

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Thursday 20th September 2016 in The Village Hall Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, C Soans, G Wise, G Shacklock (Parish & District Councillor), N. Bould, P Holden, Mrs N Phillips (Clerk), 5 members of the public.

16/09/1451	To receive and approve apologies for absence Cllr P Holden would be late arriving (arrived 20.25)
16/09/1452	To receive and approve for signature the minutes of the meeting held on Thursday 19th July 2016 Resolved: That the minutes be signed by the Chairman as a correct record of the meeting.
16/09/1453	To note any matters arising from the minutes not included on this agenda for report only The Clerk had attended the Freedom of Information and Data Protection training at her own expense and in her own time as previously the Council felt there was no need for this training. The Clerk reported back that she had found the training useful and that the Council would need to give attention to some items.
16/09/1454	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None received
16/09/1455	Public participation session Representatives from Barnwell Cricket Club asked the Council to give consideration to them installing a wood-clad shipping container at the Recreational/Cricket Field for them to use as a pavilion to provide a storage and changing area. Council to discuss and resolve at the November meeting. Members of the public left the meeting at 20.15
16/09/1456	To receive a report on dog fouling issues from Charlotte Tomkins from ENC. Charlotte informed the Council of current and future developments to the law around dog control and fouling, and explained that there were several ways the problem of dog fouling in the churchyard and on the Recreational/Cricket Field could be approached. Charlotte will write to the Council giving more details on the different schemes. The Clerk having obtained costings for provision, installation and emptying of litterbins the issue was addressed at this point (Agenda Item 16/09/1469) with discussion on existing provision and possible sites for additional bins if needed. Resolved: To bring dog control/fouling back to the next meeting after receiving correspondence from CT. Cllr Hanlon to fill in preliminary paperwork for the provision of additional bins.

16/09/1457	<p>To receive a report on local police issues</p> <p>No report received but Clerk passed on information from police re recent spate of break-ins in the Clopton area.</p>																																												
16/09/1458	<p>To receive a report from County Councillor W bBackenbury</p> <p>No report received.</p>																																												
16/09/1459	<p>To approve and authorise payment of the following invoices</p> <table border="1" data-bbox="300 510 1479 913"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100403</td> <td>Inkwell Printing</td> <td>220 x A5 leaflet</td> <td>£55.00</td> </tr> <tr> <td>100404</td> <td>Turney Landscapes Ltd</td> <td>Grass mowing July 4/7</td> <td>£176.40</td> </tr> <tr> <td>100405</td> <td>N A Phillips</td> <td>July salary</td> <td>£165.10</td> </tr> <tr> <td>100406</td> <td>N A Phillips</td> <td>July expenses</td> <td>£131.20</td> </tr> <tr> <td>100407</td> <td>N A Phillips</td> <td>Aug salary</td> <td>£165.10</td> </tr> <tr> <td>100408</td> <td>N A Phillips</td> <td>Aug expenses</td> <td>£15.89</td> </tr> <tr> <td>100409</td> <td>N A Phillips</td> <td>Accumulated extra hours</td> <td>£483.76</td> </tr> <tr> <td>100410</td> <td>BDO LLP</td> <td>Income/exp band £10,000 - £25,000</td> <td>£120.00</td> </tr> <tr> <td>100411</td> <td>Turney Landscapes Ltd</td> <td>Grass mowing Aug 5/7</td> <td>£176.40</td> </tr> <tr> <td>100412</td> <td>E.on</td> <td>Maintenance 01.07.16 – 30.09.16</td> <td>£99.08</td> </tr> </tbody> </table> <p>Resolved: All payments authorised</p>	Cheque	Payee	Item	Amount	100403	Inkwell Printing	220 x A5 leaflet	£55.00	100404	Turney Landscapes Ltd	Grass mowing July 4/7	£176.40	100405	N A Phillips	July salary	£165.10	100406	N A Phillips	July expenses	£131.20	100407	N A Phillips	Aug salary	£165.10	100408	N A Phillips	Aug expenses	£15.89	100409	N A Phillips	Accumulated extra hours	£483.76	100410	BDO LLP	Income/exp band £10,000 - £25,000	£120.00	100411	Turney Landscapes Ltd	Grass mowing Aug 5/7	£176.40	100412	E.on	Maintenance 01.07.16 – 30.09.16	£99.08
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16/09/1460	<p>To receive, approve and accept Annual Return and BDO certification for the year ending 31/03/16</p> <p>The Clerk reported the findings of the external audit, that as with the internal audit (Agenda Item 16.07/1439). some measures needed to be put in place. (Agenda Item 16.07/1434). All issues raised had either been or would be addressed over the coming weeks</p>																																												
16/09/1461	<p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>The Clerk presented the Balance of Accounts/Bank Reconciliation.</p> <p>Resolved: To approve the Balance of Accounts/Bank Reconciliation – signed by Cllr Hanlon.</p>																																												
16/09/1462	<p>To examine and approve the Bank Statements</p> <p>Cllr Hanlon examined the Bank Statements</p> <p>Resolved: To approve the Bank Statements – signed by Cllr Hanlon.</p>																																												
16/09/1463	<p>To receive a report from the Clerk on the predicted spending to 31/03/16</p> <p>Clerk said that if spending went as predicted there would be an overspend of approximately £600.00 mainly due to the increase in the cost of electricity, costs involved with the renewal of the Recreational/Cricket Field lease, audit fees, and printing costs. With this in mind consideration might need to be given to increasing the precept for the year 2017/2018</p> <p>Resolved: Clerk to refine figures for budget/precept discussion and setting at November meeting</p>																																												
16/09/1464	<p>To appoint an Internal Financial Controller</p> <p>Cllr Holden agreed to take on this role.</p> <p>Resolved: To appoint Cllr Holden as Internal Financial Controller</p>																																												

16/09/1465	<p>To receive a report on matters concerning the Recreational/Cricket Field and to resolve what action, if any, to be taken.</p> <p>The Clerk reported that she still has had no success in obtaining the corrected invoice from the land agents (Agenda Item 16/07/1441), despite many phone</p> <p>Resolved: The Clerk to write to the land agent stating that payment will be withheld until the corrected invoice is received.</p> <p>A cheque for £250 has been received from Barnwell Cricket Club towards the cost of mowing for which the members are thanked.</p> <p>Councillors are happy to support the Cricket Club where possible but wish to have fuller details of their proposals in writing (see 16/09/1455)</p> <p>Resolved: Clerk to write to Cricket Club asking full details of their plans. Clerk to check lease for any restrictions.</p>
16/09/1466	<p>To give consideration to applying to the Woodland Trust for a package of trees to be planted to enhance the hedgerow surrounding the Recreational/Cricket Field and to resolve what action if any to be taken.</p> <p>Cllr Soans outlined what was on offer explaining the trees would arrive in March and need planting soon after and suggested a working party could be arranged to undertake this. Discussion followed as to possible on-costs for trimming and maintenance in the future.</p> <p>Resolved: Cllr Soans to fill in the application providing the terms of the lease permit such planting. Clerk to check terms of the lease.</p>
16/09/1467	<p>To receive a report on any issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>No report received.</p>
16/09/1468	<p>To receive a report from Cllr Brown on the village trees and to resolve what action if any to be taken.</p> <p>Cllr Brown reported that there was a new person at NCC who had responsibility for trees and he was in ongoing discussions with her over the work that was still outstanding. Cllr Brown raised the question of surveying the trees on the green for any work that was needed to them.</p> <p>Resolved: Cllrs Brown and Soans to undertake to look at the trees and to obtain quotes for further surveying work as necessary.</p>
16/09/1469	<p>To receive a report from the Clerk on provision of litter bins and to resolve what action, if any, to be taken.</p> <p>Discussed at Minute Item 16/09/1456</p>
16/09/1470	<p>To receive a quote for repair work to the tree seat and to resolve what action, if any, to be taken.</p> <p>Cllr Brown having inspected the seat felt he could undertake the work and had therefore obtained a quote of £65.00 plus VAT for green oak with an approximate cost of an additional £5 for linseed oil.</p> <p>Resolved: That Cllr Brown undertakes to repair the tree seat.</p>

16/09/1471	<p>To consider and resolve the Council's response to planning application received.</p> <p>No new planning applications received.</p>
16/09/1472	<p>To note the Council's response to planning applications 16/01437/FUL and 16/01489/FUL</p> <p>No objections had been raised for either application</p>
16/09/1473	<p>To note the Council's response to an application to the proposed diversion of footpaths MF1, MF2, MF3.</p> <p>No objections had been raised.</p>
16/09/1474	<p>To receive an update on the installation of the defibrillator, and to discuss and resolve what action, in any, to be taken.</p> <p>Cllr Bould was able to report that confirmation had been received that planning permission would not be needed, and that costs would be less than originally expected as they were now able to install the unit adjacent to the power supply. Because of the time delay the quote for installation had expired but a new quote was being prepared. The Community Group is liaising with the power supplier and arranging for a site survey. Funds are in place to complete the work</p> <p>Resolved: No action to be taken</p>
16/09/1475	<p>To consider, and approve a request to use the Recreational/Cricket Field as car-parking for the annual firework display.</p> <p>Resolved: Request approved.</p>
16/09/1476	<p>To receive a report from Cllr Hanlon and to discuss a proposal for the installation of a children's play area and to resolve what action if any to be taken.</p> <p>Cllr Hanlon reported she had received 56 replies to the consultation flyer all in support of the proposed play area. Cllr Hanlon had submitted a grant application for £64,000 to the ENC Community Facilities Fund but would need to obtain some additional match funding from another source.</p> <p>Resolved: Council agreed to support this proposal with Cllr Hanlon to seek additional funding and to approach suppliers of equipment for quotes.</p>
16/09/1477	<p>To receive feedback from the Oundle Area Council Meeting.</p> <p>No feedback as meeting not until later in the month.</p>
178.33	<p>To confirm the date of the next Council meeting as 15th November 2016</p> <p>Resolved: Meeting date confirmed</p>
178.34	<p>To close the meeting</p> <p>The meeting closed at 10.10pm</p>

Signed:

Dated: