

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 19th September 2023 at The Village Hall Barnwell at 7.30pm

Present: Councillors D Brown (Chair), C Soans (Vice Chair), J De Bock, C Forrest, G Wise, L Mailey (arrived 7.30pm), T Herring (arrived 7.45pm)

In attendance: Mrs N Phillips (Clerk), Ward Cllr G Shacklock

23/09/713	To receive and approve apologies for absence Cllr Herring - delayed																																																																																				
23/09/714	Public participation session None																																																																																				
23/09/715	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Forrest – 23/09/726																																																																																				
23/09/716	To receive and approve for signature the minutes of the meeting held on Tuesday 18th July 2023 Resolved: Signed by the Chairman as a correct record.																																																																																				
23/09/717	To note any matters arising from the minutes not included on this agenda for report only None																																																																																				
23/09/718	To receive a report from any North Northamptonshire Councillor present No report but happy to respond to questions if any arise																																																																																				
23/09/719	To receive and approve the Balance of Account/Bank Reconciliation Resolved: Balance of accounts and the bank reconciliation approved																																																																																				
23/09/720	To examine and approve the bank statements Resolved: Balance of £32277.20 at August 31 st 2023, statements approved.																																																																																				
23/09/721	<p>To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting (items marked * paid prior to meeting).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Cheque</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Gross</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Details</th> <th style="text-align: center;">Power to pay</th> </tr> </thead> <tbody> <tr> <td>BAC 9</td> <td>NCALC</td> <td style="text-align: right;">£16.80</td> <td style="text-align: right;">£2.80</td> <td>Civility & Respect Training Part 1</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100803</td> <td>N A Phillips</td> <td style="text-align: right;">£30.46</td> <td style="text-align: right;">£0.00</td> <td>July expenses</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100803</td> <td>N A Phillips</td> <td style="text-align: right;">£17.32</td> <td style="text-align: right;">£0.00</td> <td>August expenses</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100804</td> <td>N A Phillips</td> <td style="text-align: right;">£301.19</td> <td style="text-align: right;">£0.00</td> <td>September salary</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100805</td> <td>N A Phillips</td> <td style="text-align: right;">£301.19</td> <td style="text-align: right;">£0.00</td> <td>October salary</td> <td>LGA 1972 s112</td> </tr> <tr> <td>BAC 8</td> <td>Turney Landscapes</td> <td style="text-align: right;">£239.33</td> <td style="text-align: right;">£39.89</td> <td>Urban highway grass mowing – August 9th (S136) 6/7 (inv 22469)</td> <td>LGA 1972 s136</td> </tr> <tr> <td>BAC 10</td> <td>Turney Landscapes</td> <td style="text-align: right;">£239.33</td> <td style="text-align: right;">£39.89</td> <td>Urban highway grass mowing – September ?? (S136) 7/7 (inv ??)</td> <td>LGA 1972 s136</td> </tr> <tr> <td>DD5</td> <td>NPower</td> <td style="text-align: center;">£TBC</td> <td style="text-align: center;">£TBC</td> <td>Streetlighting (unmetered supply) - 01.07.2023 - 30.09.2023</td> <td>PCA 1957 s3</td> </tr> <tr> <td>100806</td> <td>N A Phillips</td> <td style="text-align: right;">£17.99</td> <td style="text-align: right;">£3.00</td> <td>Tree ID Tags</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100806</td> <td>N A Phillips</td> <td style="text-align: right;">£18.00</td> <td style="text-align: right;">£0.00</td> <td>20 is plenty signs</td> <td>LG+RA 1997 s30</td> </tr> <tr> <td>9</td> <td>Inkwell Print</td> <td style="text-align: right;">£80.40</td> <td style="text-align: right;">£13.40</td> <td>Rec Field sign</td> <td>LGA 1972 s124</td> </tr> <tr> <td>BAC 12</td> <td>PKF Littlejohn</td> <td style="text-align: right;">£252.00</td> <td style="text-align: right;">£42.00</td> <td>External Audit 2022/23</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100808</td> <td>RBL</td> <td style="text-align: right;">£25.00</td> <td style="text-align: right;">£0.00</td> <td>Poppy Wreath</td> <td>LGA 1972s 111</td> </tr> </tbody> </table> <p>Resolved: All payments approved. Cheques signed by Cllrs Herring and Brown. BACS set up by Clerk and authorised by Cllr Brown.</p>	Cheque	Payee	Gross	VAT	Details	Power to pay	BAC 9	NCALC	£16.80	£2.80	Civility & Respect Training Part 1	LGA 1972 s111	100803	N A Phillips	£30.46	£0.00	July expenses	LGA 1972 s111	100803	N A Phillips	£17.32	£0.00	August expenses	LGA 1972 s 111	100804	N A Phillips	£301.19	£0.00	September salary	LGA 1972 s112	100805	N A Phillips	£301.19	£0.00	October salary	LGA 1972 s112	BAC 8	Turney Landscapes	£239.33	£39.89	Urban highway grass mowing – August 9th (S136) 6/7 (inv 22469)	LGA 1972 s136	BAC 10	Turney Landscapes	£239.33	£39.89	Urban highway grass mowing – September ?? (S136) 7/7 (inv ??)	LGA 1972 s136	DD5	NPower	£TBC	£TBC	Streetlighting (unmetered supply) - 01.07.2023 - 30.09.2023	PCA 1957 s3	100806	N A Phillips	£17.99	£3.00	Tree ID Tags	LGA 1972 s124	100806	N A Phillips	£18.00	£0.00	20 is plenty signs	LG+RA 1997 s30	9	Inkwell Print	£80.40	£13.40	Rec Field sign	LGA 1972 s124	BAC 12	PKF Littlejohn	£252.00	£42.00	External Audit 2022/23	LGA 1972 s 111	100808	RBL	£25.00	£0.00	Poppy Wreath	LGA 1972s 111
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23/09/722	<p>To resolve that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: Poppy wreath to commemorate Remembrance Day</p> <p>Resolved: Amount of £25.00 approved.</p>
23/09/723	<p>To resolve to pay the Clerk for eight excess hours worked in the year 2022/23</p> <p>Resolved: Agreed – to be added to October salary</p>
23/09/724	<p>To review the budget and make any adjustments that are necessary</p> <p>Resolved: No issues identified – no action needed</p>
23/09/725	<p>To note the half yearly internal finance checks carried out by Cllr De Bock</p> <p>Resolved: Payment ref 005, 013, 024, 034 checked - no issues identified – no action needed</p>
23/09/726	<p>To consider and resolve the council’s response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</p> <p>Resolved: NE/23/00863/FUL: Pool House Conversion into an Annexe and Pool Infill at Whitefriars Main Street Barnwell – no objections as long as only ancillary use for main house is permitted.</p> <p>NE/23/00919/FUL: Retrospective Application for re-roofing in conjunction with the installation of LAY IN PV Solar Panels at Long Meadow Main Street Barnwell – no objections</p> <p>NE/22/00151/FUL Hybrid Planning Application: Full permission sought for the demolition of all existing buildings and structures and the re-alignment of an existing farm track; site infrastructure works, including groundworks, strategic landscaping and creation of development plateaus; and construction of a storage and distribution unit (Unit 01) (Use Class B8) with ancillary offices (Use Class E), including access, parking, servicing, landscaping and associated infrastructure. Outline permission sought for the construction of industrial distribution space (Use Class B8) with ancillary offices (Use Class E). All matters reserved except for site access. Land East of Halden’s Parkway Thrapston – no additional objections</p>
23/09/727	<p>To note planning decisions made by NNC.</p> <p>None received</p>
23/09/728	<p>To discuss and to resolve whether to support the campaign against the development of the proposed Kettering Energy Park</p> <p>Resolved: Not to support the campaign but to submit objections, if appropriate, once a planning application is submitted.</p>
23/09/729	<p>To receive information from Cllr L Mailey on utilising Google/Gmail features to enable Cllrs to correspond more efficiently</p> <p>Cllr Mailey to email links to instructions to all.</p>
23/09/730	<p>To receive a report from Cllr Wise on the possible community housing</p> <p>Resolved: Meeting with EMCLH to take place on October 6th in The Chapel Hall at Parson Latham’s Hospital in Barnwell. All Cllrs encouraged to attend.</p>
23/09/731	<p>To receive a report from Cllr Wise on issues concerning highways</p> <p>Resolved: Potholes reported and some repaired. Armston Road overgrown footpath reported.</p>

23/09/732	<p>To receive a report from Cllr Herring – Police Liaison representative & Neighbourhood Watch</p> <p>Nothing to report as PLR, NW stickers ordered for members. Clerk passed on request for VSI data to be forwarded on to Police particularly if speeding hotspots show up. Completion of quarterly Local Identified Priorities survey encouraged</p>
23/09/733	<p>To receive a report from Cllr Soans on issues concerning public rights of way</p> <p>Resolved: Repairs to be carried out in-house to wooden footpath indicator sign, dented metal footpath sign to be repaired if possible – Cllr Soans to action.</p>
23/09/734	<p>To note the results of the weekly safety checks at the children’s playground, and Recreation Field and to resolve what action to be taken.</p> <p>Resolved: Cllr Brown to hand over inspection file to the Cllr next on the rota who will carry out inspections until the November meeting. Sign at Recreation Field repaired, materials purchased by Cllr Brown to reinstate ground erosion in gateway with Cllr Mailey to do the same for the play area. Wicksteeds unable to attend play area to tighten loose fittings as equipment not supplied by themselves, Cllr Brown has tightened all fittings – quote from original supplier (Kompan) just under £600.00. Clerk to contact Kompan to obtain specifications and quote for secondary safety fittings for swings, along with a missing shackle and domed caps to cover bolts.</p>
23/09/735	<p>To receive an update from Cllrs Mailey and Brown on visual speed indicator signs</p> <p>Resolved: Original signs now work when fitted to a power supply – investigation into purchase of suitable re-chargable batteries. Grants funds to be applied to for funds for installation of mains electricity to existing VSI posts</p>
23/09/736	<p>To receive an update on the installation of the traffic calming measures/village gates</p> <p>Resolved: Gates installed with issues regarding blocked visibility being reported on Armston Road. This is a matter for Highways to solve and not the Parish Council. Village name sign removed, and stored, as a remedial measure with County Highways being informed of issues. Road markings not yet installed, Clerk to chase up with NCC. Clerk to order '20 is plenty' stickers for residents' wheelie bins.</p>
23/09/737	<p>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</p> <p>Resolved: Environment Agency contacted to arrange brookside walk to identify issues but no date set as yet.</p>
23/09/738	<p>To receive an update from Cllr Forrest on issues concerning the village trees and to book a meeting to review the trimming of the lime basal growth schedule.</p> <p>Resolved: Resident’s concerns about damage to housing if one of the trees on the Green discussed. The Green is not owned by the Parish Council although the PC will lobby NNC for a survey and necessary work to be carried out, concerned residents need to make contact with the landowners and pass their concerns on to them. Clerk to pass landowners known contact details on to resident, and to contact NNC with regards survey of trees. Cllr Forrest to contact NNC re work to the lime boles.</p>
23/09/739	<p>To receive an update from Cllr De Bock on the Community Orchard</p> <p>Resolved: Permission granted by Village Hall for bench to be situated 10 trees from the hall, permission for a water butt not granted. 70 metal tree ID tags purchased. Clerk to check grant money remaining before bench and plaque ordered. Cllr De Bock to circulate suggested wording for the plaque to be placed on the new seat and investigate if inclusion of all names of planters is feasible.</p>

23/09/740	<p>To receive an update on issues concerning the Recreation Field to include the possible installation of a 'Monkey Challenge'</p> <p>Resolved: Information sign in place. Wildflower meadow work party date set for Sunday September 24th meeting at 11.00am. Consultation on 'Monkey Challenge' on-going with results to be used as part of the grant application process. Cllr Mailey to continue to work on this. Cllr Brown to liaise with G Marriott re fencing.</p>
23/09/741	<p>To give consideration to the role of Chairman for the year 2024 - 2025</p> <p>Resolved: Cllr Brown will stand as Chair until May 2025 unless anyone else wishes to put themselves forward.</p>
23/09/742	<p>To receive a report from Cllr Mailey on possible measures to improve visibility to motorists at the crossroads outside the pub.</p> <p>Resolved: Convex mirrors ruled out as being of use. Photos of deficiencies in road markings to be sent to the Clerk for reporting to NNC</p>
23/09/743	<p>To receive an update on maintenance of the Council's assets</p> <p>Resolved: Work to tree bench carried out by volunteer. Streetlight repair carried out with no cost to BWPC as still under warranty. New grit bin to be installed near to the ford as road gets very icy at that point.</p>
23/09/744	<p>To approve and adopt the Pre-planning Application Policy</p> <p>Resolved: Approved and adopted – proposed by Cllr De Bock and seconded by Cllr G Wise – all in favour</p>
23/09/745	<p>To receive the results of consultation carried out by Cllr Herring re participation in the 80th Anniversary of the D-Day landing commemorations.</p> <p>Resolved: Cllr Herring to continue to work on this</p>
23/09/746	<p>To receive an update from Cllr Brown on CPR and Defibrillator training</p> <p>Resolved: Date set for October 26th. Cllr Mailey has repaired the defib cabinet which was pulled from the wall when access to defib was required in an emergency situation. Cllr Mailey to check that the temperature control is still functioning. Cllr Brown to put instruction up as to how to open cabinet.</p>
23/09/747	<p>To receive an update from Cllr Wise on the CommMini Bus scheme</p> <p>Nothing to report</p>
23/09/748	<p>To receive the results of the external audit for the year 2022/23</p> <p>Resolved: One issue flagged up – incorrect figure in the balance amount of the PWBL loan. Notice of public rights to view posted on noticeboard</p>
23/09/749	<p>Correspondence:</p> <p>Parish On-Line Subscription – now reduced to £30 – no action needed Barclays – still ongoing – more information provided Use of Recreation Field for Firework parking – although request not yet received it was agreed that the field can be used for parking.</p>
23/07/711	<p>To confirm date of the next meeting of the Parish Council as 21st November 2023</p> <p>Resolved: date confirmed</p>
23/07/712	<p>To close the meeting</p> <p>The meeting closed at 21.35 pm</p>

Signed:

Dated: