

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 19th January 2021 via ZOOM at 7.30pm

Present: Councillors H Hanlon (Chair), D Brown (Vice Chair), C Soans, G Wise, G Shacklock, J de Bock

In attendance: Mrs N Phillips (Clerk), County Cllr W Brackenbury

21/01/001	To receive and approve apologies for absence None
21/01/002	Public participation session None
21/01/003	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Shacklock declared an interest in item 023 and 034
21/01/004	To receive & approve for signature minutes of the meeting held on Tuesday November 17th 2020 Approved
21/01/005	To note any matters arising from the minutes not included on this agenda for report only None
21/01/006	To receive & approve for signature minutes of the meeting held on Tuesday December 17th 2020 Approved
21/01/007	To note any matters arising from the minutes not included on this agenda for report only None
21/01/008	To receive a report from County Councillor Wendy Brackenbury Local vaccine update, warning of scams, N Northamptonshire Unitary draft budget out for consultation, NCC support for free school meals during February half term, elections are still scheduled to take place in May.
21/01/009	To receive a report from District Councillor Geoff Shacklock Many local areas experiencing large increase in walkers during lockdown, some problems occurring because of loose dogs, also field margins being trampled down..
21/01/010	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council only in such circumstances where no Cllr is available to consult with, and where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place Resolved: All in favour

21/01/011	<p>To receive and approve the Balance of Account/Bank Reconciliation</p> <p>Resolved: The balance of accounts and the bank reconciliation was approved and to be signed by Cllr Brown</p>																																																																																																																														
21/01/012	<p>To examine and approve the bank statements</p> <p>Bank balance stands at £43131.11 at December 31st 2020.</p> <p>Resolved: Bank statements approved and to be signed by Cllr Brown</p>																																																																																																																														
21/01/013	<p>To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting (items marked * paid prior to meeting).</p> <table border="1" data-bbox="304 593 1481 1547"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Amount With VAT</th> <th>Amount net of VAT</th> <th>Details</th> <th>Power to pay</th> </tr> </thead> <tbody> <tr> <td>100647*</td> <td>D Brown</td> <td>£34.75</td> <td>£31.46</td> <td>Reimbursement for roof tiles & hand sanitizer</td> <td>LGA (Misc Prov)1953 s4 LGA 1972 s124</td> </tr> <tr> <td>100648*</td> <td>N A Phillips</td> <td>£54.30</td> <td>£37.21</td> <td>5 extra hrs missed off 100643</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100649*</td> <td>D Brown</td> <td>£129.00</td> <td>£107.50</td> <td>reimbursement for gate closer</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100650*</td> <td>Montagu Arms</td> <td>£600.00</td> <td>£571.47</td> <td>50 x meal vouchers (ITT grant)</td> <td>LGA 1972 s139</td> </tr> <tr> <td>100651*</td> <td>J De Bock</td> <td>£95.00</td> <td>£95.00</td> <td>Reimbursement for items purchased from WP IIT grant</td> <td>LGA 1972 s139</td> </tr> <tr> <td>100652*</td> <td>D Brown</td> <td>£32.00</td> <td>£32.00</td> <td>Reimbursement for mowing & Xmas lighting misc expenses</td> <td>LGA 1972 s145 + s124</td> </tr> <tr> <td>100653*</td> <td>Inkwell Printing</td> <td>£109.20</td> <td>£91.00</td> <td>Winter newsletter</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100654</td> <td colspan="5">Cancelled due to incorrect amount</td> </tr> <tr> <td>100655*</td> <td>Jollys Toys</td> <td>£568.98</td> <td>£568.98</td> <td>Xmas gifts x 25 (IIT Grant)</td> <td>LGA 1972 s139</td> </tr> <tr> <td>D/D 3</td> <td>PWLB</td> <td>£547.56</td> <td>£547.56</td> <td>Streetlighting installment 4</td> <td>PCA 1957 s3</td> </tr> <tr> <td>100656</td> <td>N A Phillips</td> <td>£74.71</td> <td>£73.11</td> <td>Nov/Dec exps + ZOOM</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100657</td> <td>N A Phillips</td> <td>£217.20</td> <td>£217.20</td> <td>January salary</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100658</td> <td>N A Phillips</td> <td>£217.20</td> <td>£217.20</td> <td>February Salary</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100559</td> <td>E.ON</td> <td>£90.11</td> <td>£85.82</td> <td>Streetlighting - 01.10 31.12.20</td> <td>PCA 1957 s3</td> </tr> <tr> <td>100660</td> <td>JJA Ryder</td> <td>£150.00</td> <td>£150.00</td> <td>Xmas Grotto (IIT Grant)</td> <td>LGA 1972 s139</td> </tr> <tr> <td>100661</td> <td>Wicksteeds</td> <td>£TBC</td> <td>£TBC</td> <td>Playground annual inspection</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100662</td> <td>PGM Ltd</td> <td>£262.32</td> <td></td> <td>Mower service</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100663</td> <td>D Brown</td> <td>£11.20</td> <td>£11.20</td> <td>Bus shelter repair materials</td> <td>LGA (Misc Prov)1953 s4</td> </tr> <tr> <td>100664</td> <td>M J Marriott</td> <td>£600.00</td> <td>£500.00</td> <td>Mowing of Recreation Field</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100665</td> <td>Rebecca Peace</td> <td>£250.00</td> <td>£250.00</td> <td>Tree Survey</td> <td>LGA 1972 s124</td> </tr> </tbody> </table> <p>Resolved: All payments approved. Cheques to be signed by the Clerk and Cllr Brown</p>	Cheque	Payee	Amount With VAT	Amount net of VAT	Details	Power to pay	100647*	D Brown	£34.75	£31.46	Reimbursement for roof tiles & hand sanitizer	LGA (Misc Prov)1953 s4 LGA 1972 s124	100648*	N A Phillips	£54.30	£37.21	5 extra hrs missed off 100643	LGA 1972 s112	100649*	D Brown	£129.00	£107.50	reimbursement for gate closer	LGA 1972 s124	100650*	Montagu Arms	£600.00	£571.47	50 x meal vouchers (ITT grant)	LGA 1972 s139	100651*	J De Bock	£95.00	£95.00	Reimbursement for items purchased from WP IIT grant	LGA 1972 s139	100652*	D Brown	£32.00	£32.00	Reimbursement for mowing & Xmas lighting misc expenses	LGA 1972 s145 + s124	100653*	Inkwell Printing	£109.20	£91.00	Winter newsletter	LGA 1972 s111	100654	Cancelled due to incorrect amount					100655*	Jollys Toys	£568.98	£568.98	Xmas gifts x 25 (IIT Grant)	LGA 1972 s139	D/D 3	PWLB	£547.56	£547.56	Streetlighting installment 4	PCA 1957 s3	100656	N A Phillips	£74.71	£73.11	Nov/Dec exps + ZOOM	LGA 1972 s111	100657	N A Phillips	£217.20	£217.20	January salary	LGA 1972 s112	100658	N A Phillips	£217.20	£217.20	February Salary	LGA 1972 s112	100559	E.ON	£90.11	£85.82	Streetlighting - 01.10 31.12.20	PCA 1957 s3	100660	JJA Ryder	£150.00	£150.00	Xmas Grotto (IIT Grant)	LGA 1972 s139	100661	Wicksteeds	£TBC	£TBC	Playground annual inspection	LGA 1972 s124	100662	PGM Ltd	£262.32		Mower service	LGA 1972 s124	100663	D Brown	£11.20	£11.20	Bus shelter repair materials	LGA (Misc Prov)1953 s4	100664	M J Marriott	£600.00	£500.00	Mowing of Recreation Field	LGA 1972 s124	100665	Rebecca Peace	£250.00	£250.00	Tree Survey	LGA 1972 s124
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21/01/014	<p>To note the hours worked by the Clerk and to resolve to reimburse the Clerk for additional hours worked.</p> <p>Resolved: Currently worked 22 hrs over contracted – to be paid for 10 of them in March and carry rest over.</p>																																																																																																																														
21/01/015	<p>To review the budget for the year 2020/21 and to resolve what action if any to be taken.</p> <p>Predicted £547.00 underspent on budget. Money to be transferred from budgeted amount allowed for audit to cover shortfalls in RBL poppy wreath, grass cutting and GDPR.</p> <p>Resolved: To apply virements as above to bring budget back into line..</p>																																																																																																																														

21/01/016	<p>To consider and resolve the Council's response to planning application received.</p> <p>None received</p>
21/01/017	<p>To note planning decisions made by ENC.</p> <p>None received</p>
21/01/018	<p>To receive an update from Cllr Brown on the work to the village trees, promised by Northamptonshire County Council, and to resolve what action, if any, to be taken.</p> <p>Resolved: All work carried out except for one or two items. Cllrs Brown, Shacklock & Soans volunteered to carry out a tidy up session.</p>
21/01/019	<p>To receive an update on issues concerning the ownership of The Green and associated issues and to resolve what action to be taken.</p> <p>The Clerk had received a phone call from Mr J Elliott representing the registered owners confirming that the land was owned by themselves and not the Parish Council. After emailing S Barnwell at NCC the Clerk had received confirmation that the land was deemed to be the responsibility of the Highways department and therefore it would take responsibility of the trees.</p> <p>Resolved: Clerk to ensure above information kept on file for future reference.</p>
21/01/020	<p>To confirm the date and other arrangements for the trimming of the lime basal growth by volunteers.</p> <p>Covid making it unsafe for working together therefore volunteers would each be assigned a work area and carry out work within Covid restrictions.</p> <p>Resolved: Cllrs Shacklock, Soans and Brown to undertake this work</p>
21/01/021	<p>To receive the results of the tree survey and to resolve what action to be taken.</p> <p>Survey carried out at the beginning of January, no major issues identified so no immediate work needed.</p> <p>Resolved: Cllrs Brown to obtain quote for trimming of tree that is brushing against neighbouring property. Clerk to send copy of the survey to S Barnwell as it covers NCC trees located on The Green.</p>
21/01/022	<p>To receive a report from Cllr Wise on issues concerning highways and to resolve what action, if any, to be taken.</p> <p>Cllr Wise had nothing to report but Cllr Shacklock had noticed a number of issues</p> <p>Resolved: Cllr Wise to investigate and report to Street Doctor.</p>
21/01/023	<p>To note the findings of the weekly playground inspections and to receive an update on the installation of matting.</p> <p>Cllr Shacklock thanked for carrying out weekly inspections and noting continuing problems with the gate closer and matting. The gate closer has been rectified. The Clerk has attempted to obtain second quote for matting. Cllr Brown offered to research possibility of fitting new matting, Cllr De Bock can arrange the supply of matting if local contractor unable to undertake work in suitable timescale.</p> <p>Resolved: Cllr Shacklock to continue carrying out weekly inspections. Cllr Brown to research how to fit matting. To leave installation of matting until Wicksteed carries out annual safety inspection scheduled to take place within the next month. Remedial work to splits in 'steps' to be carried out. Covid risk assessments reviewed and accepted.</p>

21/01/024	<p>To receive a report from Cllr Hanlon on the Neighbourhood Plan, and to discuss and resolve what action, if any, to be taken.</p> <p>Steering Group advised that a call for sites was not necessary but that the selected criteria needed to be tested against the list of aspirational sites, this will involve a site visit by the consultant and grant money will be applied for by the Steering Group to cover this expense. Cllrs requested that a copy of the draft plan be circulated to all members.</p> <p>Resolved: Cllr Hanlon to circulate draft plan.</p>
21/01/025	<p>To receive a report from Cllr Bould on the traffic calming measures and to resolve what action to be taken.</p> <p>No report available due to Cllr Bould's absence but neither signs seems to be working at present.</p> <p>Resolved: Cllr Hanlon to contact Cllr Bould to arrange for him to look at signs.</p>
21/01/026	<p>To receive an update from Cllr Brown on repairs to the bus shelter and to resolve what action to be taken</p> <p>Cllr Brown has carried out all work needed to keep the bus shelter from deteriorating for a few years more. Some fly-tipping has taken place inside and behind the shelter.</p> <p>Resolved: Clerk to report fly-tipping to ENC</p>
21/01/027	<p>To receive an update on the plans for a designated wildflower area around the edges of the Recreational Field</p> <p>Cllr De Bock reported that it was too early in the year and also too wet to carry out any work at present.</p> <p>Resolved: To bring back to the March meeting</p>
21/01/028	<p>To set the parish priorities for consideration by the Joint Action group when it meets on January 28th.</p> <p>Cllr Hanlon to attend this meeting. Cllr Shacklock had received complaints about possible anti-social behaviour at one location in the village. Cllr Hanlon asked to report this at the meeting.</p> <p>Resolved: Cllr Hanlon to pass on information re possible anti-social behaviour.</p>
21/01/029	<p>To receive feedback from Cllr Hanlon on the North Northants Rural Focus Group meeting held on January 18th 2021</p> <p>Cllr Brown attended this meeting as did the Clerk on behalf of another PC. It was felt that the group is still finding its way regarding objectives but is worth attending.</p> <p>Resolved: Cllr Brown will attend meetings where possible if no one else available.</p>
21/01/030	<p>To adopt the Members Allowances Policy</p> <p>Resolved: Adopted</p>
21/01/031	<p>To resolve to accept the NCC urban highway mowing grant of £992.14 for the 2021 mowing season.</p> <p>Resolved: To accept the grant. Clerk to submit paperwork. Clerk to chase up quote from Turney's for mowing for the coming season.</p>
21/01/032	<p>To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police.</p> <p>Resolved: To appoint the Clerk as PLR but to resolve at the May meeting to appoint a Cllr if possible. Clerk to pass her details on to appropriate authority.</p>

21/01/033	<p>To discuss the impact of the recent flooding and to give consideration to purchasing flood prevention and mitigation equipment.</p> <p>Cllr Brown updated the meeting having circulated a report prior to this evening. Residents to be encouraged with self-help measures but flood warning signage would be useful. Lack of drainage culverts on the Hemington Road, and silt gathering under the bridge may have contributed to the flooding. Part of the bank washed away.</p> <p>Resolved: Cllr Brown to draft letter for approval before sending to Clerk for forwarded in on to NCC Flood team and the Environment Agency. Cllr Brown to liaise with Cllr Shacklock over offer of sand for sandbags.</p>
21/01/034	<p>To give consideration to a request from Titchmarch PC to find points of agreement with a view to lobbying the new North Northamptonshire council to adopt more robust landscape and environmental policies for the Nene Valley area.</p> <p>Cllr Soans explained that although this was not about the Glebe Land development Titchmarsh PC was keen to build up contacts with neighbouring PCs to ensure that sufficient protection would be given to the Nene Valley when planning applications were made.</p> <p>Resolved: To review at a future date.</p>
21/01/035	<p>Correspondence: All correspondence circulated via Friday email round up. No action needed.</p>
21/01/036	<p>To confirm date of the next meeting of the Parish Council as 16th March 2021</p> <p>Resolved: Meeting date confirmed</p>
21/01/037	<p>To close the meeting</p> <p>The meeting closed at 21.24 pm</p>

Signed:

Dated: