

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 16th May 2017 in The Village Hall Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, C Soans, G Wise, G Shacklock (Parish & District Councillor), N. Bould, P. Holden (arrived 20.13)

In attendance: Mrs N Phillips (Clerk), County Councillor W Brackenbury,
2 x Members of the Public,

17/05/1572	<p>To elect the Chairman</p> <p>Cllr H Hanlon indicated her willingness to stand again was duly elected. All present in favour.</p>
17/05/1573	<p>To elect a Vice Chairman</p> <p>Deferred until the arrival of Cllr P Holden who having then indicated his willingness to stand again was duly elected. All present in favour.</p>
17/05/1574	<p>Declarations of Member's Interests</p> <p>Cllrs reminded that any changes needed to be reported to ENC and asked to go on-line and check their details.</p>
17/05/1575	<p>To receive and approve apologies for absence</p> <p>Cllr P Holden (arrive late due to a prior commitment)</p>
17/05/1576	<p>Public participation session</p> <p>James Scott and one other representing Barnwell Cricket Club passed to the Council a list of fixtures and proposed plan for 2017 (sheet attached) requesting that the Council would be able to offer the same terms as last year for use/rent of the field and expressed their willingness to contribute £250 (50%) towards the cost of mowing. They then left the meeting (see Minute Ref 17/05/1600).</p>
17/05/1577	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>Cllr G Shacklock declared an interest in Agenda Item 17/05/1594 Cllr G Wise declared an interest in Agenda Item 17/05/1594 and 17/05/1608 Cllr D Brown declared an interest in Agenda Item 17/05/1608</p>
17/05/1578	<p>To receive and approve for signature the minutes of the meeting held on Tuesday 21st March 2017</p> <p>Resolved: The minutes be signed by the Chairman as a correct record of the meeting.</p>
17/05/1579	<p>To receive and approve for signature the minutes of the extra ordinary meeting held on Tuesday 21st February 2017</p> <p>Resolved: That the minutes be signed by the Chairman as a correct record of the meeting.</p>
17/05/1580	<p>To note any matters arising from the minutes not included on this agenda for report only</p> <p>No matters arising.</p>

17/05/1581	<p>To receive a report on local police issues</p> <p>No report due to no police presence but the Clerk reported on correspondence received from the Police explaining that due to finance constraints representatives would only attend a meeting if there was a specific issue to report on but that the Inspector would be holding drop in sessions for Councils to attend if they had any issues they wished to raise. County Cllr W Brackenbury said that Mr S Mole might attend a meeting if invited.</p> <p>Resolved: The Clerk only to invite the Police to a meeting if it felt necessary, and Mr S Mole to be invited to a meeting at some point.</p>
17/05/1582	<p>To receive a report from County Councillor W Brackenbury</p> <p>Cllr Brackenbury reported that NCC was still dealing with financial constraints with resources being directed to Adult Social Care and Children's Services. Cllr Brackenbury said she would try to obtain details of the daytime road closures on the A605 near Titchmarsh but had received nothing yet. Cllr D Brown raised the issue of the superfast broadband box having reached full capacity there is now no space for residents to obtain it. Cllr Brackenbury was also asked about much needed works to the Barnwell/Oundle footpath and as to whether the S106 money from the proposed Oundle Marina development could be used to fund it. Cllr Brackenbury to raise the issue with NCC.</p>
17/05/1583	<p>To receive a report from District Councillor G Shacklock</p> <p>Cllr Shacklock had nothing to report.</p>
17/05/1584	<p>To receive and approve the Assets Register</p> <p>Resolved: Approved</p>
17/05/1585	<p>To receive and approve the Financial Risk Assessments</p> <p>Resolved: Approved</p>
17/05/1586	<p>To receive and approve the accounts and End of Year Returns/Annual Governance Statement</p> <p>Resolved: Approved and signed</p>
17/05/1587	<p>To receive and approve the Standing Orders, Complaints Procedures, Equal Opportunities Policy and Finance Regulations</p> <p>Resolved: Approved.</p>
17/05/1588	<p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>Resolved: Approved</p>
17/05/1589	<p>To examine and approve the Bank Statements</p> <p>Resolved: Approved</p>
17/05/1590	<p>To note increase in Clerk's hourly rate in accordance with the National Agreement on Pay and Conditions of Service.</p> <p>The Clerk also reminded the council that according to her contract she was due a salary review on April 1st</p> <p>Resolved: Hourly rate approved. Cllr Hanlon to conduct salary review</p>

17/05/1591	<p>To approve and authorise payment of the following invoices</p> <table border="1" data-bbox="304 241 1430 607"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100443</td> <td>Ncalc</td> <td>Audit and subscription 2017</td> <td>£417.46</td> </tr> <tr> <td>100444</td> <td>Eon</td> <td>Street-lighting 01.01.17 – 31.03.17</td> <td>£243.25</td> </tr> <tr> <td>100445</td> <td>Carter Jonas</td> <td>Recreational Field Rent</td> <td>£300.00</td> </tr> <tr> <td>100446</td> <td>N A Phillips</td> <td>April Salary</td> <td>£181.08</td> </tr> <tr> <td>100447</td> <td>N A Phillips</td> <td>April Expenses</td> <td>£18.55</td> </tr> <tr> <td>100448</td> <td>Turney Landscape Ltd</td> <td>Grass mowing April 2017</td> <td>£176.40</td> </tr> <tr> <td>100449</td> <td>Came & Company</td> <td>Insurance</td> <td>£287.00</td> </tr> </tbody> </table> <p>Resolved: All payments authorised</p>	Cheque	Payee	Item	Amount	100443	Ncalc	Audit and subscription 2017	£417.46	100444	Eon	Street-lighting 01.01.17 – 31.03.17	£243.25	100445	Carter Jonas	Recreational Field Rent	£300.00	100446	N A Phillips	April Salary	£181.08	100447	N A Phillips	April Expenses	£18.55	100448	Turney Landscape Ltd	Grass mowing April 2017	£176.40	100449	Came & Company	Insurance	£287.00
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17/05/1592	<p>To receive a report from the Clerk on the predicted spending to 31/03/18</p> <p>Very early in the year to have much to report but no obvious problems with the budget at present.</p> <p>Resolved: Clerk's report approved.</p>																																
17/05/1593	<p>To review Councillor's and others' roles and responsibilities</p> <p>Cllr Hanlon – Neighbourhood Plan Cllr Holden – Internal Financial Control Cllr Brown – Trees and Flood Warden Cllr Shacklock – Grass Mowing Cllr Soans – Footpaths and Rights of Way Cllr Wise – Highways Cllr Bould – Friends of Barnwell Country Park</p> <p>Resolved: All to carry on as above</p>																																
17/03/1594	<p>To consider and resolve the Council's response to planning application received.</p> <p>17/00877/FUL - Extension and alterations to house and garage to create self-contained accommodation for a family member.28 Main Street Barnwell PE8 5PZ.</p> <p>Having declared an interest Cllr Wise left the room until the matter had been resolved.</p> <p>Resolved: No objections but a request for sufficient off-road parking to be considered.</p>																																
17/05/1595	<p>To discuss and resolve what action, if any, to be taken concerning Planning Policy Site Submission for land at Lower Farm Barnwell</p> <p>Cllr Shacklock said this was just one of many that had been submitted in response to a request from ENC for expressions of interest in developing sites and if and when plans were submitted they would come to the Council for discussion in the usual manner. Cllr Shacklock also explained that the Neighbourhood Plan would be taken into consideration with such manners when it was finalised and formally put in place.</p> <p>Resolved: No action needed</p>																																

17/05/1596	<p>To receive feedback from the Housekeeping Walk including a report on any issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>Cllr Wise has reported all relevant issues to NCC via the Street Doctor website. After discussion the Council accepts it will not get a wooden replacement of the Nene Valley sign but will need to accept a metal painted one. Cllr Hanlon to approach and speak to owners re damaged fencing. Cllr Brackenbury to speak with NCC re reflective bollards and enhanced lighting at junction with A605</p> <p>Resolved: To keep pushing for work to be carried out.</p>
17/05/1597	<p>To discuss and resolve to reply to NCC's request to survey all public rights of way in the parish that all our footpaths are used extensively.</p> <p>Resolved: Clerk to return paperwork to NCC with the above response.</p>
17/05/1598	<p>To discuss and to resolve whether to except an offer to provide, at cost, oak bollards to prevent lorries cutting up the Village Green.</p> <p>After discussion it was felt that the area that was being damaged belonged to NCC Highways and that the process to get permission would be lengthy, time-consuming and possibly expensive therefore the Council could not take advantage of this offer.</p> <p>Resolved: Cllr Brown to explain the situation and thank the person making the offer.</p>
17/05/1599	<p>To discuss and resolve to place the Village Shop and the pub on the Community Right to Bid list.</p> <p>Resolved: Cllrs Hanlon and Shacklock to investigate further and bring back to next meeting. Cllr Hanlon to speak to the owners about present situation</p>
17/05/1600	<p>To receive an update on the current situation with Barnwell Cricket Club and to resolve what action if any to be taken</p> <p>See Minute Ref 17/05/1576.</p> <p>Resolved: Clerk to write to offer the use of the field on the same terms as last year and to accept £250 (50%) contribution to mowing costs on condition of sight of the Cricket Club's accounts/financial situation.</p>
17/05/1601	<p>To receive an update on the provision of a children's playground and to decide what action if any to be taken.</p> <p>Cllr Hanlon reported that Mr T Herring had offered to work on a grant application with her and that they would be applying for £64,000 from the ENC Community Fund when it was next available.</p> <p>Resolved: Cllr Hanlon to continue working on this.</p>
17/05/1602	<p>To receive an update on the proposed sponsored run to raise funds for the children's playground, and to decide what action if any to be taken.</p> <p>A date has been set for Sunday September 3rd 2017 from 1 pm onwards with a barbeque on the Recreational Field.</p> <p>Resolved: Cllr Holden and Hanlon to organise the run, Cllr Shacklock to organise the barbeque. Final details of route etc. to be brought to the July meeting.</p>

17/05/1603	<p>To receive an update on the current situation concerning the Neighbourhood Plan and to discuss and resolve what action, if any, to be taken.</p> <p>Cllr Hanlon reported that a meeting with the new volunteers had gone well and that progress was being made. Mr Alan Barnish, who is leading the preparation of Glapthorn Neighbourhood Plan, met with the Barnwell group to give help and advice.</p> <p>Grants would now need to be applied for as a consultant would need to be employed. Help was needed as leaflets/forms needed to be delivered and collected from all householders, and a meeting to arrange this would take place at 7.45pm on June 13th. It was hoped to get plan completed by end of 2018.</p> <p>Resolved: Cllr Hanlon and Shacklock to assist with pushing this forward.</p>
17/05/1604	<p>To receive an update on the provision and installation of the defibrillator and to decide what action if any to be taken.</p> <p>Cllr Bould reported that the 90 day consultation on the adoption of the BT box was now over and he was now waiting to hear back from the Community Heartbeat Trust on the next step. Cllr Hanlon reported that she had received a cheque for £550 from the Waitrose Green Token Scheme and Cllr Brackenbury confirmed that any monies left over from her grant could go the children's playground fund. Cllr Brown requested that in the event of there being a lengthy delay in install the defibrillator in the BT box could it be installed elsewhere as a temporary measure. The Clerk requested clarification of who actually owned and was responsible for it and was informed that it remains in the guardianship of the Community Group.</p> <p>Resolved: Cllr Bould to contact Community Heartbeat Trust to find out likely timescale for installation</p>
17/05/1605	<p>To receive a progress report on work to trees on the village green and others, and to decide what action if any to be taken.</p> <p>Cllr Brown was able to report that would was scheduled to start on Friday to remove dead wood and overhanging branch</p> <p>Resolved: Cllr Brown to monitor</p>
17/05/1606	<p>To receive feedback from the Oundle Area Council Meeting</p> <p>Cllr Shacklock reported on current status of Oundle Neighbourhood Plan, and that the Tresham Garden Village (Deenethorpe) was progressing, also possible riverside development but no actual planning application submitted yet.</p> <p>Resolved: No action needed</p>
17/05/1607	<p>To receive feedback from the Joint Action Group (JAG) Meeting</p> <p>No report.</p> <p>Resolved: No action needed</p>
17/05/1608	<p>To receive feedback from the proposed plan to repositioning the gate to the Recreational Field and to resolve what action if any to be taken.</p> <p>Cllrs Wise and Brown produced plans and explained them, Cllr Hanlon asked if permission would need to be obtained (see Ref: 17/03/1567) but the Council felt there was no need.</p> <p>Resolved: Cllrs Brown and Wise to co-ordinate with the Village Hall who are funding this work.</p>

17/05/1609	<p>To discuss and resolve the proposed closure of the Business Savings Account and transfer of monies to the Business Current Account.</p> <p>The Clerk explained that only £4.00 interest had been earned over the past 12 months and that the time it took to administer it cost more than the interest earned. Resolved: To close the account and transfer the monies to the Current account</p>
17/05/1610	<p>To set the dates for meetings for the year 2017/2018 as July 18th, September 19th, November 21st, January 16th, March 20th, May 15th.</p> <p>Resolved: Dates agreed</p>
17/05/1611	<p>Correspondence</p> <p>No correspondence received</p> <p>Resolved: No action required</p>
17/05/1612	<p>To confirm the date of the next meeting of the Parish Council as 18th July 2017</p> <p>Resolved: Meeting date confirmed</p>
17/05/1613	<p>To close the meeting</p> <p>The meeting closed at 10.15pm</p>

Signed:

Dated: