

BARNWELL PARISH COUNCIL
Minutes of the Annual General Meeting
Held on Tuesday 17th May 2016 at Barnwell Village Hall at 8pm

Present: Councillors Heather Hanlon (Chair), David Brown, Chris Soans, Graham Wise, Parish & District Councillor Geoff Shacklock

In attendance: Nicki Phillips, Parish Clerk

16/05/1405 Election of Chairman - Councillor Hanlon confirmed that unless anyone else would like to stand, she was willing to continue in the position, all Councillors were happy for Councillor Hanlon to continue, proposed Councillor Wise, seconded Councillor Soans, agreed unanimously. Councillor Hanlon duly signed her Declaration of Acceptance.

16/05/1406 Election of Vice Chairman – In the absence of Councillor Holden it was decided to defer electing a Vice Chairman until the next meeting.

16/05/1407 Declaration of Members Interests – members were reminded that any changes needed to be reported to ENC – no changes necessary.

16/05/1408 Public Forum – none

16/05/1409 Apologies for Absence – County Councillor Wendy Brackenbury sent her apologies.

16/05/1410 Declarations of Interest – None

16/05/1411 To Approve and Sign the Minutes – minutes of the meeting held on the 22nd March, 2016 were approved and signed.

16/05/1412 Matters Arising –

- (1) Councillor Brown said erecting the Recreation Field sign was on his 'to do' list.
- (2) The Clerk was requested to write to James Scott requesting a copy of the Cricket Clubs forward plans and financial outlook.
- (3) Councillor Soans asked whether consideration could be given to improvement to the field hedges surrounding the Recreation Field now that the lease was in place.
- (4) Clerk was asked as to if there had been any information back from the solicitors re the registering of the lease with the Land Registry. Clerk informed Council of long delays at present at Land Registry.
- (5) Councillor Shacklock explained other Parish Council's concerns over Gibbet Lane and why they welcomed the closure.
- (6) -Councillor Brown has attempted to contact Sheila Gilder at NCC re tree works as he feels the work has not been carried out and completed as was agreed with the willows causing most concern. Councillor Brown will chase this up.

16/05/1413 Finance and Accounts

16/05/1413.01 Approval of Assets Register – approved and accepted

16/05/1413.02 Approval of Financial Risk Assessments – approved and accepted

16/05/1413.03 Approval of Accounts and End of Year Returns/Annual Governance Statement – approved and accepted

- 16/05/1413.04 Approval of Clerk's Contract of Employment** – Council approved and accepted change of salary payment date from the first day of the following month to the last day of the month the work was carried out. Clerk's request for increase in hours to cover work load was discussed with Councillor's requesting time to think about it and to bring it back to the next meeting, Councillors offered to help reduce workload where possible
- 16/05/1413.05 Approval and Adoption of Unchanged Standing Orders; Complaints Procedure; Equal Opportunities Policy, and Finance Regulations** – approved and accepted
- 16/05/1414 Approval of Accounts Balances and Bank Reconciliation** – Clerk explained due to late arrival of Bank Statement she had been unable to do a Bank Reconciliation in time for the meeting but at brought the statements to the meeting for viewing.
- 16/05/1415 Authorisation of Payments** – it was resolved that the accounts due for payment listed below be approved

Cheque Number	Payee	Amount	Details
100384	Ncalc	£409.49	Membership/Audit 2017
100385	Eon	£211.80	Unmetered street lighting
100386	Zurich Municipal	£403.21	Insurance
100387	CHEQUE CANCELLED - written in error		
100388	Turney Landscapes	£176.40	Grasscutting (1 of 7)
100389	Inkwell printing	£ 51.00	Spring newsletter
100390	N A Phillips	£162.72	Clerk's salary - April 2016
100391	N A Phillips	£15.85	Clerk's expenses April 2016

- 16/05/1416 Review of Councillors', and Others' Roles and Responsibilities** – Councillor Brown – Trees and Flood Warden, Councillor Soans – Footpaths/Rights of Way, Councillor Wise – Highways, Councillor Bould - Friends of Barnwell Country Park, Councillor Hanlon – Neighbourhood Development Plan
- 16/05/1417 Police Report** – None
- 16/05/1418 District Councillor's Report**
- (1) – DCLG Planning Changes** – Councillor Shacklock informed the Council of proposed changes to the Planning system that might affect the Council. This is still at the consultation stage.
- (2)** – Councillor Shacklock informed the meeting that ENC are active on littering at present and if litter is found with identifying evidence i.e. credit/debit card slips ENC will take action against the offender.
- (3)** – Councillor Shacklock had received a letter informing him that a community branch of a Post Office would not even be considered until the present owner resigned
- 16/05/1419 County Councillor's Report** - read out by Councillor Hanlon

Northamptonshire County Council continues to have a huge demand on Adult Social Care and Children's Services. Funding from central government has been greatly reduced and this financial year will be challenging. The Council has been aware over the past few years that it needs to move to a new way of working and this year will see the move to community interest

companies (CIC). These services will remain the responsibility of the Council and will continue to operate from Council buildings. The first CIC began operating on 1st April and is called First for Wellbeing; it sees County Council staff working with colleagues from health and Northampton University.

I have been pleased to be able to use some of my Empowerment Fund for projects in the village; one of these was a grant for improvements to the almshouses. I am very happy to report that I have received confirmation from Brandon Lewis, the Housing and Planning Minister that the Voluntary Right to Buy will not be available to licensees of almshouses.

Northamptonshire will host the final stage of the 2016 Aviva Women's Tour; the proposed route will start in Northampton town centre and finish in Kettering on Sunday 19th June.

Work continues on South Bridge Oundle and I am waiting for confirmation of dates when various stages of the work will be completed.

Heather Smith was elected Leader of Northamptonshire County Council last week and takes over from Jim Harker who has been leader since 2005.

Cllr Wendy Brackenbury

16/05/1420 Planning:-

16/05/1420.1

New Applications

EN/16/00815/FUL – Existing conservatory replaced with ground floor extension and existing brick built sheds replaced with granny annexe – 46 Main Street.

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Councillors requested more time to consider – objections/comments to be with the Clerk by May 23rd.

16/05/1420.2

Pending

EN/16/00595/TCA – Tree works/removal -Old Rectory 2 Church Lane

16/05/1420.3

Results

EN/16/00167/FUL – Entrance gates/wall – 9 Main St – permitted

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EN/16/00061/FUL – Rethatch in Water reed – 2 Hemington Rd - permitted.

16/05/1421 Report from Neighbourhood Development Plan (NDP) with review of Housing Proposal – Councillor Wise reported back on his ideas for future housing in the village and after discussion Council felt further consultation was necessary and suggested the NDP team arrange a separate public meeting to gauge what the community wanted.

Councillor Hanlon reported back that a consultant had been approached to take the NDP forward and would be giving a quote for the cost of his time after which Councillor Hanlon would apply for a grant to cover the costs.

16/05/1422 Housekeeping Walk Date – Tuesday June 7th, 7.00pm meet at the Industrial Units.

16/05/1423 Gypsy Lane Byway – Councillor Hanlon had been to see Thory and discovered the barrier was no longer padlocked. Councillor Soans pointed out it was a criminal offence to block a right of way and that occasionally vehicles used this track. After

debate it was decided to ask the Clerk to contact the Rights of Way Officer at NCC to request a meeting to discuss the options.

16/05/1424 Dog Fouling – Councillor Shacklock reported back that fouling was still an issue in the churchyard and on the Recreation Field but it would be difficult to obtain Dog exclusion zone status but if offenders could be identified and reported to ENC action could be taken against them. Councillor Shacklock will invite Charlotte Tomkins from ENC to attend a meeting to explain this further to the Council.

16/05/1425 Potholes – Councillor Shacklock reported that there were several potholes on the approach to Friar Close Farm and requested the Clerk report them to Street Doctor. Councillor Wise who has taken on the responsibility for highways in the parish will contact Street Doctor, the Clerk informed the meeting that reports of potholes can be made directly to Street Doctor by anyone and do not need to be forwarded via the Council.

16/05/1426 2016/17 Meeting Dates – July 19th, Sept 20th, Nov 15th, Jan 17th, Mar 21st.

Meeting closed at 10.15pm

Next Meeting – Tuesday 19th July 2016, 8pm, at the village hall.