

## BARNWELL PARISH COUNCIL

### Minutes of the Meeting held on Tuesday 16<sup>th</sup> January 2018 in The Village Hall Barnwell at 8.00pm

**Present:** Councillors H Hanlon (Chair), D Brown, G Wise, G Shacklock (Parish & District Councillor), N. Bould, C Soans, P Holden.

**In attendance:** Mrs N Phillips (Clerk), County Councillor W Brackenbury,

<b>18/01/001</b>	<b>To receive and approve apologies for absence</b>  None
<b>18/01/002</b>	<b>Public participation session</b>  None
<b>18/01/003</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b>  None
<b>18/01/004</b>	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 20<sup>th</sup> November</b>  <b>Resolved:</b> The minutes be signed by the Chairman as a correct record after noting corrections
<b>18/01/005</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b>  Cllr Shacklock had obtained a quote from Turneys for mowing the Recreation Field. Cllr Brown will speak to previous mower to explore possibility of him carrying on as the previous arrangement had worked extremely well. Cllr Wise to speak to Barnwell Cricket Club to find out proposed playing schedule for the 2018 season.  Cllr Holden had noticed that the Recreation Field fence/gate had not been fully reinstated after the Fireworks Display – Cllr Brown to sort out.
<b>18/01/006</b>	<b>To receive a report from County Councillor W Brackenbury</b>  Cllr Brackenbury reported that the A605 bollards are on order and that NCC will be installing them at some point depending on their road maintenance schedule. Cllr Brackenbury is requesting that PC's give some thought to contributing to the costs of running the Call Connect bus service in the event of NCC withdrawing funding from it. Cllrs thanked Cllr Brackenbury for all her help and support which is very much appreciated.
<b>18/01/007</b>	<b>To receive a report from District Councillor G Shacklock</b>  Cllr Shacklock backed up much of which Cllr Brackenbury had said and noted that Town and Parish Councils will have more items devolved down to them as NCC funding cuts are introduced. Cllr Shacklock also reported that it is advisable for Cllrs to set up a council dedicated email address rather than use their own personal addresses.
<b>18/01/008</b>	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b>  <b>Resolved:</b> Approved and signed by Cllr H Hanlon.

18/01/009	<p><b>To examine and approve the Bank Statements</b></p> <p><b>Resolved:</b> Approved and signed by Cllr H Hanlon</p>																																
18/01/010	<p><b>To approve and authorise payment of the following invoices</b></p> <table border="1" data-bbox="304 338 1485 734"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="5">100469</td> <td rowspan="5">N A Phillips</td> <td>November Salary</td> <td>£184.74</td> </tr> <tr> <td>November Expenses</td> <td>£42.42</td> </tr> <tr> <td>December Salary</td> <td>£184.74</td> </tr> <tr> <td>December Expenses</td> <td>£18.19</td> </tr> <tr> <td>Grass mowing October 2017</td> <td>£176.40</td> </tr> <tr> <td>100470</td> <td>E.on</td> <td>Streetlight maintenance 01.10.17 – 31.12.17</td> <td>£99.68</td> </tr> <tr> <td>100471</td> <td>E.on</td> <td>Lighting unmetered supply 01.10.17 – 30.12.17</td> <td>£271.97</td> </tr> <tr> <td>100472</td> <td>Barnwell Village Hall</td> <td>Room hire</td> <td>£144.00</td> </tr> <tr> <td>100473</td> <td>Get Mapping PLC</td> <td>Parish mapping on-line</td> <td>£60.00</td> </tr> </tbody> </table> <p><b>Resolved:</b> All payments authorised</p>	Cheque	Payee	Item	Amount	100469	N A Phillips	November Salary	£184.74	November Expenses	£42.42	December Salary	£184.74	December Expenses	£18.19	Grass mowing October 2017	£176.40	100470	E.on	Streetlight maintenance 01.10.17 – 31.12.17	£99.68	100471	E.on	Lighting unmetered supply 01.10.17 – 30.12.17	£271.97	100472	Barnwell Village Hall	Room hire	£144.00	100473	Get Mapping PLC	Parish mapping on-line	£60.00
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18/01/011	<p><b>To receive a report from the Clerk on the predicted spending to 31/03/18</b></p> <p>Predicted to come in on or slightly under budget.</p> <p><b>Resolved:</b> Clerk's report approved, no further action needed</p>																																
18/01/012	<p><b>To consider and resolve the Council's response to planning application received.</b></p> <p>None received</p>																																
18/01/013	<p><b>To note planning decisions made by ENC</b></p> <p>17/02364/TCA – work to trees in St Andrews Churchyard – permitted</p>																																
18/01/014	<p><b>An update and discussion on The Marina. To decide if any action is necessary or possible by the Parish Council</b></p> <p>Cllrs were disappointed to hear that it is unlikely that any S106 money from the development will be allocated to upgrade the footway or cycle path from Barnwell into Oundle, and felt there was some confusions as to when this should have been discussed as they had been informed that the outline planning stage was not the time to address it and were now being told that it should have been addressed at that time.</p> <p><b>Resolved:</b> Cllr Shacklock to ask ENC Planning for clarification, and the Clerk to invite Mr R Bradshaw from ENC Planning to the next meeting. An extraordinary meeting to be called if necessary.</p>																																
18/01/015	<p><b>To receive a report from Cllr G Wise on issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</b></p> <p>Cllr Wise reported that he had checked all of the NCC grit bins and they were fully stocked. The benefits of installing speed reduction signs were discussed.</p> <p><b>Resolved:</b> The Clerk to find out some costs and feasibility of installing one and to see if any local Parish Council would be interested in sharing one.</p>																																
18/01/016	<p><b>To receive an update from Cllr H Hanlon on the provision of a children's playground and to decide what action if any to be taken.</b></p> <p>Cllr Hanlon reported that grant applications had now been submitted to Awards for</p>																																

