

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 15th September 2020 via ZOOM at 3.00pm

Present: Councillors H Hanlon (Chair), D Brown, C Soans, , G Wise. N Bould

In attendance: Mrs N Phillips (Clerk), G Shacklock (Ward Councillor), W Brackenbury (County Councillor)

20/09/174	<p>To receive and approve apologies for absence</p> <p>Resolved: J De Bock absence approved</p>																		
20/09/175	<p>Public participation session</p> <p>None</p>																		
20/09/176	<p>To note the resignation of Cllr G Shacklock as a member of Barnwell Parish Council</p> <p>Resolved: Cllr Shacklock's resignation noted</p>																		
20/09/177	<p>To co-opt G Shacklock as a member of Barnwell Parish Council</p> <p>Resolved: G Shacklock co-opted as a member of Barnwell Parish Council.</p>																		
20/09/178	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>None</p>																		
20/09/179	<p>To receive & approve for signature minutes of the meeting held on Tuesday July 21st 2020</p> <p>Resolved: That the minutes be signed by as a correct record of the meeting</p>																		
20/09/180	<p>To note any matters arising from the minutes not included on this agenda for report only</p> <p>None</p>																		
20/09/181	<p>To receive a report from County Councillor Wendy Brackenbury</p> <p>Update on progress with establishment of new unitary authority. Cllr Brackenbury then left the meeting at 8.15pm</p>																		
20/09/182	<p>To receive a report from District Councillor Geoff Shacklock</p> <p>Amenity weight limit to be reinstated on Oundle South Bridge, Cllrs asked for their thoughts, no objections expressed. Titchmarsh glebe land not yet a planning matter.</p>																		
20/09/183	<p>To receive and approve the Balance of Account/Bank Reconciliation</p> <p>Resolved: The balance of accounts and the bank reconciliation was approved and to be signed by Cllr Hanlon</p>																		
20/09/184	<p>To examine and approve the bank statements</p> <p>Bank balance stands at £38891.63 at August 28th 2020.</p> <p>Resolved: Bank statements approved and to be signed by Cllr Hanlon</p>																		
20/09/185	<p>To approve and authorise payments of the following invoices</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque</th> <th style="width: 15%;">Payee</th> <th style="width: 15%;">Amount With VAT</th> <th style="width: 15%;">Amount net of VAT</th> <th style="width: 30%;">Details</th> <th style="width: 10%;">Power to pay</th> </tr> </thead> <tbody> <tr> <td>100632</td> <td>D Brown</td> <td>£650.00</td> <td>£650.00</td> <td>Reimbursement for payment for goal posts</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100633</td> <td>N A Phillips</td> <td>£24.34</td> <td>£24.34</td> <td>July expenses</td> <td>LGA 1972 s111</td> </tr> </tbody> </table>	Cheque	Payee	Amount With VAT	Amount net of VAT	Details	Power to pay	100632	D Brown	£650.00	£650.00	Reimbursement for payment for goal posts	LGA 1972 s124	100633	N A Phillips	£24.34	£24.34	July expenses	LGA 1972 s111
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	100634	Inkwell Printing	£86.40	£72.00	Playground signage	LGA 1972 s124
	100633	N A Phillips	£4.80	£4.00	Reimbursement for ZOOM	LGA 1972 s111
	100633	N A Phillips	£13.98	£13.98	August expenses	LGA 1972 s111
	100635	N A Phillips	£246.20	£246.20	September Salary - includes back pay	LGA 1972 s112
	100636	N A Phillips	£217.20	£217.20	October salary	LGA 1972 s112
	100637	Turneys	£189.96	£158.30	August mowing	H'ways 1980 s96
	Resolved: to authorise payment of all invoices					
20/09/186	To review the budget for 2020/21 and to resolve what action to be taken Spending on target with only an over spend of £5.00 in one area of the budget. Resolved: No action needed at present					
20/09/187	To receive the results from Cllr De Bock of the internal finance checks Transactions checked and all found to be in order Resolved: No action needed					
20/09/188	To consider and resolve the Council's response to planning application received. 20/00950/FUL + 20/00950/LBC: Raise the height of the chimney so the top of the pot is 1.8 metres minimum above the thatch by removing 1970's red brick and then building the chimney up by several courses using reclaimed brick; Replace the existing chimney pot with a taller one which is in keeping with the cottage at 46 Main Street Barnwell PE8 5PS 20/00989/FUL Change of use of outbuilding from C3 (Residential Dwelling) to Sui Generis (Dog Grooming Parlour) No internal works to be carried out except the addition of a small dog bath to existing plumbing at Rectory Cottage 54 Church Lane Barnwell PE8 5PG Resolved: No objection to 20/00950/FUL + 20/00951/LBC. The following response to be made to 20/00989/FUL: Cllrs have no objections to the change of use for business but request that consideration is given to the provision of off road customer parking due to there being limited roadside parking which already causes problems to passing traffic and pedestrians. Discussion took place at this point in the meeting re correspondence received from some Oundle Town Councillors requesting support after their dis-satisfaction with recent planning decisions. BWPC felt that as this was a request from individual Cllrs and not OTC itself they could not get involved at this stage. Cllr Hanlon to inform sender of the above.					
20/09/189	To note planning decisions made by ENC. Resolved: None received					
20/09/190	To receive a report from Cllr Brown on the work to the village trees promised by NCC and to resolve what action, if any, to be taken. Work to trees including raising of canopy, pollarding of willow and trimming of lime boles scheduled to be carried out in October. Resolved: Cllr Brown will request work on additional trees as necessary.					
20/09/191	To set a date and plan for the trimming of the lime basal growth by volunteers sometime in the Autumn. Resolved: Date to be set once NCC has carried out work listed in Minute Ref: 20/09/190. Cllr Brown to coordinate.					
20/09/192	To receive a report from Cllr G Wise on issues concerning the highways and to					

	<p>resolve what action, if any, to be taken</p> <p>Some pot holes repaired, drains cleaned out by NCC contractors.</p> <p>Resolved: Cllr Wise to report damage to bridge near to entrance to Manor</p>
20/09/193	<p>To receive a report from Cllr C Soans on issues concerning the rights of way and to resolve what action, if any, to be taken</p> <p>Nothing to report</p> <p>Resolved:</p>
20/09/194	<p>To note the current situation with overgrown vegetation obstructing footways and to resolve what action if any to be taken.</p> <p>Vegetation either cut back or dying off.</p> <p>Resolved: No further action to be taken on this matter</p>
20/09/195	<p>To receive a report from Cllr H Hanlon on the children's playground and to decide what action if any to be taken.</p> <p>Quote of £1554 received from Kompan to carry out reinstating of surface and installation of matting. Cllr Shacklock confirmed that he had undertaken strimming work in the play area in a private capacity and not on behalf of BWPC as part of the lease agreement is that the landlord of The Montague Arms is responsible for the playground mowing/trimming.</p> <p>Resolved: Clerk to confirm with Kompan exact areas where work to be carried out and place order for work. Cllr Soans to send photos of parts needed to the Clerk so spares can be ordered. Cllrs Soans and Hanlon to carry out inspections over next two months between them. Clerk to contact Kompan for quote for suitable replacement gate closer. Cllr Brown to purchase replacement pump bottle for hand sanitizer dispenser but if problems continue then the dispenser will be removed as there is no requirement to provide one and provision is purely as a 'goodwill' gesture .</p>
20/09/196	<p>To receive a report from Cllr H Hanlon on the Neighbourhood Plan and to discuss and resolve what action if any to be taken.</p> <p>Grant received. NHP process nearing completion and will be sent off to consultant for approval and presentation to BWPC before circulation and referendum</p> <p>Resolved: Cllr Hanlon to continue working on this matter.</p>
20/09/197	<p>To receive a report from Cllr H Hanlon and Cllr Bould on the provision of visual speed indicator signs and other traffic calming measures and to resolve what action if any to be taken.</p> <p>Cllr Bould has been assured by the supplier that provision and installation of the VSI will be carried out next week although no firm date was given.</p> <p>Resolved: Cllr Bould to continue to liaise with the supplier but if work is not carried out in time frame given BWPC will need to start proceedings to claim costs back.</p>
20/09/198	<p>To review the mowing regime taking into account information and guidance received from the Environment Agency and The Wildlife Trust</p> <p>Resolved: Cllrs Hanlon, Brown, De Bock, Soans and Ward Cllr Shacklock to meet with EA on September 28th and report back to the November meeting.</p>
20/09/199	<p>To resolve to establish a designated wildflower area around the edges of the Recreational Field</p> <p>Resolved: Cllr Soans to explore various options and obtain costings for the November meeting. £100 from Ward Cllr Shacklock's Members Empowerment already received towards cost, other grants to be applied for if needed.</p>

20/09/200	<p>To receive an update on the installation of goal posts to the Recreation Field and to resolve what action if any to be taken.</p> <p>Goal posts installed and being used.</p> <p>Resolved: No action needed</p>
20/09/201	<p>To receive a report from the Clerk on the Joint Action Group Meeting (JAG) July 22nd.</p> <p>Clerk attended on behalf of BWPC and LWTAPC – traffic issues being set as the local identified priority</p> <p>Resolved: Cllrs Hanlon and Shacklock to attend next meeting.</p>
20/09/202	<p>To receive an update from Cllr Brown on repairs to the bus shelter and to resolve what action if any to be taken.</p> <p>Cllr Brown will trim back over grown vegetation, replace tiles, remove fascia board and guttering</p> <p>Resolved: To maintain for as long as possible at as little cost as possible.</p>
20/09/203	<p>To resolve to establish a ‘book exchange’ in the defibrillator kiosk.</p> <p>Resolved: This project will not go ahead at present but will be reviewed at some point in the future.</p>
20/09/204	<p>To note the hours worked by the Clerk</p> <p>Due to extra meetings as well as Covid-19 and other issues the Clerk has currently worked approximately 30 hours over what she is contracted to work but this figure includes the 8 excess hours worked last year.</p> <p>Resolved: Clerk to keep a note of hours worked and keep Cllrs informed.</p>
20/09/205	<p>To receive and adopt the Health & Safety Policy, Lone Working Policy, Appraisal Policy, and Expenses Policy</p> <p>Resolved: Received and adopted.</p>
20/09/206	<p>In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council only in such circumstances where no Cllr is available to consult with, and where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place</p> <p>Resolved: All in favour</p>
20/09/207	<p>Correspondence:</p> <p>Government White Paper and Consultation on Planning – due to the complexity of getting to a general consensus of views BWPC will not discuss this matter but Cllrs will respond as private individuals.</p> <p>Resident’s complaint about hard core being put down on verges by other residents to form unofficial parking areas - not considered an issue which BWPC is happy to engage with - various options discussed but it was decided that any attempt to tackle the problem could set a precedent and cause further problems - the complainant could contact Highways for advice.</p>

	<p>Resident's concerns about lack of weed killing – Cllr Soans to produce a plan of areas where spraying might be needed, Clerk to then obtain quotes for weed killing spraying to be carried out as a supplement to the weed killing already carried out by NCC</p> <p>Resolved: Clerk to let resident's know of BWPCs decision. Cllrs contact details to be circulated via noticeboard and newsletter to ease pressure on Cllr Shacklock who is the recipient of many of the recent complaints.</p>
20/09/208	<p>To confirm date of the next meeting of the Parish Council as 17th November 2020</p> <p>Resolved: Meeting date confirmed</p>
20/09/209	<p>To close the meeting</p> <p>The meeting closed at 21.53pm</p>

Signed:

Dated: