

BARNWELL PARISH COUNCIL
Minutes of the Meeting held on Wednesday 20th March 2019 in Parson
Latham's Chapel Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, N. Bould, C Soans, G Shacklock,
P Holden, G Wise

In attendance: Mrs N Phillips (Clerk)

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| 19/03/034 | To receive and approve apologies for absence Resolved: To accept apologies from County Cllr W Brackenbury | | | | |
| 19/03/035 | Public participation session None | | | | |
| 19/03/036 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None | | | | |
| 19/03/037 | To receive and approve for signature the minutes of the meeting held on Tuesday 15th January 2019. Resolved: The minutes to be signed by the Chair as a correct record of the meeting. | | | | |
| 19/03/038 | To note any matters arising from the minutes not included on this agenda for report only Clerk reported she had written to Thory re mud on road. | | | | |
| 19/03/039 | To receive a report from Ward Councillor G Shacklock Had attended the JAG meeting and felt it important that a representative from BWPC attended, GS would attend when able. Number plate thefts and speeding traffic just two of the issues discussed. | | | | |
| 19/03/040 | To receive and approve the Balance of Accounts/Bank Reconciliation Cllr Hanlon examined the Balance of Accounts/Bank Reconciliation Resolved: Approved and signed. | | | | |
| 19/03/041 | To examine and approve the Bank Statements Bank balance stands at £38678.54 Resolved: Approved and signed by Cllr Hanlon | | | | |
| 19/03/042 | To approve and authorise payment of the following invoices | | | | |
| | Cheque | Payee | Item | Amount | |
| | | | | Power | |
| | 100543 | GeoXphere Ltd | Parish Online | £60.00 | LGA 1972 S111, S143 |
| | 100544 | D Brown | Grit/salt for roadside bins | £112.56 | LGA 1972 S111, S143 |
| | 100545 | N A Phillips | January expenses | £43.90 | LGA 1972 S112 |
| | 100545 | N A Phillips | February expenses | £11.62 | LGA 1972 S112 |
| | 100545 | N A Phillips | February salary | £194.10 | LGA 1972 S112 |
| | 100545 | N A Phillips | March expenses | £22.32 | LGA 1972 S112 |
| | 100546 | Hunt & Coombs | Lease completion fees | £646.00 | LGA 1972 S124 |
| | 100547 | N A Phillips | March salary – pre authorised | £194.10 | LGA 1972 S112 |
| | 100548 | Spanglefish | Website | £29.95 | LGA 1972 S112 |
| | 100549 | Inkwell Print | Playground posters | £26.40 | LGA 1972 S124 |

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| | 100550 | N A Phillips | 12 x 2 nd class stamps | £6.96 | LGA 1972 S112 |
| | 100551 | N A Phillips | Additional hrs worked see item 062 | £145.58 | LGA 1972 S112 |
| | Resolved: All payments authorised | | | | |
| 19/03/043 | To receive a report from the Clerk on the predicted spending to 31.03.2019 | | | | |
| | Resolved: Due to savings in some areas predicted underspend of £2500. | | | | |
| 19/03/044 | To receive the results of the February Internal Finance checks | | | | |
| | Cllr Holden having looked at cheques 512,521,527, 536 and examined all related paperwork reported that all was in order. | | | | |
| | Resolved: Results accepted | | | | |
| 19/03/045 | To consider and resolve the Council's response to planning application received. | | | | |
| | None received | | | | |
| | Resolved: No action needed | | | | |
| 19/03/046 | To consider and resolve the Council's response to planning application received between meetings. | | | | |
| | 18/02454/FUL: - proposed alteration works to outbuilding, external fencing and driveway lighting - Oundle Mill Barnwell Road Oundle PE8 5PB – no objections | | | | |
| | 18/02455/LBC: - proposed alteration works to outbuilding - Oundle Mill Barnwell Road Oundle PE8 5PB – no objections | | | | |
| 19/03/047 | To note planning decisions made by ENC | | | | |
| | 18/02410/FUL - Proposal : Construction of new secure compound, outdoor storage area, and the installation of 3 additional steel containers forming store and workshop at Barnwell Country Park – withdrawn. | | | | |
| | 18/02454/FUL: - proposed alteration works to outbuilding, external fencing and driveway lighting - Oundle Mill Barnwell Road Oundle PE8 5PB – permitted | | | | |
| | 18/02455/LBC: - proposed alteration works to outbuilding - Oundle Mill Barnwell Road Oundle PE8 5PB – permitted | | | | |
| 19/03/048 | To receive a report from Cllr H Hanlon on the provision of a children's playground and to decide what action if any to be taken. | | | | |
| | Grand opening set for Saturday March 30 th , sponsors and other supporters invited. Light refreshments and goodie bags available. | | | | |
| | A sitting area has been installed by the pub for use of adults accompanying children, a sign forbidding alcohol in play area to be erected. | | | | |
| | A request has been received from the landlord for a contribution towards the cost of planting screening along the wall of the playground area, Cllrs agreed in principal, subject to a written quotation, up to a limit of £1000. | | | | |
| | A weekly inspection of the equipment will need to be carried out, Cllr Soans offered to undertake in the short term. | | | | |
| | Resolved: Cllr Hanlon to arrange sign and to speak with Landlord requesting further information on the planting of screening before a final decision is made. Clerk to produce inspection sheet, Cllr Hanlon to request inspection regime from Kompan, Cllr Soans to undertake weekly checks in the short term. | | | | |

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| 19/03/049 | <p>To receive a report from Cllr H Hanlon on the Neighbourhood Plan and to discuss and resolve what action, if any, to be taken.</p> <p>Nothing much to report, waiting for new financial year to apply for grant to cover costs and to set criteria for 'call for sites'.</p> <p>Resolved: Cllr Hanlon to continue work on NHP</p> |
| 19/03/050 | <p>To receive a report from Cllr D Brown on matters concerning the village trees and to resolve what action if any to be taken.</p> <p>Cllrs Brown and Soans to carry out visual check on trees in next few days. The proposed replacement tree discussed previously has proved too complicated and has taken so long that the idea has now been dropped. Hanging branch off big willow reported to NCC who sent contractors out who say it is not dangerous at present. Cllr Brown has contacted Cllr Brackenbury to see if she can help to get this branch removed. Cllr Brown to arrange the trimming of the lime boles, Clerk to review risk assessment.</p> <p>Resolved: Work to be carried out as above.</p> |
| 19/03/051 | <p>To receive a report on issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>Some damage to bridge near Barnwell Manor and also to railings on footbridge at lower end of the village.</p> <p>Resolved: Cllr Wise to report issues to Street Doctor.</p> |
| 19/03/052 | <p>To receive an update on upgrading the street lighting and to resolve what action if any to be taken</p> <p>Work about finished, no complaints as yet received. Invoice will now be paid.</p> <p>Resolved: No other action needed</p> |
| 19/03/053 | <p>To receive feedback from the Oundle Area Council meeting.</p> <p>Cllr Shacklock had attended the meeting where break ins to farms and sheds were flagged up. North Bridge was also discussed, as well as plans for housing to be built on Riverside site.</p> <p>Resolved: No action needed</p> |
| 19/03/054 | <p>To discuss the current usage and to consider the future use of the Recreational Field, and to resolve what action, if any, to be taken</p> <p>Cllr Bould still working on lease. Request for car meets to take place on the field once a month during the 'dry' months discussed and Cllrs happy for this to take place but feel a contribution to the cost of mowing should be requested. It was also felt that a similar contribution should be requested from the Fireworks Committee. The fence is still in need of reinstating after last year's fireworks – Cllr Brown to sort out. The problem of professional dog walkers turning up and using the field to exercise dogs and not always clearing up the resulting mess was discussed and it was decided to explore further making this area a 'No Dog' zone.</p> <p>Resolved: Cllr Brown to liaise with Fireworks Committee over fence, and to continue to investigate 'No Dog' Zone. Cllr Hanlon to reply to car rally request.</p> |
| 19/03/055 | <p>To review the grass mowing season and to resolve what action if any to be taken for the 2019 season</p> <p>Resolved: Signed contract received back from Turneys – no response to emails from Country Wide – Clerk to contact Turneys to carry out mowing.</p> |

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| 19/03/056 | <p>To receive an update from Cllr Hanlon on the Village Shop</p> <p>Property now for sale. Grants are available but until it is known exactly what is happening with the shop they cannot be applied for.</p> <p>Resolved: Cllr Hanlon to continue liaising with the group.</p> |
| 19/03/057 | <p>To consider the issues concerning parking on The Green and other areas of the village, and to resolve what action, if any, to be taken.</p> <p>Parking on the Green not a regular event and it was felt that erecting stakes/railings might actually encourage more parking be it on the Highways side of the fence, would also make it difficult for mowing. It is recognised that parking can be a problem in many parts of the village and there is no easy solution.</p> <p>Resolved: No action to be taken at present</p> |
| 19/03/058 | <p>To update the Assets Register to include playground equipment and LED streetlights</p> <p>Resolved: Assets Register updated</p> |
| 19/03/059 | <p>To set the date and to make arrangements for the Village Spring Clean</p> <p>Resolved: Date set as Saturday April 6th – to meet at 10.00am. Cllr Holden to distribute flyers and arrange equipment. Cllr Shacklock to arrange display of posters. Clerk to print posters and send to Cllr Holden.</p> |
| 19/03/060 | <p>To consider an offer to undertake a community walk about and to resolve what action if any to be taken.</p> <p>Local PCSO has offered to walk round village with Cllrs and others to discover what local issues are.</p> <p>Resolved: To re-visit at May meeting</p> |
| 19/03/061 | <p>To note additional hours owing to the Clerk and to resolve what action if any to be taken</p> <p>The Clerk has worked additional hours over the last year. After consideration it was decided to pay the Clerk for the hours worked on the playground and for the others to be clawed back over the next year.</p> <p>Resolved: To authorise payment of additional hours worked on playground, Clerk to bring timesheet to each meeting to see if areas of additional work can be identified and reduced.</p> |
| 19/03/062 | <p>To approve the Clerk's salary increase for the year 2019/2020</p> <p>An increase of 26p per hour</p> <p>Resolved approved</p> |
| 19/03/063 | <p>To discuss the 'It's Time for a Rural Strategy' document and to resolve what action if any to be taken.</p> <p>As it was felt that with the forthcoming establishment of Unitary authorities that the 'rural voice' might not get heard it was agreed that the Clerk would sign up to show BWPC support for this document.</p> <p>Resolved: Clerk to complete sign up.</p> |
| 19/03/064 | <p>To discuss the Civic Voice's community engagement survey and to resolve what action if any to be taken.</p> <p>After further reading of the document and online survey it was felt that this was not applicable to BWPC.</p> <p>Resolved: No further action needed</p> |

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| 19/03/065 | <p>Correspondence</p> <p>NCC Fostering poster Email from ACRE re Cricket Club records and files - that arrangements be made to collect them before the end of May or they will be disposed of.</p> <p>Resolved: Cllr Hanlon to put poster on noticeboard, Cllr Brown to make contact with those who might be interested in collecting and keeping the files.</p> |
| 19/03/066 | <p>To set the date and format of the Annual Parish Meeting</p> <p>Resolved: Meeting date set for 21st May 2019 with a start time of 7.45pm</p> |
| 19/03/067 | <p>To confirm date of the Annual Parish Council Meeting as 21st May 2019</p> <p>Resolved: Meeting date confirmed</p> |
| 19/03/068 | <p>To close the meeting</p> <p>The meeting closed at 21.57</p> |

Signed:

Dated:

DRAFT