	<p>All and CFF and it was now a matter of waiting to hear if they had been successful. Planning permission would need to be applied for, and a meeting had been arranged with the landlord to talk about access, lease, and other issues.</p> <p><b>Resolved:</b> Cllr Hanlon to report back to the next meeting</p>
18/01/017	<p><b>To receive an update from Cllr H Hanlon on the Neighbourhood Plan and to discuss and resolve what action, if any, to be taken.</b></p> <p>Cllr Hanlon reported that now that the Council had subscribed to Parish Mapping Online the consultant would now be able to access the necessary maps needed for the questionnaire. The Consultant would invoice the Council before the end of the financial year so that the Council would not lose the grant.</p> <p><b>Resolved:</b> Cllr Hanlon to report back to the next meeting</p>
18/01/018	<p><b>To receive an update from Cllr N Bould on the provision and installation of the defibrillator and to decide what action if any to be taken.</b></p> <p>Cllr Bould reported that the defibrillator was now installed and registered with the ambulance service and first responders. Monthly and weekly checks had been arranged. To be insured by the Community Group who will retain ownership. Cllr Bould was thanked for all his work.</p> <p><b>Resolved:</b> No further action needed</p>
18/01/019	<p><b>To receive a report from Cllr G Wise on upgrading the street lighting including means of financing</b></p> <p>Cllr Wise had now received quotes from Eon for £8770 + VAT, and from SES for £9780 + VAT but despite several phone calls had not yet received the quote from Balford Beatty. The quotes were for slightly different options but Cllrs felt that the quote from Eon addressed all the village's needs. Cllrs encouraged to visit Glapthorn to see similar lighting already in place.</p> <p><b>Resolved:</b> Proposed and seconded that all lanterns be replaced with 20 watt LEDs to be funded by a loan from the PWLB repayable over 10 years with the anticipated reduction in costs for electricity and maintenance covering the repayments – all in favour.. Clerk to investigate obtaining the loan and to report back to the March meeting. Cllr Wise to circulate the Balford Beatty quote for comparison when it arrived.</p>
18/01/020	<p><b>To receive an update from Cllr D Brown on the provision of dog waste/litter bins and to resolve what action if any to be taken</b></p> <p>Cllr Brown reported that the bin still had not been installed (<b>see Minute Item 17/11/1701</b>).</p> <p><b>Resolved:</b> Cllr Brown to continue to liaise with ENC.</p>
18/01/21	<p><b>To receive an update from Cllr CD Brown on issues concerning the village trees</b></p> <p>Cllr Brown reported that some work had been carried out by NCC contractors and a lime tree felled due to being diseased. Concerned were raised about basal growth reoccurring from the felled tree. Cllr Brown asked whether the Council could purchase or hire equipment for the next work party on the trees. Cllr Soan said there may well be insurance and training issues arise for the use of some tools.</p> <p><b>Resolved:</b> Cllr Brown to obtain quotes for hire costs. A date to be set at the next meeting for the work party.</p>

18/01/022	<p><b>To authorise the purchase of laptop and software</b></p> <p>The Clerk asked for authorisation to purchase a suitable laptop and software using the grant from the Transparency Fund. A bag may need to be purchased to protect the laptop if transported to meetings and back.</p> <p><b>Resolved:</b> Purchase authorised</p>
18/01/023	<p><b>Correspondence</b></p> <p>ACRE – membership invitation  NCALC – Audit information  NCALC – Information on Clerks' salary increases</p> <p><b>Resolved:</b> Not to take up ACRE membership – all other correspondence noted – no further action needed</p>
18/01/024	<p><b>To confirm date of the next meeting of the Parish Council as 20<sup>th</sup> March 2018</b></p> <p><b>Resolved:</b> Meeting date confirmed</p>
18/01/025	<p><b>To close the meeting</b>      The meeting closed at 9.50 pm</p>

**Signed:**

**Dated:**