

**BARNWELL PARISH COUNCIL**  
**Minutes of the Meeting held on Tuesday 21<sup>st</sup> March 2023 at The Village Hall**  
**Barnwell at 7.00pm**

**Present:** Cllrs D Brown (Chair), C Soans (Vice Chair), C Forrest, T Herring,

**In attendance:** L Mailey, Unitary Cllrs G Shacklock and W Brackenbury

23/03/571	<b>To receive and approve apologies for absence</b> N Phillips, G Wise, J de Bock
23/03/572	<b>Public participation session</b> None
23/03/573	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None
23/03/574	<b>To co-opt Luke Mailey to Barnwell Parish Council</b> <b>Resolved:</b> Luke Mailey duly co-opted
23/03/575	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 17<sup>th</sup> January 2023</b> <b>Resolved:</b> Signed by the Chairman as a correct record
23/03/576	<b>To note any matters arising from the minutes not included on this agenda for report only</b> Fencing grant – to be carried over to the May meeting
23/03/577	<b>To receive a report from North Northamptonshire Councillors</b> Free swimming lessons over Easter for under 18's – to be flagged up on Facebook Intergrated care – co-ordination of local groups Holden's Parkway – Roman remains identified – unlikely to go before committee before May Northamptonshire hub opened at Rushden Lakes
23/03/578	<b>To receive and approve the Balance of Account/Bank Reconciliation</b> <b>Resolved:</b> Balance of accounts and the bank reconciliation approved
23/03/579	<b>To examine and approve the bank statements</b> Bank balance stands at £29098.37 at February 28th 2023 <b>Resolved:</b> Bank statements approved.
23/03/580	<b>To resolve to contribute £185.00 towards the maintenance of the village clock.</b> <b>Resolved:</b> To contribute £185 towards the maintenance of the clock
23/03/581	<b>To resolve to contribute (amount to be confirmed) to the costs incurred by Oundle Community First Responders for checking and maintaining the Barnwell defibrillator.</b> <b>Resolved:</b> To contribute £100 towards costs
23/03/582	<b>To resolve to purchase 1kg of wildflower seeds, for the Recreational Field at a cost of £125.00.</b> <b>Resolved:</b> To purchase 1 kg of seed
23/03/583	<b>To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting</b>

	Payment Method	Payee	Amount With VAT	Net of VAT	Item *Paid prior to meeting	Power to pay
	100778	Prince William School	£180.00	£180.00	Tree Tags *	OSA 1906 s10
	100779	C Soans	£94.45	£94.45	Reimbursement for Tree Planting Day expenses*	OSA 1906 s10
	BAC 20	J de Bock	£29.46	£29.46	Reimbursement for Tree Planting Day expenses*	OSA 1906 s10
	BAC 21	Wicksteed leisure ltd	£288.00	£288.00	Annual Inspection - 2 sites*	LGA 1972 s124
	100780	N A Phillips	£33.85	£33.85	January expenses	LGA 1972 s111
	BAC 22	Plexus media Ltd	£78.00	£78.00	Website renewal 1 year*	LGA 1972 s111
	100780	N A Phillips	£23.20	£23.20	February expenses	LGA 1972 s111
	BAC23	Landplan Contracting Ltd	£732.00	£732.00	Orchard Planting items *	OSA 1906 s10
	100781	Barnwell Village Hall	£120.00	£120.00	Room Hire May - March 2023	LGA 1972 s111
	BAC 24	TWM Traffic Control Systems Ltd	£4,921.99	£4,921.99	Visual speed indicator sign and accessories *	Highways Act 1980, s96
	100782	Oundle First Responders	£100.00	£100.00	Defib maintenance	PHA 1936 s234
	100783	N A Phillips	£320.81	£320.81	March salary (tax deducted)	LGA 1972 s112
	100784	Barnwell PCC	£185.00	£185.00	Contribution to clock maintenance costs	PCA 1957 s2
	100785	N A Phillips	£TBC	£TBC	April Salary (Tax deducted)	LGA 1972 s112
	<b>Resolved:</b> All payments approved. Cheques signed by Cllrs Brown and the Clerk					
<b>23/03/584</b>	<b>To resolve a new signatory to the bank mandate to replace H Hanlon</b>					
	<b>Resolved: Cllr de Bock to be asked to replace H Hanlon – Cllr Brown to action</b>					
<b>23/03/585</b>	<b>To note the findings of the half yearly internal finance checks.</b>					
	<b>Resolved:</b> Carried out by Cllr De Bock - all in order					
<b>23/03/586</b>	<b>To note the budget review and to make any adjustments necessary</b>					
	<b>Resolved:</b> Review noted – necessary adjustments approved					
<b>23/03/587</b>	<b>To consider and resolve the Council's response to planning .application received.</b>					
	NE/23/00137/FUL + NE/23/00254/LBC: Replacement of two storey flat roof rear extension with two storey pitched roof rear extension at Parkers Patch Church Lane Barnwell PE8 6PG.					
	<b>Resolved:</b> Barnwell PC has no objections to this application but does request that the Conversation Officer be asked to review and approve the materials – Clerk to inform NNC					
<b>23/03/588</b>	<b>To note planning decisions made by NNC.</b>					
	None received					
<b>23/03/589</b>	<b>To receive feedback on the remote meeting with NNC Planning Department</b>					
	Cllrs Brown and Forrest attended ZOOM meeting with Troy. Issues raised by Barnwell Cllrs discussed.					
<b>23/03/590</b>	<b>To receive an update from Cllr Wise on the possible Community Housing</b>					
	Deferred to May meeting due to Cllr Wise's absence.					
<b>23/03/591</b>	<b>To receive a report from Cllr Wise on issues concerning highways</b>					
	<b>Resolved:</b> Cllr Brown to report area of road to Polebrook which floods on Street Doctor. Cllr Forrest to re-report subsidence outside Montagu House and Montagu Terrace					

23/03/592	<b>To approve and adopt the Memorial Bench and Tree Policy</b> <b>Resolved</b> Approved and adopted
23/03/593	<b>To receive a report from Cllr Herring – Police Liaison representative and Neighbourhood Watch</b> Nothing to report – relevant notices have been put on Facebook page
23/03/594	<b>To receive a report from Cllr Soans on issues concerning public rights of way</b> Nothing to report
23/03/595	<b>To note the results of the weekly safety checks at the children’s playground, and the Recreation Field, and to resolve what action to be taken</b> Checks carried out by Cllr Forrest <b>Resolved:</b> Cllr Mailey to carry out inspections until May meeting.
23/03/596	<b>To note the results of the annual safety inspection carried out by Wicksteed Leisure Ltd on 02.02.2023.</b> <b>Resolved:</b> Only minor issues identified - Cllr Brown to work through list and action as necessary. Clerk to action emergency contact sign for Recreational Field
23/03/597	<b>To approve and adopt Equipment Inspection, and Accident Reporting Policies and procedures</b> <b>Resolved:</b> Approved and adopted
23/03/598	<b>To discuss issues concerning the Recreation Field including the extension to the wildflower meadow</b> <b>Resolved:</b> Cllr Soans to organise a working party to sow wildflower seeds, Cllr Soans to organise village litter pick on April 16 <sup>th</sup> 2023
23/03/599	<b>To receive an update on the visual speed indicator signs</b> Equipment received, quote received from Eon for approximately £4000 to have power supply installed to all three locations, to include 2 x new posts. <b>Resolved:</b> Cllr Brown to ask supplier of Armston Rd indicator sign to carry out minor adjustments. Cllr Mailey to download and collect data. Cllr Herring to seek grant funding for installation of mains power to signs
23/03/600	<b>To receive an update on the installation of the traffic calming measures/village Gates</b> Still waiting <b>Resolved:</b> Cllr Brown to continue to liaise with County Highways
23/03/601	<b>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</b> Nothing to report <b>Resolved:</b> Cllr Brown to continue to liaise with Environment Agency
23/03/602	<b>To receive an update from Cllr Forrest on issues concerning the village trees including the trees in the Manor Park.</b> <b>Resolved:</b> County to be requested to cut basal growth on east side of brook up to ford. Cllr Forrest to write again to the Manor estate office re ongoing management of the trees. Cllr Brown to ascertain when village trees were last surveyed by County
23/03/603	<b>To receive an update from Cllrs De Bock the Community Orchard</b> <b>Resolved:</b> Cllr de Bock to ask Village Hall for consent to use their water, and permission to site a bench and sign on their field. Cllr de Bock authorised to spend

	up to £300.00 on a 100 metre hose and trolley. Cllr Herring to establish actual spending on Community orchard to date and to calculate remaining funds available.
<b>23/03/604</b>	<b>To discuss plans for marking the Coronation of King Charles III in May 2023</b> <b>Resolved:</b> To proceed with time capsule – Cllr Brown to action. Community orchard bench to be designated as a Coronation bench. Framed photo to be taken of the village to commemorate the Coronation. Cllr Brown to liaison with village event organisers re provision of medals as prizes for the duck dash.
<b>23/03/605</b>	<b>To approve and adopt the Scheme of Delegation</b> <b>Resolved:</b> Approved and adopted after clause 1.7 amended to show value of £50.00.
<b>23/03/606</b>	<b>To approve and adopt the Social media Policy</b> <b>Resolved:</b> Approved and adopted – Cllr Herring to be responsible for moderating information posted
<b>23/03/607</b>	<b>To approve and adopt the Website Accessibility Statement</b> <b>Resolved:</b> Carried over to May meeting
<b>23/03/608</b>	<b>To note feedback from the Clerk on the recent community health &amp; wellbeing event for councillors.</b> <b>Resolved:</b> Noted
<b>23/0/609</b>	<b>To receive feedback on the NNC planning review update meeting.</b> <b>Resolved:</b> Noted
<b>23/03/610</b>	<b>To establish what payment, if any, is appropriate for petrol and maintenance of volunteers equipment and to ask again that no grass cuttings are emptied on the brook bank.</b> <b>Resolved:</b> To offer £200.00 maximum for petrol and maintenance, and to ask that no grass cuttings be deposited on brook side. Cllr Brown to action.
<b>23/03/611</b>	<b>Correspondence:</b> Amendments to local plan review to be submitted by April 21 <sup>st</sup> 2023 STAUNCH update Closure of Barclays Bank Oundle Response from T Pursglove MP re services review Rural Services response to query – Cllr Herring has drafted a letter – Clerk to send. AONB meetings – Cllr Soans reported 12 <sup>th</sup> April Quiz night in Oundle – several Cllrs to form team and attend Volunteer Action to attend the Annual parish meeting
<b>23/03/612</b>	<b>To set the date and time for the Annual Parish Meeting</b> <b>Resolved:</b> 16 <sup>th</sup> May 2023 at 6.45pm prior to the Annual parish Council meeting
<b>23/03/613</b>	<b>To confirm date of the next meeting of the Parish Council as 16th May 2023</b> <b>Resolved:</b> Meeting date confirmed – this will be the Annual parish Council meeting
<b>23/03/614</b>	<b>To close the meeting</b> The meeting closed at 9.25 pm

Signed:

Dated: