Audit - 01.04.2026 - 31.03.2027	£617.63	£50.45	LGA 1972 s111
002.26/27	100861	N A Phillips	March expenses	£41.47	£0.00	LGA 1972 s111
003.26/27	DD1	NPower	Streetlighting (unmetered supply) 01.01.20263 - 31.03.2026	£243.83	£11.61	PCA 1957 s3
004.26/27	BAC 2	Mowerman	Mowing cut 1 - Inv 2326	£457.20	£76.20	HWA 1980 s96
005.26/27	100860	N A Phillips	April Salary	£314.83	£0.00	LGA 1972 s112
006.26/27	DD2	HMRC	Clerk's April tax	£78.60	£0.00	LGA 1972 s112
007.26/27	BAC 3	Inkwell Printing	200 x newsletter	£65.00	£0.00	LGA 1972 s111
008.26/27	BAC 4	PLHB	Hire of Chapel Hall	£45.00	£0.00	LGA 1972 s134
009.26/27	100861	N A Phillips	April expenses	£22.04	£0.00	LGA 1972 s111
010.26/27	BAC 5	Clear Council	Insurance yr 2 of 3 yr LTA	£568.66	£0.00	LGA 1972 s111
011.26/27	100862	N A Phillips	May Salary	£314.83	£0.00	LGA 1972 s112
012.26/27	DD1	HMRC	Clerk's May tax	£78.60	£0.00	LGA 1972 s112
013.26/27	100844	N A Phillips	June Salary	£310.10	£0.00	LGA 1972 s112
014.26/27	DD1	HMRC	Clerk's June tax	£77.60	£0.00	LGA 1972 s112
015.26/27	DD3	PWLB	Streetlighting loan installment 9	£547.56	£0.00	PCA 1957 s3

- 26/05/387 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- 26/05/388 To note BWPC's response to planning applications received between meetings
- 26/05/389 To note planning decisions made by NNC
- 26/05/390 To note any issues concerning highways
- 26/05/391 To note any Police Liaison Representative & Neighbourhood Watch issues
- 26/05/392 To note any issues concerning public rights of way.
- 26/05/393 To note the results of the weekly safety checks at the children's playground and Recreation Field, and to resolve what action to be taken
- 26/05/395 To note any other issues concerning the children's playground and Recreation Field, and to resolve what action to be taken.
- 26/05/395 To receive an update on the visual speed indicator signs.
- 26/05/396 To note any issues around flooding and to resolve any action to be taken
- 26/05/397 To note issues concerning the village trees

- 26/05/398 To note any issues concerning the Community Orchard
- 26/05/399 To note any issues with BWPC assets including streetlighting.
- 26/05/400 To receive feedback from the Annual Litter Pick
- 26/05/401 To receive an update on obtaining Asset of Community Value status for the village shop and the pub
- 26/05/402 To receive an update on mobile phone connectivity issues
- 26/05/403 To receive feedback on any A605 meetings called by OTC
- 26/05/404 Correspondence
- 26/05/405 To confirm the dates of the 2026/27 meetings as: 14/07, 15/09, 17/11, 19/01, 16/03, 18/05
- 26/05/406 To confirm the date of the next meeting of the Parish Council as 14th July 2026
- 26/05/407 To close the meeting