

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 18th July 2017 in The Village Hall Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, C Soans (arrived 8.10pm), G Wise, G Shacklock (Parish & District Councillor), N. Bould,

In attendance: Mrs N Phillips (Clerk), County Councillor W Brackenbury (arrived 8.15pm)
1 x Member of the Public (Mr C Leigh – Churchwarden St. Andrew's),

17/07/1614	To receive and approve apologies for absence Cllr P Holden (holiday)
17/07/1615	Public participation session Mr C Leigh representing St. Andrew's Church explained the reasons why the church wished to fell certain trees and carry out work on another and asked the Council if they would take these reasons into consideration when making their decision on whether to support this planning application Mr Leigh then left the meeting (see Minute Ref 17/07/1625
17/07/1616	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr G Shacklock declared an interest in Agenda Item 17/07/1625
17/07/1617	To receive and approve for signature the minutes of the meeting held on Tuesday 16th May 2017 Resolved: The minutes be signed by the Chairman as a correct record
17/07/1618	To note any matters arising from the minutes not included on this agenda for report only No matters arising.
17/07/1619	To receive a report from County Councillor W Brackenbury Cllr Brackenbury apologised that Councils had not received notification of recent A605 closures and would try to find out why. Cllr Brackenbury would speak with NCC re A605 junction into village (see Minute Ref: 17/07/1626) . Cllr Brackenbury then left the meeting.
17/07/1620	To receive a report from District Councillor G Shacklock Cllr Shacklock informed the Council that deadlines for most planning application were 21 days but a further 7 days extension could be asked for from the Duty Planning Officer but to speak with the Case Officer if longer was required although extra time may not be given. Cllr Shacklock also said due to the amount of documents that may need to be accessed and the cost of printing off A1 sized documents consideration should be given to using a projector and screen at meetings. Cllr Soans and the Clerk to investigate and report back.
17/07/1621	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Due to Cllr Holdens absence the Clerk was asked to bring back to the next meeting
17/07/1622	To examine and approve the Bank Statements Resolved: Approved

17/07/1623	<p>To approve and authorise payment of the following invoices</p> <table border="1" data-bbox="304 241 1430 831"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100450</td> <td>Weldon Trees</td> <td>Work on village trees</td> <td>£450.00</td> </tr> <tr> <td>100451</td> <td>Inkwell</td> <td>Spring Newsletter</td> <td>£47.00</td> </tr> <tr> <td>100452</td> <td>Turney Landscape Ltd</td> <td>Grass mowing May 2017</td> <td>£176.40</td> </tr> <tr> <td>100453</td> <td>E.on</td> <td>Street lighting maintenance 01.04.17 – 31.06.17</td> <td>£99.08</td> </tr> <tr> <td>100454</td> <td>Ncalc</td> <td>Finance training (50%)</td> <td>£37.50</td> </tr> <tr> <td>100455</td> <td>Turney Landscape Ltd</td> <td>Grass mowing June 2017</td> <td>£176.40</td> </tr> <tr> <td>100456</td> <td>N A Phillips</td> <td>May Salary</td> <td>£181.08</td> </tr> <tr> <td>100456</td> <td>N A Phillips</td> <td>May Expenses</td> <td>£47.88</td> </tr> <tr> <td>100456</td> <td>N A Phillips</td> <td>June Expenses</td> <td>£29.88</td> </tr> <tr> <td>100456</td> <td>N A Phillips</td> <td>June Salary</td> <td>£178.48</td> </tr> <tr> <td>100457</td> <td>E.on</td> <td>Street lighting 01.04.17 – 31.06.17</td> <td>£269.02</td> </tr> <tr> <td>D/D</td> <td>ICO</td> <td>Data Controller Registration</td> <td>£35.00</td> </tr> <tr> <td>100458</td> <td>G Shacklock</td> <td>3 x A1 documents (repayment)</td> <td>£18.15</td> </tr> </tbody> </table> <p>Resolved: All payments authorised</p>	Cheque	Payee	Item	Amount	100450	Weldon Trees	Work on village trees	£450.00	100451	Inkwell	Spring Newsletter	£47.00	100452	Turney Landscape Ltd	Grass mowing May 2017	£176.40	100453	E.on	Street lighting maintenance 01.04.17 – 31.06.17	£99.08	100454	Ncalc	Finance training (50%)	£37.50	100455	Turney Landscape Ltd	Grass mowing June 2017	£176.40	100456	N A Phillips	May Salary	£181.08	100456	N A Phillips	May Expenses	£47.88	100456	N A Phillips	June Expenses	£29.88	100456	N A Phillips	June Salary	£178.48	100457	E.on	Street lighting 01.04.17 – 31.06.17	£269.02	D/D	ICO	Data Controller Registration	£35.00	100458	G Shacklock	3 x A1 documents (repayment)	£18.15
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17/07/1624	<p>To receive a report from the Clerk on the predicted spending to 31/03/18</p> <p>Clerk reported that Savers Account now closed and monies transferred into Current Account so balance will show up on budget monitoring when next carried out in September. Clerk may need to vire money from some budgets to others later in the year and hoped to have a better idea by September.</p> <p>Resolved: Clerk's report approved.</p>																																																								
17/07/1625	<p>To consider and resolve the Council's response to planning application received.</p> <p>17/01313/TCA - Fell three conifers and a holly tree. They are affecting the path and damaging graves. Crown top oak which is too big and affecting graves at St Andrews Church Church Lane Barnwell</p> <p>Resolved: No objections to work on oak tree or to felling the three conifers but to ask ENC if work on the holly could be reviewed to see if necessary after the conifers had been removed due to the benefits to ecology that holly can provide.</p> <p>17/00173/FUL (amendment) - First floor extension to existing bungalow to add a first floor, two-storey side extension and two storey front extension to existing dwelling; Alterations to fenestration; Alteration of front boundary wall at a existing access point at Carinya Main Street Barnwell</p> <p>Resolved: Councillors still have concerns due to the potential overlooking of neighbouring properties</p>																																																								
17/07/1626	<p>To receive a report on any issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>The Clerk reported she had looked at the progress reports on all the items listed on Street Doctor by Cllr Wise after the housekeeping walk and noted that the work to the A605 junction had had the case closed. Cllr Brackenbury offered to speak with NCC re reflective bollards and enhanced lighting at junction with A605. Cllr Wise reported that he did not feel that the recent repair work to one of the footbridges</p>																																																								

	<p>was particularly good. Cllr Soans was pleased to report that repairs to the kissing gate on one of the field paths had been carried out. Cllr Brown requested that consideration be given to seeing if the footway to Oundle could be cleared by the Community Payback project. Cllr Soans requested a copy of the letter received by the Clerk re revoking of footpath closure MF2 (see item 17/07/1642). Cllr Hanlon read out a letter from NCC re A605 closures in August for resurfacing (see item 17/07/1642). Cllr Brown asked for the CEG contact details so he could find out when they were likely to be in the village working. (see item 17/03/1541, 17/01/1534).</p> <p>Resolved: To accept Cllr Brackenburys offer to speak to NCC. Cllr Brown to investigate the possibility of the Community Payback project carrying out work, Clerk to forward requested items to Cllrs Soans and Brown.</p>
17/07/1627	<p>To discuss and resolve to place the Village Shop and the pub on the Community Right to Bid list.</p> <p>Cllr Hanlon forwarded details to Jay of a possible grant relevant to small Post Offices. Discussion followed on the merits of listing various village facilities in the Community Asset Register</p> <p>Resolved: Cllr Shacklock to investigate registering both items. Cllr Hanlon to contact Kirk Harrison to inform him of the Parish Council's intention to apply for a 'Right to Bid' on the Montagu Arms.</p>
17/07/1628	<p>To receive an update on the current situation with Barnwell Cricket Club and to resolve what action if any to be taken</p> <p>Resolved: Having received a copy of the Cricket Clubs financial statement the Clerk will now write requesting the £250 contribution to the mowing costs (see Minute Ref 17/05/1600). Clerk also to remind the club that the field will be in use for the Sponsored Run on September 3rd.</p>
17/07/1629	<p>To receive an update on the provision of a children's playground and to decide what action if any to be taken.</p> <p>Cllr Hanlon reported that a grant had been applied for as discussed at the last meeting and that she would shortly be approaching suppliers of equipment for quotes/plans. Cllr Brackenbury had indicated she was happy that any excess money left from her grant towards the cost of the defibrillator could be used for the children's playground.</p> <p>Resolved: Cllr Hanlon to continue working on this. The Clerk to check with ENC as to whether planning permission would be needed.</p>
17/07/1630	<p>To receive an update on the proposed sponsored run to raise funds for the children's playground, and to decide what action if any to be taken.</p> <p>Flyers and posters which had been donated by Inkwel printers would soon be distributed around the village. The Community Group have taken over the organising and running of this event</p> <p>Resolved: Cllrs to distribute flyers around the village</p>
17/07/1631	<p>To receive an update on the current situation concerning the Neighbourhood Plan and to discuss and resolve what action, if any, to be taken.</p> <p>Cllr Hanlon reported that a grant for £4500 had been applied for with the</p>

	<p>opportunity to apply for the same again if and when it is needed. This will cover the cost of producing questionnaires and having them checked that they are correct by the consultant as well as covering the cost of the consultation day, this money needs to be used within 6 months.</p> <p>Resolved: Cllr Hanlon and Shacklock to continue working on the plan</p>
17/07/1632	<p>To receive an update on the provision and installation of the defibrillator and to decide what action if any to be taken.</p> <p>Cllr Bould reported that the Community Heartbeat Trust (CHT) had now formally adopted the BT Kiosk and would remain as it's guardian for the first year when it will be handed over to the Council. The CHT will also be responsible for the setting up and running of the defibrillator scheme for the first year before handing responsibility back to the Community Group or Parish Council. Cllr Bould had also received information on refurbishment of the kiosk and would find out further details before the September meeting</p> <p>Resolved: Cllr Bould to continue work of the defibrillator scheme and BT kiosk</p>
17/07/1633	<p>To receive a progress report on work to trees on the village green and others, and to decide what action if any to be taken.</p> <p>Cllr Brown reported that the work had all been carried out but the situation would be kept under review with another look being taken in the winter and further work being carried out if necessary. Cllr Brown also asked for permission to obtain a quote for having the roadside hedge of the Recreational Field cut back/trimmed.</p> <p>Resolved: Cllr Brown to obtain quote for trimming of hedges and review trees as necessary.</p>
17/07/1634	<p>To receive feedback from the Oundle Area Council Meeting</p> <p>Cllrs Hanlon and Shacklock reported on current status of Oundle Neighbourhood Plan, and the Tresham Garden Village (Deenethorpe).</p> <p>Resolved: No action needed</p>
17/07/1635	<p>To receive feedback from the Joint Action Group (JAG) Meeting</p> <p>Cllr Hanlon reported that the main area of discussion was the joining up of police and fire services, resurfacing work on the A605, and an increased amount of burglaries and thefts from cars in the area..</p> <p>Resolved: No action needed</p>
17/07/1636	<p>To receive feedback from the proposed plan to repositioning the gate to the Recreational Field and to resolve what action if any to be taken.</p> <p>Cllr Brown reported that the gates had been funded by the Village Hall and had been purchased and that they would be installed as soon as time permitted.</p> <p>Resolved: Cllrs Brown to continue to work with the Village Hall on this matter.</p>
17/07/1637	<p>To receive an update on the provision of dog waste/litter bins and to resolve what action if any to be taken</p> <p>Cllr Brown had been in contact with ENC and a bin should be installed at the Recreational Field in due course, but the Council would have to pay for one to be situated near to the Village Hall and for it to be emptied weekly.</p> <p>Resolved: Cllr Brown to check with ENC if the quote is for a litter or dog waste bin.</p>

	Cllr Wise to ask the Village Hall if they would be able to pay for the bin to be emptied.
17/07/1638	To note the results of the Clerk's Salary Review Cllr Hanlon reported she had taken advice from Danny Moody at Ncalc and the recommendation was that the Clerk should be moved up a payment point to SCP 17 back dated to April 1 st 2017.
17/07/1639	To note County Councillor Brackenbury's permission to use grant money given toward cost of defibrillator for costs involved with provision of proposed children's playground. Cllr Brackenbury had informed the Council she was happy for any excess money to go towards the cost of the children's playground
17/07/1640	To receive information about the Inspire magazine and to resolve what if any action should be taken. The Editor of the Inspire Magazine which is circulated around Barnwell and the other villages in the benefice would like to include Cllrs' contact details in the magazine, and also asked if the Council would sponsor a page each month. Resolved: Cllrs contact details to be listed but to decline the offer of a monthly page. Cllr Hanlon to inform the Editor,
17/07/1641	To re-appoint Mr Robert Marriott and Mr Gerry Allen as trustees to the Parson Latham Almshouse Charity Resolved: Mr R Marriott and Mr G Allen duly reappointed, Clerk to inform Parson Latham Almshouse Charity.
17/07/1642	Correspondence Police & Crime Plan 2017 – 2021 – kept on file Notification of revoking of footpath closure MF2 (see item 17/07/1626) Request to fly the Red Ensign for Merchant Navy Day – no action to be taken A605 Oundle Bypass Closure (see item 17/07/1626) Eon replacement Light Fittings Quote – Cllr Wise to make enquiries as to the efficiency and running costs of LED lamps Consultation on Northampton North-West Relief Road – no action to be taken Consultation on Northamptonshire Fire & Rescue Service – no action to be taken NARCE Membership offer – no action to be taken
17/07/1643	To confirm the date of the next meeting of the Parish Council as 19th September 2017 Resolved: Meeting date confirmed
17/07/1644	To close the meeting The meeting closed at 10.00pm

Signed:

Dated: