

## BARNWELL PARISH COUNCIL

### Minutes of the Meeting held on Tuesday 18<sup>th</sup> July 2023 at The Village Hall Barnwell at 7.30pm

**Present:** Councillors D Brown (Chair), C Soans (Vice Chair), J De Bock, C Forrest, G Wise, L Mailey,

**In attendance:** Mrs N Phillips (Clerk), Ward Cllr G Shacklock

<b>23/07/669</b>	<b>To receive and approve apologies for absence</b> T Herring																																				
<b>23/07/670</b>	<b>Public participation session</b> G Shacklock (as a member of the public) queried why this meeting had not been publicised on the FB page, also requested that consideration be given to verge parking particularly where it obstructed access to properties.																																				
<b>23/07/671</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None																																				
<b>23/07/672</b>	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 16<sup>th</sup> May 2023</b> <b>Resolved:</b> Signed by the Chairman as a correct record.																																				
<b>23/07/673</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None																																				
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<b>23/07/675</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None																																				
<b>23/07/676</b>	<b>To receive a report from any North Northamptonshire Councillor present</b> <b>Resolved:</b> No report but took a question from the Chair re the authorities views on 20 mph speed limits particularly in regards to Barnwell.																																				
<b>23/07/677</b>	<b>To receive and approve the Balance of Account/Bank Reconciliation</b> <b>Resolved:</b> Balance of accounts and the bank reconciliation approved																																				
<b>23/07/678</b>	<b>To examine and approve the bank statements</b> <b>Resolved:</b> Balance of £34553.70 at June 30 <sup>th</sup> 2023, statements approved.																																				
<b>23/07/679</b>	<b>To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting (items marked * paid prior to meeting).</b>																																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Cheque</th> <th style="width: 20%;">Payee</th> <th style="width: 10%;">Gross</th> <th style="width: 10%;">VAT</th> <th style="width: 40%;">Details</th> <th style="width: 10%;">Power to pay</th> </tr> </thead> <tbody> <tr> <td>100795</td> <td>D Brown</td> <td>£176.26</td> <td>£26.43</td> <td>Reimbursement for Coronation celebration expenses</td> <td>LGA 1972 s 137</td> </tr> <tr> <td>BAC3</td> <td>C Soans</td> <td>£128.50</td> <td>£21.41</td> <td>Wildflower seed</td> <td>LGA 1972 s 124</td> </tr> <tr> <td>BAC4</td> <td>NCALC</td> <td>£45.60</td> <td>£7.60</td> <td>Planning Training D Brown</td> <td>LGA 1972 s111</td> </tr> <tr> <td>BAC5</td> <td>Turney Landscapes Ltd</td> <td>£239.33</td> <td>£39.89</td> <td>Urban highway grass mowing – 25.04.23 (2/7)</td> <td>LGA 1972 s136</td> </tr> <tr> <td>100797</td> <td>D Brown</td> <td>£57.00</td> <td>£9.78</td> <td>Reimbursement for balance of Coronation celebration expenses</td> <td>LGA 1972 s 137</td> </tr> </tbody> </table>	Cheque	Payee	Gross	VAT	Details	Power to pay	100795	D Brown	£176.26	£26.43	Reimbursement for Coronation celebration expenses	LGA 1972 s 137	BAC3	C Soans	£128.50	£21.41	Wildflower seed	LGA 1972 s 124	BAC4	NCALC	£45.60	£7.60	Planning Training D Brown	LGA 1972 s111	BAC5	Turney Landscapes Ltd	£239.33	£39.89	Urban highway grass mowing – 25.04.23 (2/7)	LGA 1972 s136	100797	D Brown	£57.00	£9.78	Reimbursement for balance of Coronation celebration expenses	LGA 1972 s 137
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	BAC6	Turney Landscapes Ltd	£239.33	£39.89	Urban highway grass mowing – 06.06.23 (3/7)	LGA 1972 s136
	100796	N A Phillips	£34.77	£0.00	May Expenses	LGA 1972 s111
	DD3	ICO	£35.00	£0.00	Data Protection Registration	LGA 1972 s111
	DD4	PWLB	£547.56	£0.00	Streetlighting loan installment 7	PCA 1957 s3
	100796	N A Phillips	£19.99	£TBC	25% contribution to Microsoft Office 365	LGA 1972 s111
	100800	J de Bock-vereecken	£90.00	£15.00	Reimbursement for Community orchard mulch/bark chippings	H'ways 1980 s96
	100796	N A Phillips	£19.67	£0.00	June Expenses	LGA 1972 s111
	100798	N A Phillips	£TBC	£0.00	July Salary	LGA 1972 s112
	100799	N A Phillips	£TBC	£0.00	August Salary	LGA 1972 s112
	BACS7	Turney Landscapes Ltd	£239.33	£39.89	Urban highway grass mowing - (4/7)	LGA 1972 s136
	DD5	npower	£120.88	£5.76	Streetlighting 01.04.2023 - 30.06.2023	PCA 1957 s3
	BAC8	Turney Landscapes Ltd	£239.33	£39.89	Urban highway grass mowing – (5/7)	LGA 1972 s136
	<b>Resolved:</b> All payments approved. Cheques signed by Cllrs De Bock and Brown					
<b>23/07/680</b>	<b>To resolve to make a grant to Barnwell PCC for maintenance of the public footpath through the Chancel burial ground</b>					
	<b>Resolved:</b> Grant of £150 approved					
<b>23/07/681</b>	<b>To resolve that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: contribution to the work of Volunteer Action</b>					
	<b>Resolved:</b> Grant of £250 approved.					
<b>23/07/682</b>	<b>To review the budget and make any adjustments that are necessary</b>					
	<b>Resolved:</b> No issues identified – no action needed					
<b>23/07/683</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</b>					
	<b>Resolved:</b> None received – no action needed					
<b>23/07/684</b>	<b>To note planning decisions made by NNC.</b>					
	None received					
<b>23/07/685</b>	<b>To receive feedback on the informal meeting of June 9<sup>th</sup> 2023 with the developers of the proposed Friars Close development</b>					
	Feedback noted					
<b>23/07/686</b>	<b>To receive feedback on the informal meeting of July 5<sup>th</sup> 2023 with the developers of the proposed Spinney development</b>					
	Feedback noted – Chair to convey Cllrs thoughts to the developer					
<b>23/07/687</b>	<b>To note the assets inspection and to decide what action is required for maintenance</b>					
	<b>Resolved:</b> Inspection carried by Cllr Soans with only minor issues identified Tree bench to be oiled, ford grit bin to be replaced – Clerk to obtain quote for refilling both PC owned bins, faulty streetlight reported to ZETA who confirmed there will be no cost due to lights still being under warranty – site visit to repair requested – Clerk to follow up.					
<b>23/07/688</b>	<b>To receive a report from Cllr Wise on the possible community housing</b>					

	<p><b>Resolved:</b> Workshop attended, meeting to be arranged between speaker and council members. Cllr Wise to action.</p>
23/07/689	<p><b>To receive a report from Cllr Wise on issues concerning highways</b></p> <p><b>Resolved:</b> Pothole survey ongoing</p>
23/07/690	<p><b>To receive a report from Cllr Herring – Police Liaison representative &amp; Neighbourhood Watch</b></p> <p><b>Resolved:</b> No report</p>
23/07/691	<p><b>To receive a report from Cllr Soans on issues concerning public rights of way</b></p> <p><b>Resolved:</b> Nothing to report</p>
23/07/692	<p><b>To note the results of the weekly safety checks at the children’s playground, and Recreation Field and to resolve what action to be taken.</b></p> <p><b>Resolved:</b> Cllr Soans to hand over inspection file to Cllr Brown who will carry out inspections until the September meeting. Clerk to obtain quotes for bolts to be tightened. Cllr Brown to remove hand sanitiser unit. Landowner to be approached to reinstate worn surface outside of play area, it was noted that the hedge had been cut back. Suitable material to be purchased to reinstate worn surface at entrance to the Recreation Field. It was noted that the field is waterlogged after recent burst water main, sign refitted.</p>
23/07/693	<p><b>To receive an update from Cllrs Mailey and Brown on the visual speed indicator signs</b></p> <p><b>Resolved:</b> Data showing average speed of just over 31mph, grant monitoring form to be completed by August deadline. Clerk to obtain quotes for '20 is plenty' signs. Research to be carried out to see if it is viable to get the original signs working.</p>
23/07/694	<p><b>To receive an update on the installation of the traffic calming measures/village gates</b></p> <p><b>Resolved:</b> August start date given by Highways, Cllr Brown to check if this is still viable, Cllr Brown to contact property owners adjacent to village gate locations to inform them of work being carried out.</p>
23/07/695	<p><b>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</b></p> <p><b>Resolved:</b> Cllr Brown to continue to liaise with EA over late summer meeting with EA representative to discuss further silt removal, and bank erosion.</p>
23/07/696	<p><b>To receive an update from Cllr Forrest on issues concerning the village trees and to book a meeting to review the trimming of the lime basal growth schedule.</b></p> <p><b>Resolved:</b> nothing major to report, meeting to be arranged by Cllr Forrest to discuss lime basal growth removal – all interested Cllrs invited to attend. Now that a new tree officer is in place at NNC Cllr Forrest to contact re trees damaged by grazing animals.</p>
23/07/697	<p><b>To receive an update from Cllr De Bock on the Community Orchard</b></p> <p><b>Resolved:</b> Bark/mulch purchased, all well, rain reduced need to irrigate. One tree damaged. Clerk to write to Village Hall to see if permission can be granted to place a bench at the far end of the orchard, and a waterbutt on a downpipe on the north west corner of the hall. Clerk to check current situation with grant money. Clerk to get quote and order 70 metal ID tags for the trees.</p>
23/07/698	<p><b>To discuss issues concerning the Recreation Field to include the fencing and the wording around dogs for the proposed information sign</b></p> <p><b>Resolved:</b> Clerk to contact T G Marriott to confirm likely start date of installation of the fencing. Cllr Mailey to contact supplier of 'Monkey Challenge' for costs and further information. Clerk to contact Tifield, and Hail Weston PCs for references, and</p>

	to check if planning permission is needed. Clerk to order information sign now that wording has been approved. Wildflower meadow work party date set for Sunday September 24 <sup>th</sup> meeting at 11.00am.
<b>23/07/699</b>	<b>To give consideration to the role of Chairman for the year 2024 - 2025</b> <b>Resolved:</b> To continue to flag up to encourage someone to take on this role when the current Chair, Cllr D Brown, stands down in May 2024
<b>23/07/700</b>	<b>To confirm that Councillors have reviewed their Declarations of Interest and notified NNC of any amendments needed</b> <b>Resolved:</b> Cllrs reminded of the need to review and update if necessary.
<b>23/07/701</b>	<b>To discuss the crossroads outside of the pub with a view to improving visibility to motorists</b> <b>Resolved:</b> Cllr Mailey to gather information has a first step.
<b>23/07/702</b>	<b>To discuss establishing a shared Gmail calendar to document when things are happening.</b> <b>Resolved:</b> Cllr Mailey to put in place.
<b>23/07/703</b>	<b>To review the Financial Risk Assessment</b> <b>Resolved:</b> Risk Assessment reviewed and amended.
<b>23/07/704</b>	<b>To approve and adopt the Pre-planning Application Policy</b> <b>Resolved:</b> Further work needed – deferred to September meeting
<b>23/07/705</b>	<b>To approve and adopt the Website Management Policy</b> <b>Resolved:</b> Approved and adopted
<b>23/07/706</b>	<b>To approve and adopt the Small Grants Policy</b> <b>Resolved:</b> Approved and adopted
<b>23/07/707</b>	<b>To resolve if BWPC should participate in the 80<sup>th</sup> Anniversary of the D-Day landing commemorations.</b> <b>Resolved:</b> Cllr Herring to be asked to consult with residents via the council FB page to see if any group wishes to take this forward
<b>23/07/708</b>	<b>To respond to the Local Government Boundary Review consultation</b> <b>Resolved:</b> No response
<b>23/07/709</b>	<b>To engage with CommMini Bus to explore community transport, and to appoint a co-ordinator</b> <b>Resolved:</b> Cllr Wise to act as co-ordinator, complete questionnaire and request leaflets for distribution, and arrange for a speaker to attend the September meeting.
<b>23/07/710</b>	<b>Correspondence:</b> Parish On-Line Subscription – not to renew Notifications of Officers and Trustees of the Oundle Rifle and Pistol Club – on file Barclays – Clerk to continue to work to resolve the issue of the legal change of status that the bank says is required. Npower – notification of a discount the PC is entitled to.
<b>23/07/711</b>	<b>To confirm date of the next meeting of the Parish Council as 19th September 2023</b> <b>Resolved:</b> date confirmed
<b>23/07/712</b>	<b>To close the meeting</b> The meeting closed at 21.20pm

Signed:

Dated: