

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 17th January 2023 at The Village Hall Barnwell at 7.00pm

Present: Cllrs D Brown (Chair), C Soans (Vice Chair), J De Bock, C Forrest, T Herring, G Wish
In attendance: Mrs N Phillips (Clerk), L Mailey

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| 23/01/535 | To receive and approve apologies for absence Ward Cllrs W Brackenbury + G Shacklock | | | | | |
| 23/01/536 | Public participation session None | | | | | |
| 23/01/537 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None | | | | | |
| 23/01/538 | To receive and approve for signature the minutes of the meeting held on Tuesday 15th November 2022 Resolved: Signed by the Chairman as a correct record after amendment of day the meeting was held. | | | | | |
| 23/01/539 | To note any matters arising from the minutes not included on this agenda for report only Grants for fencing - to be brought back to the March meeting, winter newsletter – one query over content but compliments also received, Christmas lights – came in under budget, Recreation Field – wildflower seeds needed, to be resolved at next meeting. | | | | | |
| 23/01/540 | To note the resignation of Councillor H Hanlon Resolved: Resignation noted, thank you card arranged by Cllr De Bock | | | | | |
| 23/01/541 | To receive a report from North Northamptonshire Councillors No report received | | | | | |
| 23/01/542 | To receive and approve the Balance of Account/Bank Reconciliation Resolved: Balance of accounts and the bank reconciliation approved | | | | | |
| 23/01/543 | To examine and approve the bank statements Bank balance stands at £26814.49 at December 30th 2022 Resolved: Bank statements approved. | | | | | |
| 23/01/544 | To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting | | | | | |
| | Payment Method | Payee | Amount With VAT | Net of VAT | Item *Paid prior to meeting | Power to pay |
| | BAC15 | NCALC | £65.40 | £0.00 | VAT recovery invoice | LGA 1972 s111 |
| | BAC 16 | Inkwell Printing | £16.00 | £16.00 | Orchard flyer | LGA 1972 s145 |
| | 100774 | N A Phillips | £36.67 | £36.67 | November expenses | LGA 1972 s111 |
| | BAC 17 | D Brown | £49.98 | £41.65 | Reimbursement for cable protector | LGA 1972 s145 |
| | BAC 18 | D Brown | £52.32 | £50.79 | Reimbursement for wildflower seed bomb materials | LGA 1972 s145 |
| | BAC 19 | Trendalls | £120.56 | £120.56 | Sausages and burgers for tree planting day | LGA 1972 s145 |
| | 100774 | N A Phillips | £15.76 | £15.76 | December expenses | LGA 1972 s111 |
| | 100775 | N A Phillips | £325.41 | £325.41 | January salary | LGA 1972 s112 |
| | 100776 | N A Phillips | £325.41 | £325.41 | February Salary | LGA 1972 s112 |
| | 100777 | Inkwell Printing | £57.60 | £48.00 | Winter newsletter | LGA 1972 s111 |
| | 100778 | Prince William School | £180.00 | £180.00 | Tree Tags | LGA 1972 s145 |

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| | 100779 | C Soans | £94.45 | £94.45 | Reimbursement for Tree Planting Day expenses | LGA 1972 s145 |
| | BAC 20 | J de Bock | £29.46 | £29.46 | Reimbursement for Tree Planting Day expenses | LGA 1972 s145 |
| | Resolved: All payments approved. Cheques signed by Cllrs Brown and Herring | | | | | |
| 23/01/545 | To note the Clerk's hours worked | | | | | |
| | Resolved: Currently worked around 10 hours over those contracted for this year | | | | | |
| 23/01/546 | To consider and resolve the Council's response to planning application received. | | | | | |
| | Resolved: None received | | | | | |
| 23/01/547 | To note planning decisions made by NNC. | | | | | |
| | Notification received that application NE/22/00665/FUL has gone to appeal. Explanation received from Planners on questions raised over application NE/21/00783/FUL – permitted development allows for the changes that have been made. | | | | | |
| | Resolved: No action necessary | | | | | |
| 23/01/548 | To receive feedback on the remote meeting with NNC Planning Department | | | | | |
| | Meeting date not yet decided. | | | | | |
| | Resolved: Cllr Brown to arrange meeting, at the earliest opportunity, to seek answers to points raised by Cllrs. | | | | | |
| 23/01/549 | To report on a meeting with Mr and Mrs Shacklock, David Marriot [surveyor] Cllr D Brown and Cllr G Wise, held to discuss the possible inclusion of provision of smaller and older people's housing in the proposed development at Friars Close. | | | | | |
| | Meeting arranged to see if there is potential at this site for some small, good quality housing for older people. Correspondence taking place between Cllr Wise and TOWN over any such development being constructed on a suitable site in Barnwell. | | | | | |
| | Resolved: To continue conversation with TOWN to see if there is an actual need for such housing in Barnwell, if a suitable site can be identified. Cllr Wise to produce more details of the proposal for the next meeting in response to other councillors' questions | | | | | |
| 23/01/550 | To receive an update on the replacement of the tree seat, and to resolve what action is necessary. | | | | | |
| | Bench received and installed. A memorial bench/tree policy to be developed. | | | | | |
| | Resolved: Cllrs Brown and Soans to carry out a bench audit and produce a plan showing locations of existing benches plus possible sites suitable for additional ones, Clerk and Cllr Brown to produce policy for approval and adoption | | | | | |
| 23/01/551 | To receive a report from Cllr Wise on issues concerning highways | | | | | |
| | Resolved: To carry out pothole survey in the spring | | | | | |
| 23/01/552 | To receive a report from Cllr Herring – Police Liaison representative and Neighbourhood Watch | | | | | |
| | One new member, reports of NW signage being removed and also one of strange behaviour by visitors to village. | | | | | |
| | Resolved: Check to be carried out on NW signs, information on June week of action to be circulated when available | | | | | |
| 23/01/553 | To receive a report from Cllr Soans on issues concerning public rights of way | | | | | |

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| | <p>Nothing to report</p> <p>Resolved: No action needed</p> |
| 23/01/554 | <p>To note the results of the weekly safety checks at the children's playground, and the Recreation Field, and to resolve what action to be taken</p> <p>Checks carried out by Cllr De Bock – no issues picked up.</p> <p>Resolved: Cllr Forrest to carry out inspections until March meeting. Note of Recreation Field checks to be made on inspection sheet</p> |
| 23/01/555 | <p>To approve and adopt Equipment Inspection, and Accident Reporting Policies and procedures</p> <p>Not yet finalised</p> <p>Resolved: Cllr Herring to continue to work on this with the aim of approval and adoption taking place at the March meeting</p> |
| 23/01/556 | <p>To confirm the appointment of the mowing contractors for both the verges and the Recreation Field for the coming year, and to confirm the mowing regime</p> <p>Turneys (verges) and TG Marriott (Recreation Field) confirmed as contractors. Turneys to undertake seven cuts starting at the end of March, include strimming round exercise equipment. Turneys to be reminded of which areas to be left uncut in April and May to help promote biodiversity</p> <p>Resolved: Clerk to confirm mowing regime with Turneys, and confirm with TG Marriott mowing of Recreation Field</p> |
| 23/01/557 | <p>To receive an update on the visual speed indicator signs</p> <p>Grant money received, decision made as to which sign to order. Conditions of extended guarantee cover to be confirmed.</p> <p>Resolved: One solar powered sign to be ordered for Armston Road, battery powered sign to be moved to Hemington Road – Cllr Brown to action. Clerk to investigate possibility of mains electricity being installed to power Well Lane sign. Further grant money to be sought to purchase and install additional signs.</p> |
| 23/01/558 | <p>To receive an update on the installation of the traffic calming measures/village Gates</p> <p>Correspondence received from County Highways re reasons for the delay.</p> <p>Resolved: Cllr Brown to continue to liaise with County Highways</p> |
| 23/01/559 | <p>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</p> <p>No further work felt necessary by the Environment Agency at this stage, further site visit to take place in the Autumn.</p> <p>Resolved: Cllr Brown to continue to liaise with the EA over further silt removal</p> |
| 23/01/560 | <p>To receive an update from Cllr Forrest on issues concerning the village trees.</p> <p>No new issues to report, no response from NNC Tree Officer to query re trees being damaged by ponies. Manor Estates will look to see what can be done to protect trees from damage by grazing ponies.</p> <p>Resolved: Clerk to check with Cllr W Brackenbury to see if she has had any correspondence on this matter from the Tree Officer, Cllr Forrest to urge Manor Estates to take action as soon as possible as further damage has occurred to the remaining trees, BWPC to consider applying for Tree Protection Orders if action not taken by the Estate.</p> |

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| 23/01/561 | <p>To receive an update from Cllrs De Bock the Community Orchard</p> <p>Planting day went well, request to purchase a 100-metre hose pipe, and water butts made, also a suitable bench</p> <p>Resolved: Clerk to forward copies of all receipts to Cllr Herring for grant claim. Reimbursement for expenses incurred to be made to Cllrs Brown, Soans, and De Bock. Cllr De Bock to research hose pipe, water butts and bench before purchase is made. Cllr Brown to speak with Village Hall about siting of water butt, and bench as well as expenses incurred with watering of trees.</p> |
| 23/01/562 | <p>To discuss the issue of parking in the village</p> <p>Issue of vans parking on The Green appears to have resolved itself.</p> <p>Resolved: No action needed</p> |
| 23/01/563 | <p>To record the results of the referendum on the Neighbourhood Plan</p> <p>49 (79%) votes in favour with 13 (20.96%) against. Turnout of 20%.</p> <p>Resolved: Clerk to forward electronic copies of the final plan to each Cllr. Clerk to contact NNC to see if there are any printed copies available. Clerk to clarify what happens next. Once NHP has passed through the final stages and is official thanks to be conveyed to all involved in its production</p> |
| 23/01/564 | <p>To appoint a trustee to Parson Latham's Hospital in Barnwell</p> <p>Resolved: H Hanlon has agreed with Parson Latham's to continue in her role as a Trustee therefore no further action needed</p> |
| 23/01/565 | <p>To resolve a response to the North Northamptonshire changes to ward boundaries consultation</p> <p>Resolved: Not to submit a corporate response at this stage of the consultation but Cllrs to participate as private individuals if they so wish.</p> |
| 23/01/566 | <p>To resolve to adopt the model Councillor/Officer protocol</p> <p>Resolved: Protocol adopted</p> |
| 23/01/567 | <p>To discuss plans for marking the coronation of King Charles III in May 2023</p> <p>Resolved: Cllr Brown to speak with the Jubilee organisers to see if they have any plans for a village event. Suggestion made by Cllr De Bock that an Environment Awareness Day be considered as part of the celebrations.</p> |
| 23/01/568 | <p>Correspondence:</p> <p>Volunteer Action Winter newsletter Acknowledgement and thanks for the Letter of Condolence sent to HRH King Charles III on the death of his mother HM Queen Elizabeth II. Letter of expression of interest in filling the vacant seat on the Council plus one other email enquiry</p> <p>Resolved: Clerk to send scanned copy of acknowledgement of letter of condolence to Cllr De Bock to for the website. Deadline for receiving expressions of interest to go onto the website and noticeboard – Clerk to arrange.</p> |
| 23/01/569 | <p>To confirm date of the next meeting of the Parish Council as 21st March 2023</p> <p>Resolved: Meeting date confirmed</p> |
| 23/01/570 | <p>To close the meeting</p> <p>The meeting closed at 9.00pm</p> |

Signed:

Dated: