

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 17th January 2017 in The Village Hall Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, C Soans, G Wise, G Shacklock (Parish & District Councillor), N. Bould, P Holden,

In attendance: Mrs N Phillips (Clerk), County Councillor W Brackenbury, Member of the Public, 2 x Police Representatives

17/01/1508	To receive and approve apologies for absence Cllr P Holden would be late arriving (arrived 20.25)								
17/01/1509	To receive and approve for signature the minutes of the meeting held on Tuesday 17th November 2016 Resolved: That the minutes be signed by the Chairman as a correct record of the meeting.								
17/01/1510	To note any matters arising from the minutes not included on this agenda for report only No matters arising								
17/01/1511	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None received								
17/01/1512	Public participation session Representation was received from J Foster asking if the Council could look at repositioning the gate to the Recreational Field to allow for better access to car parking for the Village Bonfire Night and to enable pedestrians to be separated from moving vehicles. Mr Foster also raised some concerns re the junction with the A605 where visibility is bad at night. Council agreed to look at both these issues. Mr Foster then left the meeting.								
17/01/1513	To receive a report on local police issues No crimes reported, but able to advise council on where to seek help with the issues raised at 17/01/1512 particularly with regard to the problems with traffic which was of concern to them. Police wish to boost the Neighbourhood Watch Scheme and will be happy to attend meeting to discuss with residents. Police representatives then left the meeting.								
17/01/1514	To receive a report from County Councillor W Brackenbury Cllr Brackenbury said that the issue of the road junction from Barnwell onto the A605 had been raised by a neighbouring Parish Council. Cllr Brackenbury gave an update on NCC's new premises and some of the thinking behind the move.								
17/01/1515	To receive a report from District Councillor G Shacklock Cllr Shacklock had no information from the district council to pass on.								
17/01/1516	To approve and authorise payment of the following invoices								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque</th> <th style="width: 25%;">Payee</th> <th style="width: 45%;">Item</th> <th style="width: 15%;">Amount</th> </tr> </thead> <tbody> <tr> <td>100422</td> <td>N A Phillips</td> <td>November Salary</td> <td>£165.10</td> </tr> </tbody> </table>	Cheque	Payee	Item	Amount	100422	N A Phillips	November Salary	£165.10
Cheque	Payee	Item	Amount						
100422	N A Phillips	November Salary	£165.10						

	100423	N A Phillips	November expenses	£38.16
	100424	E.ON Energy Solutions	Streetlight maintenance - 01.10.2016 - 31.12.2016	£99.08
	100425	N A Phillips	December Salary	£165.10
	100426	N A Phillips	December expenses	£15.18
	100427	Barnwell Village Hall	Room Hire	£144.00
	100428	TG Marriott & Sons	Cutting of Cricket Field	£504.00
	100429	Eon Street lighting	Unmetered supply - 01.10.2016 - 31.12.2016	£248.66
	100430	Inkwell Printing	Winter newsletter	£28.00
	Resolved: All payments authorised			
17/01/1517	To receive and approve the Balance of Accounts/Bank Reconciliation			
	The Clerk presented the Balance of Accounts/Bank Reconciliation.			
	Resolved: To approve the Balance of Accounts/Bank Reconciliation.			
17/01/1518	To examine and approve the Bank Statements			
	Cllr Hanlon examined the Bank Statements			
	Resolved: To approve the Bank Statements.			
17/01/1519	To receive a report from the Clerk on the predicted spending to 31/03/17			
	The Clerk explained she would need to apply a virement – move money unspent in some budgets to other budgets that were overspent. Cllr Brown then said he was obtaining quotes for work to the Village Green trees which would be in excess of £1000 and that this work would need to be carried out as soon as possible to avoid disturbing nesting birds. An Extra Ordinary Meeting will be called to approve the work once the quotes were in. Cllr Brown would put in a claim for reimbursement for materials for repair and maintenance to the noticeboard and the oak tree bench			
	Resolved: Clerk's report approved. An Extra Ordinary Meeting to be called once the quotes were in. To reimburse Cllr Brown at the March meeting.			
17/01/1520	To give consideration and resolve what action to be taken to a request from the Clerk to increase her hours to 20 a month.			
	The Clerk requested additional hours to allow her to carry out her duties correctly. The Clerk left the room while discussion took place.			
	Resolved: To grant the Clerk the extra hours on the provision that if they were not sufficient Councillors must be consulted who will then prioritise the Clerk's work, and that there would be no further request for an increase in hours.			
17/01/1521	To consider for approval and adoption a policy on document retention.			
	Resolved: Approved for adoption			
17/01/1522	To receive a report on matters concerning the Recreational/Cricket Field and to resolve what action, if any, to be taken.			
	The Clerk reported that having been in contact with the Land Agent they had confirmed that the lease allowed for the erection of a pavilion/changing rooms but they would need to see the plans for approval.			
	As the lease defines the land as a Village Sports and School Playing Field a children's play area would be permitted but they again wished to see and approve the plans.			
	The Land Agent also confirmed that improvements to the hedging would be			

	<p>permitted but they would prefer it did not include planting of trees.</p> <p>Resolved: Plans to be forwarded in due course</p>
17/01/1523	<p>To receive a report on any issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>Cllr Brackenbury offered to raise the matter of lack of visibility after dark at the junction with the A605 with Sarah Barnwell at NCC.</p> <p>Cllrs were encouraged to contact Street Doctor when they observe potholes.</p> <p>Resolved: To accept Cllr Brackenbury's offer.</p>
17/01/1524	<p>To consider and resolve the Council's response to planning application received.</p> <p>No new applications had been received, but Cllrs were pleased to hear that some employment units had been included in the Oundle Marina Village plan thereby addressing some of their concerns.</p> <p>Resolved: no response needed</p>
17/01/1525	<p>Duplication of Agenda Item 17/01/1522</p> <p>Item removed from Agenda</p>
17/01/1526	<p>To approve application for a grant from NCALC to enable compliancy with Transparency rules.</p> <p>Resolved: Approved – Clerk to action</p>
17/01/1527	<p>To receive from the Clerk an update on the Council's obligations to provide a pension for its paid employees.</p> <p>The Clerk reported that under current rules the Council was not obliged to provide a pension, although one could be requested the Council would not be obliged to pay into it. The Clerk will now complete any paperwork required for compliance</p>
17/01/1528	<p>To receive feedback from the Oundle Area Council Meeting</p> <p>As this meeting has not yet taken place no report submitted..</p>
17/01/1529	<p>To receive feedback on the East Northamptonshire North Joint Action Group (JAG) meeting</p> <p>Cllr Hanlon attended and reported that there had been a great deal of information on the current emergency services restructuring with police, fire and ambulance sharing the same premises in many cases. Concerns had been raised re the Village Fireworks and it had been suggested that the Firework organisers contact SAG – the Safety Advisory Group.</p>
17/01/1530	<p>To receive an update on the provision of a childrens' playground.</p> <p>Cllr Hanlon reported that there would be another round of funding later in the year and that with the feedback received on the previous grant she now had a better idea of what information needed to be supplied to satisfy the criteria. Match funding would be needed and Cllr Hanlon would look into this</p> <p>Resolved: Cllr Hanlon to investigate further.</p>
17/01/1531	<p>To receive an update on the current situation concerning the Neighbourhood Plan and to discuss and resolve what action, if any, to be taken.</p> <p>Cllr Shacklock reported he had been in contact with a resident who was keen to get</p>

	<p>involved with the Neighbourhood Plan and that he had/would be introducing her to relevant parties. Cllr Hanlon hoped that a new face might revitalise the project but that more helpers were still needed.</p> <p>Resolved: no response needed.</p>
17/01/1532	<p>To receive an update on the options available if the village phone box should be closed.</p> <p>Cllr Bould reported he had been in touch with the Community Heartbeat Trust who would be able to help with the adoption of the box and the installation of the defibrillator. There would be a 90 day consultation period . The Clerk reported that NCC Highways said the box stood on Highways land and therefore there would be a £200 transfer fee involved. Cllrs queried this claim as believed it was on the Village Green. Cllr Brackenbury offered to speak to Highways to clarify the situation.</p> <p>Resolved: To accept Cllr Brackenbury's offer of help and to support and push forward the adoption of the box and installation of the defibrillator if the box becomes available..</p>
17/01/1533	<p>To receive an update on the application for hedging/trees from the Woodlands Trust.</p> <p>Cllr Soans reported that he had put in an application and would hear id due course if it had been successful. A working party to plant the trees would be arranged in due course.</p> <p>Resolved: Cllr Soans to follow up</p>
17/01/1534	<p>To consider what works to request the Community Enhancement Work Force to carry out.</p> <p>Various suggestions were put forwarded. The Clerk asked Cllr Brown if he would be happy to fill out the forms and return to NCC for consideration.</p> <p>Resolved: Clerk to forward paperwork to Cllr Brown for completion.</p>
17/01/1535	<p>Correspondence – Northamptonshire Countryside Design Guide</p> <p>A copy was with the Clerk and available for any councillor who wished to read it. Cllr Soans requested to borrow it and will return for filing when finished with.</p>
17/01/1536	<p>To confirm the date of the next meeting as 21st March 2017</p> <p>Resolved: Meeting date confirmed</p>
17/01/1537	<p>To close the meeting</p> <p>The meeting closed at 9.30pm</p>

Signed:

Dated: