

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 21st November 2017 in The Village Hall Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, G Wise, G Shacklock (Parish & District Councillor), N. Bould, C Soans, P Holden.

In attendance: Mrs N Phillips (Clerk), County Councillor W Brackenbury, Mr J Foster (member of public)

17/11/1679	To receive and approve apologies for absence - None
17/11/1680	<p>Public participation session</p> <p>Mr Foster asked the Council to push for improvements to the A605 junction with regards to the lack of lighting and reflective bollards as well as damage to signage caused by the recent accident. Cllr Wise said he had reported to Street Doctor but NCC had stated that it didn't meet the criteria for improvement. Cllr Brackenbury promised money from her Empowerment Fund to allow the Council to purchase reflective strips from NCC but was waiting to hear back about the cost.</p> <p>Mr Foster requested an update on the provision of the defibrillator and Cllr Bould said it was due to be installed on 11th December this year. Using the original equipment supplied. The Community Group to retain ownership of the defibrillator and cabinet. (Minute Ref 17/11/1698). Refurbishment of the BT kiosk to be looked at in the New Year, Cllr Bould to see what replacement items are needed.</p> <p>Mr Foster then left the meeting.</p>
17/11/1681	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>Cllr Shacklock declared an interest in a forthcoming planning issue which would also require him to stand down from the NHP steering group.</p>
17/11/1682	<p>To receive and approve for signature the minutes of the meeting held on Tuesday 19th September</p> <p>Resolved: The minutes be signed by the Chairman as a correct record</p>
17/11/1683	<p>To note any matters arising from the minutes not included on this agenda for report only</p> <p>Cllr Brown reported that having made contact with the person responsible for trees at NCC some additional work will be carried out on the willows. Cllr Brown will continue to liaise with NCC.</p>
17/11/1684	<p>To receive a report from County Councillor W Brackenbury</p> <p>Cllr Brackenbury reported on the proposed cuts to NCC funding and how they might impact on the village. Cllr Brackenbury asked Cllrs to urge as many residents as possible to respond to the consultation process.</p>
17/11/1685	<p>To receive a report from District Councillor G Shacklock</p> <p>Cllr Shacklock urged the Council to write to NCC to retain at the very least a bus service into Oundle on Thursdays (Market Day) to allow residents to shop or visit the GP etc. Cllr Hanlon and Clerk to put letter together.</p>
17/11/1686	<p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>Resolved: Approved and signed by Cllr H Hanlon.</p>

17/11/1687	<p>To examine and approve the Bank Statements</p> <p>Resolved: Approved and signed by Cllr H Hanlon</p>																																				
17/11/1688	<p>To approve and authorise payment of the following invoices</p> <table border="1" data-bbox="304 304 1485 734"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="4">100462</td> <td rowspan="4">N A Phillips</td> <td>September Salary</td> <td>£184.74</td> </tr> <tr> <td>September Expenses</td> <td>£29.41</td> </tr> <tr> <td>October Salary</td> <td>£184.74</td> </tr> <tr> <td>October Expenses</td> <td>£12.56</td> </tr> <tr> <td rowspan="2">100464</td> <td rowspan="2">Turney Landscape Ltd</td> <td>Grass mowing September 2017</td> <td>£176.40</td> </tr> <tr> <td>Grass mowing October 2017</td> <td>£176.40</td> </tr> <tr> <td>100465</td> <td>E.on</td> <td>Lighting unmetered supply 01.07.17 – 30.09.17</td> <td>£271.97</td> </tr> <tr> <td>100466</td> <td>E.on</td> <td>Streetlight repair</td> <td>£28.16</td> </tr> <tr> <td>100467</td> <td>RBL</td> <td>Poppy Wreath</td> <td>£18.50</td> </tr> <tr> <td>100468</td> <td>T G Marriott & Sons</td> <td>Recreational Field Mowing 2017</td> <td>£504.00</td> </tr> </tbody> </table> <p>Resolved: All payments authorised</p>	Cheque	Payee	Item	Amount	100462	N A Phillips	September Salary	£184.74	September Expenses	£29.41	October Salary	£184.74	October Expenses	£12.56	100464	Turney Landscape Ltd	Grass mowing September 2017	£176.40	Grass mowing October 2017	£176.40	100465	E.on	Lighting unmetered supply 01.07.17 – 30.09.17	£271.97	100466	E.on	Streetlight repair	£28.16	100467	RBL	Poppy Wreath	£18.50	100468	T G Marriott & Sons	Recreational Field Mowing 2017	£504.00
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17/11/1689	<p>To receive a report from the Clerk on the predicted spending to 31/03/18 and to resolve to apply budget adjustment (virement)</p> <p>Clerk proposed transferring £20 from the budget for trees to cover the shortfall for electricity, and £120 to cover the additional audit costs. All other spending on track.</p> <p>Resolved: Clerk's report approved, monies to be moved as suggested.</p>																																				
17/11/1690	<p>To receive from the Clerk for approval and acceptance a draft budget for the year ending 31st March 2019.</p> <p>The Clerk produced a budget allowing for 3% possible inflation costs on current expenditure and additional insurance costs for the playground equipment.</p> <p>Resolved: Budget accepted</p>																																				
17/11/1691	<p>To set the Precept for the year ending 31st March 2017</p> <p>Resolved: Proposed Cllr Shacklock, seconded Cllr Hanlon to set the precept at £9500.00 – all in favour.</p>																																				
17/11/1692	<p>To consider and resolve the Council's response to planning application received.</p> <p>17/02364/TCA – work to trees in St Andrews Churchyard – no objections</p>																																				
17/11/1693	<p>To note planning decisions made by ENC</p> <p>None received</p>																																				
17/11/1694	<p>To receive a report from Cllr G Wise on issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>NCC had informed Cllr Wise that works had been carried out to the Armston and Oundle footways but he would take a look and follow up if he felt it was necessary. Cllr N Bould to enquire if S106 money from Oundle Marina could be used to upgrade the Oundle footway.</p> <p>Most of the issues concerning the A605 junction had been covered earlier (Minute Ref 17/11/1680) but Cllr Shacklock will also speak to NCC as he has a meeting with them shortly.</p>																																				
17/11/1695	<p>To receive feedback on the current situation concerning the Post Office and the Pub and to resolve to place both amenities on the Community Asset/Right to Bid Register if considered necessary</p>																																				

	<p>Due to an oversight a formal proposal and vote had not taken place at the last meeting so Cllrs were asked to rectify this (See Minute Ref 17/09/1663).</p> <p>Resolved: To place both amenities on the Community Asset Register and Community Right to Bid list. Proposed Cllr Wise Seconded Cllr Brown – all in favour. Cllrs brown and Shacklock to work together to complete forms.</p>
17/11/1696	<p>To receive an update from Cllr H Hanlon on the provision of a children’s playground and to decide what action if any to be taken.</p> <p>Cllr Hanlon reported that the pub was willing for the play equipment to be installed in their garden and as this had been the Council’s preferred choice she had investigated further and had updated plans for this site. The pub is willing to grant a long-term lease and a quote of £2000 had been obtained from VSH for completing all legal work and Land Registry to come out of the Playground funds. A grant application has been made to St Winifred’s Charity.</p> <p>Resolved: Proposed Cllr Wise, seconded Cllr Soans to accept the pub’s offer as long as suitable terms could be obtained – all in favour. Cllr Shacklock to seek additional quotes for legal work.</p>
17/11/1697	<p>To receive an update from Cllr H Hanlon on the Neighbourhood Plan and to discuss and resolve what action, if any, to be taken.</p> <p>Cllr Hanlon reported that progress was being made the consultant producing a follow up questionnaire which would be printed and distributed before Christmas with a request that it be completed and returned before the end of January.</p>
17/11/1698	<p>To receive an update from Cllr N Bould on the provision and installation of the defibrillator and to decide what action if any to be taken.</p> <p>Cllr Bould reported that the defibrillator would be installed despite previous concerns that it would not be suitable (Minute Ref 17/09/1698) as it was now felt the equipment would suffice. Very little to add as this item had been covered earlier on (See Minute Ref 17/11/1680)</p>
17/11/1699	<p>To receive feedback from the Joint Action Group (JAG) Meeting</p> <p>Cllr Hanlon had attended the meeting on October 11th and reported that several issues had been discussed including speeding on the A605, and ASB in the surrounding area had decreased.</p>
17/11/1700	<p>To receive a report from Cllr G Wise on upgrading the street lighting including means of financing</p> <p>Cllr Wise had received a revised quote from Eon of a slightly lower figure than the previous one (See Minute Ref 17/09/1673), along with an email giving potential costs for a cheaper option due to be available soon. Cllr Wise was investigating loan options from PWLB and SELIX and would report back at the next meeting. Cllr Wise also requested the Clerk to find other suppliers to obtain quotes from.</p> <p>Resolved: Cllr Wise to continue investigating, Clerk to find contact details of other contractors and forward to Cllr Wise</p>
17/11/1701	<p>To receive an update from Cllr D Brown on the provision of dog waste/litter bins and to resolve what action if any to be taken</p> <p>Cllr Brown reported that the spot where the bin will be installed is marked out and confirmation of installation is being waited for from ENC.</p> <p>Resolved: Cllr Brown to continue to liaise with ENC.</p>

17/11/1702	<p>To receive a report from Cllr C Soans and the Clerk on the possibility of using a projector and screen at meetings</p> <p>The Clerk had decided to wait until a planning application was received that could be used to demonstrate the use of projector (See Minute Ref 17/09/1675)</p> <p>Resolved: Clerk to borrow projector to demonstrate at some further date.</p>
17/11/1703	<p>To receive and accept the results of the audit for the year 2016/2017</p> <p>Resolved: Proposed Cllr Brown Seconded Cllr Bould to accept audit results – all in favour.</p>
17/11/1704	<p>To discuss NCC Medium Term Financial Plan and to resolve what action if any to be taken</p> <p>Cllrs having listened to Cllr Brackenbury (Minute Ref 17/11/1684 + 17/11/1685) agreed to inform residents about the consultation process and to encourage them to engage with it.</p> <p>Resolved: Council to respond to consultation by letter particularly in regard to bus services</p>
17/11/1705	<p>To consider an application for a grant for the cost of a computer and scanner from the Transparency Fund, and to resolve what action if any to be taken</p> <p>The Clerk explained this is the last year such grants were available and thought should be given to obtaining a computer and scanner for use by a future Clerk in the event of her leaving. Clerk said that she preferred to use own computer and did not have room for an additional scanner but it could be kept at a Cllr's house and used for council work.</p> <p>Resolved: As no Cllr had need of a printer/scanner it was resolved that the Clerk applied just for the funding element covering the web site .</p>
17/11/1706	<p>To consider the Council's participation, if any, in Battle's Over – A Nation's Tribute 2018</p> <p>Cllrs felt that the Community Group might be better placed to look at this. Clerk to forward details to Cllr Shacklock for him to pass on to Community Group</p>
17/11/1707	<p>To receive feedback on any issues concerning the Parish Council from the Fireworks Committee</p> <p>The event went well. Traffic flow problems seem to have been solved with no repeat of the problems caused in previous years. Plans underway for next year.</p>
17/11/1708	<p>Correspondence</p> <p>Tom Pursglove MP - posters advertising his surgeries.</p> <p>Local policing priorities - Insp Daryl Lyon Neighbourhood Policing.</p>
17/11/1709	<p>To confirm date of the next meeting of the Parish Council as 16th January 2018</p> <p>Resolved: Meeting date confirmed</p>
17/11/1710	<p>To close the meeting The meeting closed at 9.55 pm</p>

Signed:

Dated: