

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 15th March 2022 at The Village Hall Barnwell at 7.00pm

Present: Councillors D Brown (Chair), C Soans, C Forrest, J De Bock, T Herring, H Hanlon
G Wise

In attendance: N Phillips (Clerk),
Unitary Cllr G Shacklock , and W Brackenbury (left meeting at 19.50)

22/03/324	To receive and approve apologies for absence H Hanlon and C Soans running late (arrived 19.38), Unitary Cllr D Brackenbury. Unitary Cllr W Brackenbury unable to stay for the whole meeting																								
22/03/325	Public participation session None																								
22/03/326	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None																								
22/03/327	To receive and approve for signature minutes of the meeting held January 16th 2022 Resolved: Minutes approved, and signed by Cllr Brown																								
22/03/328	To note any matters arising from the minutes, not included on this agenda, for report only None																								
22/03/329	To receive and approve for signature minutes of the extraordinary meeting held March 7th 2022 Resolved: Minutes approved, and signed by Cllr Brown																								
22/03/330	To note any matters arising from the minutes, not included on this agenda, for report only Request that responses to planning applications be shown on PC website and that a FaceBook page be set up to allow for dissemination of information – Cllr Herring to set up and administer the FB page.																								
22/03/331	To receive a report from North Northamptonshire Cllrs. Garden waste consultation can be accessed via NNC website Members Empowerment Fund in place so grants can be applied for																								
22/03/332	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Approved and signed by the Chair																								
22/03/333	To examine and approve the Bank Statements Resolved: Bank balance standing at £41244.51 at February 28 th 2022, approved, and signed as correct by the Chair																								
22/03/334	To approve and authorise payments of the following invoices <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Cheque</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Amount With VAT</th> <th style="text-align: center;">Amount net of VAT</th> <th style="text-align: center;">Details</th> <th style="text-align: center;">Power to pay</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">100726</td> <td>N A Phillips</td> <td style="text-align: right;">£7.92</td> <td style="text-align: right;">£7.92</td> <td>Reimbursement 12 x 2nd class stamps</td> <td>LGA 1972 S111</td> </tr> <tr> <td style="text-align: center;">100727</td> <td>D Brown</td> <td style="text-align: right;">£910.17</td> <td style="text-align: right;">£910.17</td> <td>Reimbursement for balance of bench</td> <td>LGA 1972 s124</td> </tr> <tr> <td style="text-align: center;">100728</td> <td>N A Phillips</td> <td style="text-align: right;">£112.06</td> <td style="text-align: right;">£112.06</td> <td>Jan/Feb/Marc expenses to date + virus protection</td> <td>LGA 1972 S111</td> </tr> </tbody> </table>	Cheque	Payee	Amount With VAT	Amount net of VAT	Details	Power to pay	100726	N A Phillips	£7.92	£7.92	Reimbursement 12 x 2 nd class stamps	LGA 1972 S111	100727	D Brown	£910.17	£910.17	Reimbursement for balance of bench	LGA 1972 s124	100728	N A Phillips	£112.06	£112.06	Jan/Feb/Marc expenses to date + virus protection	LGA 1972 S111
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	100729	N A Phillips	£68.39	£ 56.99	Reimbursement for domain name renewal (4 years)	LGA 1972 S111
	100730	Plan –it X	£6396.00	£ 5330.00	NHP presubmission	NPA 2017
	100731	N A Phillips	£78.00	£ 62.40	Reimbursement for website renewal (1 year)	LGA 1972 S111
	100732	Inkwell printing	£52.00	£52.00	Playground inspection sheets x 200	LGA 1972 s124
	100733	Wicksteed leisure	£72.00	£60.00	Annual playground inspection	LGA 1972 s124
	100734	N A Phillips	TBC	£	March Salary to include any additional hours worked	LGA 1972 s112
	100735	Barnwell PCC	£185.00	£185.00	Contribution to clock maintenance costs	PCA 1957 s2
	100736	N A Phillips	£259.00	£259.00	April salary	LGA 1972 s112
	100737	N A Phillips	£16.99	£15.16	Operation London Bridge items	LGA 1972 S111
	<p>Resolved: to authorise payment of all invoices – cheques to be signed by Cllr Brown and the Clerk. Chq 100734 to be authorised by the Chair when finally figure known</p>					
22/03/335	<p>To note hours worked by the Clerk</p> <p>Resolved: To be paid in full at the end of the month</p>					
22/03/336	<p>To review the budget for the financial year 2021/22 and apply any virements necessary</p> <p>Resolved: Virements approved – budget v2 now in place</p>					
22/03/337	<p>To receive the results of the Internal Finance Checks carried out by Cllr De Bock</p> <p>Resolved: All in order – no issues found</p>					
22/03/338	<p>To consider and resolve the Council’s response to planning applications received</p> <p>Item title incorrect – correct wording should be ‘To consider and resolve the Council’s response to planning applications listed below plus any other applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains:’</p> <p>Resolved: No planning applications received</p>					
22/03/339	<p>To note planning decisions made by NNC.</p> <p>NE/21/01828/FUL + 10829/LBC: Widening existing access to create single parking space at 45 Main Street Barnwell PE8 5PS – permitted</p>					
22/03/340	<p>To receive a report from Cllr Wise on the provision of elders housing</p> <p>Update received – nothing to report – further meeting to be arranged</p> <p>Resolved: Cllr Wise to continue to work on this project</p>					
22/03/341	<p>To receive a report from Cllr Wise on issues concerning the highways</p> <p>Nothing to report from Cllr Wise. Cllr Brown reported various potholes on Hemington Road – Cllr Wise to report. Oundle Road footpath increasingly overgrown – Cllr Wise to report.</p> <p>Resolved: items to be reported as above</p>					
22/03/342	<p>To receive a report from Cllr Wise as Police Liaison Representative</p> <p>Nothing to report from Cllr Wise. A request was made for relevant Police Alerts to be put on the website and also the FB page</p> <p>Resolved: Cllr Wise to continue in this role. Clerk to put alerts on website, Cllr Herring to put alerts on FB page</p>					
22/03/343	<p>To receive a report from Cllr Soans on issues concerning public rights of way</p>					

	Recent asset mapping project had revealed some wayside markers missing Resolved: Cllr Soans to carry out an audit and report missing items via Street Doctor.
22/03/344	To receive a report from Cllr Soans on the Recreation Field. Regular infrastructure checks carried out by Cllr Soans. Work party needed for a clean up of the wildflower area. Bench installed Resolved: Cllr Soans to continue with infrastructure checks. Cllr Soans and De Bock to arrange work party
22/03/345	To receive a report on the installation of leisure equipment at the Recreation Field and resolve what action to be taken Installation scheduled for May 13 th . Resolved: Cllr herring to continue to liaise with contractors, Clerk to check with insurers is monthly safety inspections will be sufficient.
22/03/346	To resolve the issue of additional maintenance needed to the Recreation Field after the installation of the exercise equipment Resolved: Turneys to be approached for a quote for strimming around the equipment once it is installed.
22/03/347	To note the results of the weekly safety checks at the children's playground and to resolve what action to be taken if any Checks carried out by Cllr Hanlon No issues other than grass being eroded in some areas. Tree needs trimming. Annual inspection by Wicksteed carried out. The issue of whether BWPC was responsible for the provision of disabled parking spaces was raised. Although not in the play area the issue of missing slats to the bench around the tree on The Green was discussed. Resolved: Checks to be carried out by Cllr Soans until the May meeting. Cllr Hanlon to speak to Landlord re trimming of tree. Clerk to check plans for information on requirement to provide disabled parking spaces. Cllr Brown to ensure bench on The Green is safe and source and replace missing slat if possible.
22/03/348	To note the results of the annual safety inspection carried out by Wicksteed Leisure Ltd on 2.02.2022 No serious or urgent issues raised Resolved: Grass to be monitored, Clerk to arrange for the printing of a sign showing suggested information. Splits in wood to be monitored and remedial work carried out if needed.
22/03/349	To receive a report from on the visual speed indicator signs and other traffic calming measures New batteries received but incorrect connectors included Resolved: Cllr Brown to continue to work with the supplier to solve this problem
22/03/350	To receive a report from Cllr Brown on issues around flooding and resolve what further actions should be taken Nothing to report – still waiting for the EA to remove silt – samples taken. Resolved: Cllr Brown to continue to liaise with the EA.
22/03/351 & 22/03/355	To receive a report from Cllr Forrest on issues concerning the village trees including arrangements for the planting of the Jubilee Tree and the trimming of the Lime basal growth

	<p>Cllr Forrest organised a tidy up of debris brought down in the recent storms, lime basal growth still waiting removal. A White Crab Apple tree has been obtained for planting to mark The Jubilee</p> <p>Resolved: Cllr Forrest to continue to make arrangements for the tree planting Ceremony including timings</p> <p>To receive an update on the marking The Queen's Jubilee in June 2022 to include an update on the application for funding for the proposed orchard and celebrations</p> <p>No news yet on whether funding grant application has been successful. A display of photographs is being arranged</p> <p>Resolved: Cllr De Bock to continue to work on this project</p>
22/03/352	<p>To note repair work carried out to the streetlamp near to No 47 Main Street Barnwell and discuss the possibility of upgrading the column to a more traditional style.</p> <p>Cllr Brown to check that the work has been carried out.</p> <p>Resolved: Clerk to arrange insurance claim. Possibility of replacement column to be investigated.</p>
22/03/353	<p>To receive an update and to resolve what action, if any, to be taken to address resident's concerns re parking on Church Hill.</p> <p>Resolved: Due to some opposition to the proposed installation of a white line no further action to be taken at present</p>
22/03/354	<p>To note action taken by Barnwell Parish Council in response to the issues of climate change and biodiversity loss, and to resolve further actions to be taken.</p> <p>Book/seed exchange to be installed in the BT kiosk in the coming weeks.</p> <p>Resolved: Planned actions to be reviewed regularly.</p>
22/03/355	Discussed with item 22/03/351
22/03/356	<p>An update on the initiative to set up a neighbourhood watch in the village and resolve if a budget for signage can be agreed.</p> <p>Resolved: Cllr herring to take the next steps and report back to the May meeting</p>
22/03/357	<p>To receive an update on the Northants CALC Asset Mapping Project (AMP) from the AMP Working Group</p> <p>Resolved: Cllr Soans and Forrest have sent their reports to the Clerk, who will enter them on the mapping system once Cllr Hanlon has completed her report. Grant of £200+ received to cover Clerk's additional hours. Completed report to be circulated to all Cllrs for approval</p>
22/03/358	<p>To receive feedback from the North Northamptonshire Parish Forum meeting of March 14th 2022</p> <p>Meeting attended by Cllrs Soans and Brown who felt it was a useful twice yearly meeting and hoped to attend future ones.</p> <p>Resolved: No action needed</p>
22/03/359	<p>To set the date and time for the Annual Litter Pick</p> <p>Resolved: 10.30 am Sunday April 10th meeting on The Green. Clerk to produce posters, Clerk to contact NNC to arrange supply of litter picking equipment and</p>

	collection of litter found. Clerk to review and update the risk assessment. To be advertised via the website, FB page and by posters around the village.
22/03/360	To set the date, time and format of the Annual Parish Meeting Resolved: 7.00pm Tuesday May 17 th 2022 to be followed immediately by the Annual Parish Council Meeting. Format to be Chair's report followed by questions from the floor.
22/03/361	Correspondence None
22/03/362	To confirm date of the next meeting as 17th May 2022 Resolved: Date confirmed as May 17 th 2022 following the Annual Parish Meeting
22/03/363	To close the meeting The meeting closed at 21.15.

Signed:

Dated: