

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 16th November 2021 at The Village Hall Barnwell at 7.00pm

Present: Councillors D Brown (Chair), C Soans, C Forrest, J De Bock, T Herring, G Wise

In attendance: N Phillips (Clerk)

21/11/226	<p>To receive and approve apologies for absence</p> <p>Cllr H Hanlon – apologies approved, also NNC Cllrs W Brackenbury and G Shacklock unable to attend.</p>
21/11/227	<p>Public participation session</p> <p>None</p>
21/11/228	<p>To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda.</p> <p>None</p>
21/11/229	<p>To receive and approve for signature minutes of the meeting held September 21st 2021</p> <p>Resolved: Approved and signed by Cllr Brown</p>
21/11/230	<p>To note any matters arising from the minutes, not included on this agenda, for report only</p> <p>None</p>
21/11/231	<p>In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council only in such circumstances where no Cllr is available to consult with, and where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place</p> <p>Resolved: All in favour</p>
21/11/232	<p>To receive a report from any North Northamptonshire Cllr present at this meeting.</p> <p>Cllr Shacklock suggested that letters concerning the recent incident when hounds from the Fitzwilliam hunt entered several village gardens be sent to him. Cllr Brown to draft a letter on behalf of BWPC to be sent to Cllr Shacklock as well as directly to the hunt.</p>
21/11/233	<p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>Resolved: Approved and signed by the Chair</p>
21/11/234	<p>To examine and approve the Bank Statements</p> <p>Resolved: Bank balance standing at £43704.42 at October 29th 2021, approved and signed as correct by the Chair</p>
21/11/235	<p>To resolve that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which in the opinion of the Council, is in the interests of the area</p>

	<p>or its inhabitants and will benefit them in a manner commensurate with the expenditure: 1 x poppy wreath up to a cost of £25.00</p> <p>Resolved: All in favour</p>																																																												
21/11/236	<p>To approve and authorise payments of the following invoices</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Amount With VAT</th> <th>Amount net of VAT</th> <th>Details</th> <th>Power to pay</th> </tr> </thead> <tbody> <tr> <td>100706</td> <td>N A Phillips</td> <td>£221.60</td> <td>£221.60</td> <td>September/October - 20 extra hours (inc any tax to be paid by clerk)</td> <td>LGA 1972 S112</td> </tr> <tr> <td>100707</td> <td>N A Phillips</td> <td>£41.01</td> <td>£41.01</td> <td>September/October expenses</td> <td>LGA 1972 S111</td> </tr> <tr> <td>100708</td> <td>E.ON</td> <td>£94.50</td> <td>£90.00</td> <td>Streetlighting 01.07.2021 - 30.09.2021</td> <td>PCA 1957 s3</td> </tr> <tr> <td>100709</td> <td>N A Phillips</td> <td>£322.40</td> <td>£322.40</td> <td>November salary + 10 extra hours (inc any tax to be paid by clerk)</td> <td>LGA 1972 S112</td> </tr> <tr> <td>100710</td> <td>Turney Landscapes Ltd</td> <td>£189.96</td> <td>£158.30</td> <td>Urban highways grass mowing - Oct (S136)7/7 (inv tbc)</td> <td>Highways Act 1980, S96</td> </tr> <tr> <td>100711</td> <td>The RBL</td> <td>£25.00</td> <td>£25.00</td> <td>Poppy Wreath</td> <td>LGA 1972 S136</td> </tr> <tr> <td>100712</td> <td>N A Phillips</td> <td>£14.39</td> <td>£11.99</td> <td>Zoom subscription</td> <td>NhPA 2017</td> </tr> <tr> <td>100713</td> <td>N A Phillips</td> <td>£322.40</td> <td>£322.40</td> <td>December Salary + 10 extra hours (inc any tax to be paid by clerk)</td> <td>LGA 1972 S112</td> </tr> <tr> <td>100714</td> <td>T G Marriott</td> <td>£600.00</td> <td>£500.00</td> <td>Mowing of Recreation Field</td> <td>LGA 1972 S124</td> </tr> </tbody> </table> <p>Resolved: to authorise payment of all invoices – cheques to be signed by Cllr Brown and the Clerk.</p>	Cheque	Payee	Amount With VAT	Amount net of VAT	Details	Power to pay	100706	N A Phillips	£221.60	£221.60	September/October - 20 extra hours (inc any tax to be paid by clerk)	LGA 1972 S112	100707	N A Phillips	£41.01	£41.01	September/October expenses	LGA 1972 S111	100708	E.ON	£94.50	£90.00	Streetlighting 01.07.2021 - 30.09.2021	PCA 1957 s3	100709	N A Phillips	£322.40	£322.40	November salary + 10 extra hours (inc any tax to be paid by clerk)	LGA 1972 S112	100710	Turney Landscapes Ltd	£189.96	£158.30	Urban highways grass mowing - Oct (S136)7/7 (inv tbc)	Highways Act 1980, S96	100711	The RBL	£25.00	£25.00	Poppy Wreath	LGA 1972 S136	100712	N A Phillips	£14.39	£11.99	Zoom subscription	NhPA 2017	100713	N A Phillips	£322.40	£322.40	December Salary + 10 extra hours (inc any tax to be paid by clerk)	LGA 1972 S112	100714	T G Marriott	£600.00	£500.00	Mowing of Recreation Field	LGA 1972 S124
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21/11/237	<p>To review the budget for the current year and make any adjustments necessary</p> <p>Resolved: To vire £8.10 from expenses to mowing</p>																																																												
21/11/238	<p>To note the hours worked by the Clerk</p> <p>Resolved: Clerk owed for 20 additional hours worked this year to those paid for – Clerk to be paid for additional hours by end of the year</p>																																																												
21/11/239	<p>To consider proposed new pay rate for the Parish Clerk and to fix the rate of pay for the next year</p> <p>Resolved: To increase the Clerk's salary from SCP 10 to SCP 17 in recognition of the increased complexity of the work – to take affect from November 1st 2021 and to be reviewed annually.</p>																																																												
21/11/240	<p>To set the budget for the year 2022/23</p> <p>Resolved: To set the budget at £11,035.00 for the year 2022/23. The difference between the budget figures and the precept to be taken from reserves.</p>																																																												
21/11/241	<p>To set the precept for the year 2022/23</p> <p>Resolved: To set the precept at £10785.00 (under 4.75% increase) for the year 2022/23</p>																																																												
21/11/242	<p>To consider and resolve the Council's response to planning applications received</p> <p>Resolved: None received</p>																																																												
21/11/243	<p>To note the response to applications received but not discussed at this meeting</p> <p>NE/21/01559/TCA/ Willow (T1), repollard. at 9 Main Street Barnwell PE8 5PH</p>																																																												

	<p>NE/21/01560/TCA: Ash (T1), reduce by 6 metres (it will be significantly exposed to windthrow once the adjacent willow is repollarded, and the neighbour's shed /workshop is directly beneath the tree) at 8 Main Street Barnwell PE8 5PH</p> <p>Resolved: No objections submitted</p>
21/11/244	<p>To note planning decisions made by NNC.</p> <p>NE/21/01308/FUL: Single storey rear extension to create larger kitchen/dining room and pergola structure to enable climbing plants to be trained to grow up and over at Ashdown Main Street Barnwell PE8 5PU</p> <p>Resolved: Noted</p>
21/11/245	<p>To receive a report from Cllr Wise on the provision of elders housing</p> <p>Update received</p> <p>Resolved: Cllr Wise to continue to work on this project</p>
21/11/246	<p>To receive a report from Cllr Wise on issues concerning the highways</p> <p>Items previously reported to Street Doctor, and also passed directly to County Highways have not been satisfactorily repaired.</p> <p>Resolved: Cllr Wise to report items again along with work needed to wooden barrier near to the rear entrance to The Manor.</p>
21/11/247	<p>To receive a report from Cllr Wise as Police Liaison Representative</p> <p>Cllr Wise had attended the recent JAG meeting</p> <p>Resolved: Cllr Wise to continue in this role</p>
21/11/248	<p>To receive a report from Cllr Soans on issues concerning public rights of way</p> <p>No issues reported. Footpath Warden Network offering support, information and training.</p> <p>Resolved: Cllr Soans to continue in this role</p>
21/11/249	<p>To receive a report from Cllr Soans on the Recreation Field.</p> <p>Weekly infrastructure checks carried out by Cllr Soans. Work to wild flower area completed by work party.</p> <p>Resolved: Cllr Soans to continue with infrastructure checks</p>
21/11/250	<p>To note the results of the weekly safety checks at the children's playground and to resolve what action to be taken if any</p> <p>Checks carried out by Cllr de Bock. No issues found or reported. The replacement baby swing has been installed by Cllr Brown and earth used to fill any holes spotted in ground.</p> <p>Resolved: Checks to be carried out by Cllr Forrest until the January meeting.</p>
21/11/251	<p>To receive a report from on the visual speed indicator signs and other traffic calming measures</p> <p>Location plans received from County Highways for village gates – now waiting for finalized quote. One VSI returned to supplier.</p> <p>Resolved: Clerk to arrange for all correspondence about VSIs to be forwarded to herself so that additional action can be taken if needed. Clerk to continue to liaise with County Highways re village gates.</p>
21/11/252	<p>To receive a report from Cllr Brown on issues around flooding and resolve what further actions should be taken</p>

	<p>The Environment Agency have stated they will be carrying out work in the near future to remove some of the excess silt from the brook. One additional grip is now installed. Cllr Brown working on an Emergency Plan which covers not just flooding but many other possible events. Blocked drains on Thurning Road</p> <p>Resolved: Cllr Brown to continue to make the case for removal of the build-up of silt. Cllr Brown to continue to work on Emergency Plan. Cllr Wise to report blocked drains via Street Doctor.</p>
21/11/253	<p>To receive a report from Cllr Brown on the current mowing season</p> <p>Work by EA coincided with the final cut. Concerns raised about cutting being deposited by residents into the brook.</p> <p>Resolved: To review the mowing plan at the January meeting. Clerk to obtain quote for next season from mowing contractors. Cllr Brown to research alternative disposal places for clippings.</p>
21/11/254	<p>To receive a report from Cllr Forrest on issues concerning the village trees</p> <p>Fallen willow branch opposite No 43 Main Street cut up and removed along with debris from other trees that was brought down in the recent high winds. No damage apparent to trees on the Recreation Field after recent strong winds. Basal growth on limes alongside the brook reported to Street Doctor with work scheduled to be carried out as part of County Highways annual maintenance in the next six months.</p> <p>Resolved: Cllr Forrest to continue in this role.</p>
21/11/255	<p>To discuss the installation of leisure equipment at the Recreation Field and resolve what action to be taken</p> <p>Potential supplier and style of adult exercise equipment identified.</p> <p>Resolved: Cllr Herring to obtain formal quote for supply and installation of adult exercise equipment. Cllr Herring to identify potential site for equipment. Checks to be made as to the necessity for fencing around equipment</p>
21/11/256	<p>To receive an update on the funding of a new seat in the Recreation Field and decide on any further action</p> <p>Grant from Community Group towards the cost of the bench received. Costings for 'Alconbury' bench circulated.</p> <p>Resolved: Cllr Soans to place order and liase with supplier of bench. Clerk to research anti-theft fittings for bench. 'Barnwell 2022' to be engraved on to bench</p>
21/11/257	<p>To receive an update and to resolve what action, if any, to be taken to address resident's concerns re parking on Church Hill, to include discussion on additional disabled parking space.</p> <p>Offer received from County Highways to install a white painted 'I' bar onto road which although unenforceable as a no parking zone may help to keep area free for drop off/pick up point.</p> <p>Resolved: Cllr Brown to consult with those residents who may be affected by the installation before notifying Highways whether or not to go ahead with plan.</p>
21/11/258	<p>To receive and approve the final draft of the Neighbourhood Plan</p> <p>Resolved: Final draft not yet completed therefore an extraordinary meeting will be called to receive and approve the Plan once it is at that stage.</p>
21/11/259	<p>To discuss and note this Parish Council's response to the issues of climate change and biodiversity loss, and to resolve what other actions to be taken.</p> <p>NALC Environment seminar attended by Cllr de Bock who found it very informative</p>

	<p>and interesting. Cllr Brown has produced an environment action plan</p> <p>Resolved: Village environment group to be supported but not led by the PC. To appoint a nominated representative to feed information back to the Council once the group up and running. Cllr Brown authorised to spend up to £100 on shelving for the BT kiosk to enable a book exchange to be installed in it.</p>
21/11/260	<p>To approve and adopt the Environment Policy</p> <p>Resolved: Environment Policy approved and adopted with two amendments. Cllr Forrest to make amendments and circulate the final version of the Policy.</p>
21/11/261	<p>To give consideration to marking The Queen's Jubilee in June 2022</p> <p>Resolved: HRH The Duke of Gloucester to be invited to attend the tree planting Ceremony. Cllrs Forrest and de Bock to research best tree either a rowan or a crab apple. Cllr Herring to research any possible grant funds to help finance any celebrations. Item to go in newsletter.</p>
21/11/262	<p>An update on the initiative to set up a neighbourhood watch in the village and resolve if a budget for signage can be agreed.</p> <p>Cllr Forrest produced costing for NHW signs.</p> <p>Resolved: Item to go into newsletter flagging up the scheme to residents – to be reviewed at the January meeting</p>
21/11/263	<p>To resolve to call for items for a Parish Council newsletter, to divide up subjects and set a date for final submission.</p> <p>Resolved: All Cllrs urged to write a short report on their area of responsibility. Cllr Brown to identify and approach village groups for items to go into the newsletter. It is hoped to distribute before the end of the year or early in the new year.</p>
21/11/264	<p>To appoint a representative, and deputy representative to the North Northants Strategic Town & Parish Forum</p> <p>Resolved: Cllr Brown appointed as representative with Cllr Soans appointed as deputy.</p>
21/11/265	<p>To respond to Operation London Bridge Survey</p> <p>Resolved: Survey completed and submitted</p>
21/11/266	<p>Correspondence</p> <p>STAUNCH – Clerk to reply confirming BWPCs support in principle.</p>
21/11/267	<p>To confirm date of the next meeting as 18th January 2022</p> <p>Resolved: Date confirmed as January 18th 2022</p>
21/11/268	<p>To close the meeting</p> <p>The meeting closed at 21.45pm</p>

Signed:

Dated: