

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 18th September 2018 in The Village Hall Barnwell at 8.00pm

Present: Councillors H Hanlon (Chair), D Brown, G Wise, G Shacklock (Parish & Ward Councillor), N. Bould

In attendance: Mrs N Phillips (Clerk) 1 x member of public

18/09/146	<p>To receive and approve apologies for absence</p> <p>Resolved: To accept apologies from Cllrs P Holden and C Soans</p>																														
18/09/147	<p>Public participation session</p> <p>Request to use Recreational Field car park for concert parking on the 22nd 27th October 2018. Request granted.</p>																														
18/09/148	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>No interests declared</p>																														
18/09/149	<p>To receive and approve for signature the minutes of the meeting held on Tuesday 17th July 2018.</p> <p>Resolved: The minutes be signed by the Chairman as a correct record of the meeting.</p>																														
18/09/150	<p>To note any matters arising from the minutes not included on this agenda for report only</p> <p>Barnwell Cricket Club – Cllr Wise has ascertained that BCC members own the property and has passed enquiries to BCC. Members are supposed to be removing equipment still in place and other items shortly. Cllr Wise to continue to liaise with Club.</p>																														
18/09/151	<p>To receive a report from County Councillor W Brackenbury</p> <p>No report – apologies received.</p>																														
18/09/152	<p>To receive a report from District Councillor G Shacklock</p> <p>No report</p>																														
18/09/153	<p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>Cllr Hanlon examined the Balance of Accounts/Bank Reconciliation</p> <p>Resolved: Approved and signed by Cllr Hanlon.</p>																														
18/09/154	<p>To examine and approve the Bank Statements</p> <p>Bank balance stands at £43363.79</p> <p>Resolved: Approved and signed by Cllr Hanlon</p>																														
18/09/155	<p>To approve and authorise payment of the following invoices</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Cheque</th> <th style="width: 15%;">Payee</th> <th style="width: 40%;">Item</th> <th style="width: 10%;">Amount</th> <th style="width: 25%;">Power</th> </tr> </thead> <tbody> <tr> <td>100510</td> <td>Kompan</td> <td>First payment</td> <td>£17358.26</td> <td>PCA 1957 S3</td> </tr> <tr> <td>100511</td> <td>N A Phillips</td> <td>Jul/Aug Salary & Expences</td> <td>£461.89</td> <td>LGA 1972 S111, S112, S143</td> </tr> <tr> <td>100512</td> <td>PKF Littlejohn LLP</td> <td>External Audit</td> <td>£194.10</td> <td>LGA 1972 S112</td> </tr> <tr> <td>100513</td> <td colspan="4" style="text-align: center;">Withdrawn and destroyed</td> </tr> <tr> <td>100514</td> <td>Turney Landscapes</td> <td>July mowing (4/7)</td> <td>£176.40</td> <td>LGA 1972 S124</td> </tr> </tbody> </table>	Cheque	Payee	Item	Amount	Power	100510	Kompan	First payment	£17358.26	PCA 1957 S3	100511	N A Phillips	Jul/Aug Salary & Expences	£461.89	LGA 1972 S111, S112, S143	100512	PKF Littlejohn LLP	External Audit	£194.10	LGA 1972 S112	100513	Withdrawn and destroyed				100514	Turney Landscapes	July mowing (4/7)	£176.40	LGA 1972 S124
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	100515	Hunt & Coomb	Playground legal fees	£600.00	PCA 1957 S3
	100516	NBRC	Wildlife survey	£176.40	
	100517	N A Phillips	September Salary (payment date 30.09.2018)	£194.10	LGA 1972 S112
	Resolved: All payments authorised				
18/09/156	To resolve to pay the Clerk's salary by monthly Standing Order Resolved: After discussion and with the Clerk's agreement salary to be pre authorised and paid by post-dated cheque where necessary				
18/09/157	To review additional hours worked by the Clerk and to resolve what action if any to be taken. The Clerk worked 7 hours less last year that she was paid for but this year had already worked 19.5hrs more than she has been paid for leaving 12.5 hrs owing. The hours may level out over the year. Resolved: Clerk to monitor hours over rest of year.				
18/09/158	To receive the results of the Internal Financial Checks from Cllr P Holden Resolved: All in order no issues raised. Proposed and seconded to accept results.				
18/09/159	To review the level of reserves held by BWPC and to resolve what action if any to be taken. Level of reserves reviewed and believed to be adequate to cover any unforeseen expenditure or shortfall in income. Resolved: No action necessary				
18/09/160	To consider and resolve the Council's response to planning application received. 18/01595/FUL – Construction of new polytunnel canopy structure, café building, and associated landscaping works at The Barn Garden Centre Barnwell Road Oundle PE8 5PB – no objections Development Plan Site Submission – for NHP no need for BWPC to discuss. Resolved: No objection – Clerk to inform ENC				
18/09/162	To note planning decisions made by ENC 18/01230/FUL - Erection of two storey extension to south east corner of existing building. The Old Pumping Station Barnwell Road Oundle PE8 5PB – permitted.				
18/09/163	To discuss planning application 18/01549/LBC – installation of width restriction build outs at both ends of the North Bridge in Oundle. Cllrs raised concerns over the possibility of the narrow lanes from Oundle via Ashton, Polebrook and Barnwell seeing an increased use of vehicles in the event of delays on the A605 caused by any traffic lights installed on the Oundle/Barnwell junction. Resolved: Cllr Bould to format a letter expressing concerns for the Clerk to forward to ENC				
18/09/164	To receive a report from Cllr H Hanlon on the provision of a children's playground and to decide what action if any to be taken. Installation underway hoping for official opening in half term week. Additional insurance costs and legal costs to be paid. Cllr Hanlon and Brown to sign lease after circulating around members for comments. Resolved: proposed and seconded to pay 50% of legal fees.				
18/09/165	To receive a report from Cllr H Hanlon on the Neighbourhood Plan and to				

	<p>discuss and resolve what action, if any, to be taken.</p> <p>Need a meeting to discuss the draft plan when it is completed. Cllr Hanlon to apply to Groundworks for grant. Northamptonshire Biodiversity Records Centre Survey requested.</p> <p>Resolved: Proposed and seconded that NBRC survey be carried out.</p>
18/09/166	<p>To receive a report from Cllr D Brown on matters concerning the village and to resolve what action if any to be taken.</p> <p>(1) Application of planting a tree and interment of ashes at land adjacent to Lower Barnwell Locks: Cllr Brown to contact applicant to identify location of proposal. Cllrs uncertain that the area in question is BWPC's responsibility in any way. In the event of it being BWPC's responsibility careful though will need to be given to what is permitted as it is considered unfair for the cost of any future work on any trees planted to be paid for by Barnwell residents.</p> <p>(2) Tree to be planted on verge near to Montague Terrace: Cllr Brown has applied for a permit for volunteers to plant the tree but no answer received at present. Permit needed so that NCC will take responsibility for tree in the future.</p> <p>(3) Tree Preservation Orders: Concerns were raised that some trees had TPOs on them when they didn't necessarily warrant one.</p> <p>(4) Cracked Willow opposite Priors Close Farm: Concerns about the safety of this tree particularly in high winds were raised.</p> <p>Resolved: (1) Clerk to contact applicant and request land ownership be established via Land Registry search before anything more can be done on this matter. (2) Cllr Brown to continue liaising with NCC and resident. (3) Clerk to contact ENC Tree Officer and enquire how to remove a TPO. (4) Cllr Brown to contact NCC and request work to be carried out to ensure safety.</p>
18/09/167	<p>To receive an update on The Marina and to resolve what action if any to be taken.</p> <p>Despite making several attempts to contact S Matthews at ENC no answer has yet been received.</p> <p>Resolved: Cllr Hanlon to write again to S Matthews and to copy Ward Cllr Shacklock in on any correspondence.</p>
18/09/168	<p>To receive a report from Cllr G Wise on issues concerning the highways and rights of way and to discuss and to resolve what action, if any, to be taken.</p> <p>(1) Concerns raised about the soft verges alongside the A605 at Thorpe Waterville as they appear to be contributing to an increase in accidents and severity.</p> <p>(2) Junction sign in village been hit by traffic and damaged.</p> <p>(3) Temporary directional signage replaced on Green.</p> <p>(4) GS Lilford Lodge Farm, and Castle Farm incorrectly placed on Google maps causing inconvenience to residents along with traffic problems</p> <p>Resolved: (1) Clerk to contact County Cllr W Brackenbury in the first instance to report concerns. (2) Cllr G Wise to report damage to NCC. (3) No action needed (4) Cllr G Shacklock to continue working to get correct locations noted.</p>
18/09/169	<p>To receive a report from Cllr G Wise on upgrading the street lighting and to resolve what action if any to be taken</p>

	<p>Plans now at the stage when finance needs to be decided with several options as follows: Salix repayment over 5 years with no interest charged, PWLB over longer period but interest charged (currently around 2% fixed when loan is taken out), take money from reserves.</p> <p>Resolved: Proposed and seconded to apply for PWLB to be repaid over 10 years.</p>
18/09/170	<p>To review progress and resolve what action if any to be taken regarding the traffic island bollards to the A605 junction</p> <p>BWPC has £1000 grant money to cover the cost of purchase of the bollards with NCC originally agreeing to install them but due to financial cut backs and an administration error this work has not been carried out.</p> <p>Resolved: Clerk to contact SB at NCC reminding her of the situation which will be compounded by the additional traffic caused by the proposed Oundle North Bridge weight limit. If there is no chance of NCC carrying out the work Clerk to request the bollards be invoiced for and delivered to BWPC for them to investigate installation.</p>
18/09/171	<p>To resolve to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £9936 for up to 10 years for street lighting replacement. The annual loan repayments will be approximately £995 and it is not intended to increase the precept for the repayment of the loan.</p> <p>Resolved: Proposed and seconded with all in favour.</p>
18/09/172	<p>To revisit the budget for 2018/19 to show PWLB repayments</p> <p>Clerk produce a revised budget clearly showing the PWLB repayments</p> <p>Resolved: proposed and seconded that the revised budget be accepted.</p>
18/09/173	<p>To resolve to apply for either an ANNUITY or EIP loan to fund the replacement street lighting</p> <p>Resolved: Proposed and seconded to apply for an equal instalment loan</p>
18/09/174	<p>To resolve BWPC's Plan B if it was unable to repay the PWLB loan as it anticipates</p> <p>Resolved: Proposed and seconded that, in the unlikely event of BWPC being unable to repay the loan as anticipated, funding would be reduced in other areas of the budget. The Council's reserves would be used to fund repayments in the short term with an increase of the precept being used as a last resort.</p>
18/09/175	<p>To consider what if anything, the Council can do to assist residents affected by the loss of the Call Connect Bus Service</p> <p>Deferred to November meeting to allow time to consider options</p> <p>Resolved: No action at present</p>
18/09/176	<p>To consider a request to use the Recreational Field for parking for the Village Firework Night event, and to resolve what action if any to be taken.</p> <p>A request has been received to use the field for parking as in previous years. Cllr Shacklock ask that a security device be fitted to the gates to stop unauthorised access by vehicles. It was noted that part of the fence has come down.</p> <p>Resolved: Proposed and seconded with all in favour to allow use of field for parking as in previous years. Cllr Shacklock to arrange for the gate to be chained and padlocked with a combination number to be issues to those authorised to enter. Cllr Brown to arrange to repair fence.</p>
18/09/177	<p>To review feedback from the Oundle Area Council meeting.</p> <p>No meeting held</p>

	Resolved: No action needed
18/09/178	To review feedback from the Joint Action Group (JAG) meeting Cllr Hanlon and Shacklock unable to attend last meeting Resolved: No action needed
18/09/179	To consider whether to take responsibility for provision of salt/grit for the bins that NCC will no longer be re-filling, and to resolve what action if any to be taken. Cllr Brown to draft a letter of appeal to be sent to the Clerk for forwarded on to NCC Requested that there be a reassessment of the bins before removal takes place. Resolved: Proposed and seconded to take over responsibility for any bins that NCC will not maintain
18/09/180	To nominate a voting delegate to represent BWPC at the NCALC AGM on October 6th. Resolved: Due to unavailability of Cllrs no delegate nominated
18/09/181	To discuss what action if any to be taken to alleviate the flooding in the Recreational Field. If action is to be take, then to set a budget for the work Cllr Brown reported that work carried out to clear drains had not removed the blockage which seems to lie under adjacent land belonging to the church/diocese. Resolved: Cllr Bould to investigate whether it is the responsibility of Anglia Water or Peterborough Diocese to resolve
18/09/182	To receive and accept the results of the audit (Annual Governance & Accountability Return) for the year 2017/2018 The Clerk presented the results of the audit to Cllrs explaining that only one issue had been picked up and that was a failure to add purchased items to the Assets Register. Resolved: Proposed and seconded to accept the results of the audit with the updated assets register to be included next time
18/09/183	To receive an update from Cllr Hanlon on the Village Shop The community has formed an Action group formed to investigate whether the shop can be kept open. Group invited to report back to PC. Resolved: BWPC to support community group in its endeavours
18/09/184	Correspondence Barclays letter concerning paying in of cash Resolved: Contents of letter noted, no further action needed
18/09/185	To confirm date of the next meeting of the Parish Council as 20th November 2018 Resolved: Meeting date confirmed
18/09/186	To close the meeting The meeting closed at 10.00pm

Signed:

Dated: