

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 21st March 2017 in The Village Hall Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, C Soans, G Wise, G Shacklock (Parish & District Councillor), N. Bould,

In attendance: Mrs N Phillips (Clerk), County Councillor W Brackenbury(arrived 8.35),
Member of the Public, PCSO T Butter

17/03/1538	To receive and approve apologies for absence Cllr P Holden (family commitment)
17/03/1539	To receive and approve for signature the minutes of the meeting held on Tuesday 17th January 2017 Cllr G Shacklock wished to clarify the wording of Agenda Item 17/01/1529 to reflect that the SAG is not yet in existence and ENC will need to be contacted to put this in place. Resolved: That a note be added to Agenda Item 17/01/1529 by hand to reflect the above and the minutes then be signed by the Chairman as a correct record of the meeting.
17/03/1540	To receive and approve for signature the minutes of the extra ordinary meeting held on Tuesday 21st February 2017 Cllr H Hanlon apologised for not having completed the minutes but will present them at the next meeting
17/03/1541	To note any matters arising from the minutes not included on this agenda for report only Cllr D Brown had duly completed and sent off a request for works to be undertaken by the Community Enhancement Gang.
17/03/1542	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr G Shacklock declared an interest in Agenda Item 17/03/1566
17/03/1543	Public participation session Representation was received from J Foster re Agenda Item 17/03/1567 with some suggestions as to how the issue could be approached – Council to take into consideration.
17/03/1544	To receive a report on local police issues No crimes reported, but information on on-line reporting of non-emergency issues given. PCSO T. Butter then left the meeting.
17/03/1545	To receive a report from County Councillor W Brackenbury Cllr Brackenbury being delayed it was decided to move on to Agenda Item 17/03/1546 . On her arrival Cllr Brackenbury added a few points to the report from District Councillor Shacklock, from the county.

17/03/1546	<p>To receive a report from District Councillor G Shacklock</p> <p>Cllr Shacklock in response to a request from the council shared what information he had on the possible Unitary Authority model which Northamptonshire along with many other counties may at some point sign up to. As this style of local government is only in the very early investigation stages there are no firm proposals being put forward at present.</p>																																																				
17/03/1547	<p>To approve and authorise payment of the following invoices</p> <table border="1" data-bbox="304 488 1426 965"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100431</td> <td>D Brown</td> <td>Expenses maintaining oak bench and noticeboard</td> <td>£56.01</td> </tr> <tr> <td>100432</td> <td>N A Phillips</td> <td>January Salary</td> <td>£178.48</td> </tr> <tr> <td>100433</td> <td>N A Phillips</td> <td>January expenses</td> <td>£27.82</td> </tr> <tr> <td>100434</td> <td>Barnwell PCC</td> <td>Grant towards upkeep of churchyard</td> <td>£150.00</td> </tr> <tr> <td>100435</td> <td>N A Phillips</td> <td>February Salary</td> <td>£178.48</td> </tr> <tr> <td>100436</td> <td>N A Phillips</td> <td>February Expenses</td> <td>£17.05</td> </tr> <tr> <td>100437</td> <td>N A Phillips</td> <td>March Salary</td> <td>£178.48</td> </tr> <tr> <td>100438</td> <td>N A Phillips</td> <td>March Expenses</td> <td>£23.11</td> </tr> <tr> <td>100439</td> <td>Spanglefish</td> <td>Renewal of website 'Gold Status'</td> <td>£29.95</td> </tr> <tr> <td>100440</td> <td>E.ON</td> <td>Streetlight maintenance - 01.01. - 31.03.2017</td> <td>£99.08</td> </tr> <tr> <td>100441</td> <td>D Brown</td> <td>Expenses maintaining oak bench and noticeboard</td> <td>£33.94</td> </tr> <tr> <td>100442</td> <td>Parson Latham's</td> <td>Room hire</td> <td>£12.00</td> </tr> </tbody> </table> <p>Resolved: All payments authorised</p>	Cheque	Payee	Item	Amount	100431	D Brown	Expenses maintaining oak bench and noticeboard	£56.01	100432	N A Phillips	January Salary	£178.48	100433	N A Phillips	January expenses	£27.82	100434	Barnwell PCC	Grant towards upkeep of churchyard	£150.00	100435	N A Phillips	February Salary	£178.48	100436	N A Phillips	February Expenses	£17.05	100437	N A Phillips	March Salary	£178.48	100438	N A Phillips	March Expenses	£23.11	100439	Spanglefish	Renewal of website 'Gold Status'	£29.95	100440	E.ON	Streetlight maintenance - 01.01. - 31.03.2017	£99.08	100441	D Brown	Expenses maintaining oak bench and noticeboard	£33.94	100442	Parson Latham's	Room hire	£12.00
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17/03/1548	<p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>The Clerk presented the Balance of Accounts/Bank Reconciliation.</p> <p>Resolved: To approve the Balance of Accounts/Bank Reconciliation.</p>																																																				
17/03/1549	<p>To examine and approve the Bank Statements</p> <p>Cllr Hanlon examined the Bank Statements</p> <p>Resolved: To approve the Bank Statements.</p>																																																				
17/03/1550	<p>To receive a report from the Clerk on the predicted spending to 31/03/17</p> <p>The Council's spending for the past year has come in on budget but only because the work on the trees will not now take place until after the start of the new financial year, therefore the money allocated has been used to cover the shortfall in other areas.</p> <p>Resolved: Clerk's report approved.</p>																																																				
17/03/1551	<p>To receive a report on any issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>Footbridge over stream nearest the pub has holes appearing in it as slats are rotting away. There are also issues with the road surface at the ford.</p> <p>Cllr Brackenbury having not yet had the opportunity to raise the issue of visibility at the A605 junction – Agenda Item 17/01/1523 – the Clerk was requested to put in on the Agenda for the May meeting.</p> <p>Resolved: Clerk to contact Sarah Barnwell at NCC re repairs to the footbridge. Cllr G Wise to report issues at the ford to NCC via Street Doctor. Clerk to add A605 junction to May Agenda</p>																																																				

17/03/1552	<p>To consider and resolve the Council's response to planning application received.</p> <p>No new applications had been received, but application 17/00173/FUL (see minutes of extra-ordinary meeting of February 21st) is still awaiting a decision from ENC.</p> <p>Resolved: no response needed</p>
17/03/1553	<p>No Agenda Item</p>
17/03/1554	<p>To resolve how the Council deals with planning applications that may be contentious or complicated</p> <p>Councillors were reminded that any decision/objections had to reflect the view of the majority of the council but that Councillors were able to send their own objections to ENC as individuals but not as members of the council. Councillors were also reminded that members of the public must make any representation during the designated public speaking time only.</p> <p>Resolved: All planning application discussions to be conducted as above.</p>
17/03/1555	<p>To receive an update on the current situation with Barnwell Cricket Club and to resolve what action if any to be taken</p> <p>The Chair read out an email from the Barnwell Cricket Club requesting consideration be given to continuing with the same financial arrangement as last year. Councillors felt they could not make a decision with having some idea of the cricket club's financial situation and business model for the coming year.</p> <p>Resolved: The Clerk to contact the Cricket Club requesting the information described above.</p>
17/03/1556	<p>To receive feedback from the Oundle Area Council Meeting</p> <p>Cllr Hanlon and Cllr Shacklock along with County Councillor Brackenbury had attended the meeting and reported back that there had been discussion about the shortage of recruits to Oundle Fire Station and how to encourage new applicants.</p> <p>Resolved: No action needed</p>
17/03/1557	<p>To receive an update on the provision of a childrens' playground.</p> <p>Cllr Hanlon to obtain and collate the information needed to complete grant forms</p> <p>Resolved: Cllr Hanlon to continue working on this.</p>
17/03/1558	<p>To receive a proposal for a sponsored run to raise funds for the childrens' playground.</p> <p>It was proposed to ask Cllr P Holden to arrange a family fun run around the Recreational Field and to look into the possibility of organising a 5km race over a different route for adults and keen runners. It was proposed to hold a barbeque after the event.</p> <p>Resolved: To ask Cllr Holden to organise the run and for Cllr Shacklock to organise the barbeque. A date to be set for either the 1st or 2nd week of July with confirmation of date and other details at the May meeting.</p>

17/03/1559	<p>To receive an update on the current situation concerning the Neighbourhood Plan and to discuss and resolve what action, if any, to be taken.</p> <p>Cllr Hanlon reported that several people had volunteered to help with the Neighbourhood Plan at a recent meeting and that progress was being made. A representative from Glapthorn Parish Council was keen to come and talk about progress with their plan. Grants would need to be applied for to help pay for the Neighbourhood Plan.</p> <p>Resolved: Cllr Hanlon to liaise with Glapthorn Parish Council and to research and apply for grant funding.</p>
17/03/1560	<p>To receive an update on the provision and installation of the defibrillator and to decide what action if any to be taken.</p> <p>Cllr Bould reported that the 90 day consultation on the adoption of the BT box would be up by the middle of May . Questions were asked about what format this consultation took.</p> <p>Resolved: Cllr Bould to contact Community Heartbeat Trust with questions over consultation as they are undertaking the task of arranging the BT box adoption on behalf of the council.</p>
17/03/1561	<p>To receive a progress report on work to trees on the village green and others, and to decide what action if any to be taken.</p> <p>Cllr Brown has now obtained three quotes but Councillors did not feel they had sufficient information to make an informed choice on who should carry the work out. Cllr Brown to approach the companies to obtain risk assessments, insurance details, and references if possible. Cllr Soans pointed out that there was only a short window in which the work could be carried out before nesting birds would put it on hold until the autumn. It was proposed to leave Cllr Brown to decide which contractor to use and to authorise the work once he had all the necessary information</p> <p>Resolved: Cllr Brown to obtain additional information from contractors and authorise the work then to go ahead.</p>
17/03/1562	<p>To receive an update on the application for hedging/trees from the Woodlands Trust.</p> <p>Cllr Soans reported that the trees had been received and thanks to fellow Councillors and other village residents the planting had been carried out successfully.</p> <p>Resolved: No action needed</p>
17/03/1563	<p>To set the date for the Annual Litter Pick</p> <p>Resolved: To set the date as Monday April 3rd meeting on The Green at 6.30pm. Cllr Holden to organise posters/flyers and Cllr Shacklock to obtain rubbish sacks and arrange for ENC to collect.</p>
17/03/1564	<p>To set the date for the Annual Housekeeping Walk</p> <p>Resolved: To set the date as Monday April 24th meeting at the industrial units at 7.00pm.</p>
17/03/1565	<p>To set the deadline for submissions to and publication of the Spring/Summer Newsletter</p>

	Resolved: To set a publication date for the end of April with articles to be with the Clerk by Monday 24 th April
17/03/1566	To consider a grant towards the upkeep of the churchyard Resolved: A grant of £150 as in previous years.
17/03/1567	To consider a request made at the January Public Participation Session that the council look at repositioning the gate to the Recreational Field to allow for better access to car park and segregation of pedestrians from moving vehicles at the Village Bonfire, and to resolve what action if any to be taken. Councillors took into account observations and suggestions made at Agenda Item 17/03/1543 and several options were discussed. Cllr Brown confirmed that the Bonfire Committee would be funding any works carried out. Permission would need to be obtained from the Land Agent and possibly from NCC Highways depending on the works undertaken. Resolved: Cllr Brown to draw up a plan of the area under discussion and to investigate the various options and bring back to the May meeting.
17/03/1568	Correspondence Parish Satisfaction Survey Cash for Community Groups Funding Fayre BBC Children in Need Workshops Crowdfunding for road safety projects NCALC provided training The Clerk placed a number of items of correspondence in front of the council . The Clerk also asked for permission to attend a NCALC Finance Training session – the cost to be split with LWTA Parish Council. The Clerk apologies for the late inclusion but had not seen the information re the course in time to add it as an agenda item. Resolved: The Clerk to attend the requested training session as the cost and hours will be split between the two councils and that the Clerk does not go over her contracted hours to attend it.
17/03/1569	To confirm the date of Annual Parish Meeting Resolved: To set the date as Tuesday May 16 th starting at 7.45pm
17/03/1570	To confirm the date of the Annual Meeting of the Parish Council as 16th May 2017 Resolved: Meeting date confirmed with a start time of 8.00pm
17/03/1571	To close the meeting The meeting closed at 9.55pm

Signed:

Dated: