

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 21st November 2023 at The Village Hall Barnwell at 7.30pm

Present: Councillors D Brown (Chair), C Soans (Vice Chair), J De Bock, C Forrest, G Wise, T Herring

In attendance: Mrs N Phillips (Clerk)

23/11/752	To receive and approve apologies for absence None																																																																		
23/11/753	Public participation session None																																																																		
23/11/754	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None																																																																		
23/11/755	To receive and approve for signature the minutes of the meeting held on Tuesday 19th September 2023 Resolved: Signed by the Chairman as a correct record.																																																																		
23/11/756	To note any matters arising from the minutes not included on this agenda for report only None																																																																		
23/11/757	To receive and approve for signature the minutes of the extraordinary meeting held on Tuesday 17th October 2023 Resolved: Signed by the Chairman as a correct record.																																																																		
23/11/758	To note any matters arising from the minutes not included on this agenda for report only None																																																																		
23/11/759	To receive a report from any North Northamptonshire Councillor present None																																																																		
23/11/760	To receive and approve the Balance of Account/Bank Reconciliation Resolved: Balance of accounts and the bank reconciliation approved																																																																		
23/11/761	To examine and approve the bank statements Resolved: Balance of £30616.31 at October 31 st 2023, statements approved.																																																																		
23/11/762	To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting (items marked * paid prior to meeting). <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Gross</th> <th>VAT</th> <th>Details</th> <th>Power to pay</th> </tr> </thead> <tbody> <tr> <td>BAC 12</td> <td>N A Phillips</td> <td>£60.00</td> <td>£2.80</td> <td>Reimbursement for 50 x 20 is plenty signs</td> <td>LG+RA 1997 s30</td> </tr> <tr> <td>DD5</td> <td>HMRC</td> <td>£1.20</td> <td>£0.00</td> <td>Clerks September tax</td> <td>LGA 1972 s112</td> </tr> <tr> <td>DD6</td> <td>HMRC</td> <td>£24.20</td> <td>£0.00</td> <td>Clerks October tax</td> <td>LGA 1972 s112</td> </tr> <tr> <td>BAC 13</td> <td>D Brown</td> <td>£12.00</td> <td>£0.00</td> <td>Backing boards for 20 is plenty signs</td> <td>LG+RA 1997 s30</td> </tr> <tr> <td>100808</td> <td>N A Phillips</td> <td>£30.17</td> <td>£0.00</td> <td>September expenses</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100808</td> <td>N A Phillips</td> <td>£54.79</td> <td>£0.00</td> <td>October expenses</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100808</td> <td>N A Phillips</td> <td>£30.00</td> <td>£TBC</td> <td>Reimbursement McAfee virus protection</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>BAC 14</td> <td>Turney Landscapes</td> <td>£239.33</td> <td>£39.89</td> <td>Urban highway grass mowing – October 27 (S136) 7/7 (inv 22596)</td> <td>LGA 1972 s 137</td> </tr> <tr> <td>100809</td> <td>N A Phillips</td> <td>£477.00</td> <td>£0.00</td> <td>November salary + Apr - Oct back pay</td> <td>LGA 1972 s112</td> </tr> <tr> <td>DD6</td> <td>HMRC</td> <td>£37.80</td> <td>£0.00</td> <td>Clerk's November tax</td> <td>LGA 1972 s 112</td> </tr> </tbody> </table>	Cheque	Payee	Gross	VAT	Details	Power to pay	BAC 12	N A Phillips	£60.00	£2.80	Reimbursement for 50 x 20 is plenty signs	LG+RA 1997 s30	DD5	HMRC	£1.20	£0.00	Clerks September tax	LGA 1972 s112	DD6	HMRC	£24.20	£0.00	Clerks October tax	LGA 1972 s112	BAC 13	D Brown	£12.00	£0.00	Backing boards for 20 is plenty signs	LG+RA 1997 s30	100808	N A Phillips	£30.17	£0.00	September expenses	LGA 1972 s112	100808	N A Phillips	£54.79	£0.00	October expenses	LGA 1972 s112	100808	N A Phillips	£30.00	£TBC	Reimbursement McAfee virus protection	LGA 1972 s 111	BAC 14	Turney Landscapes	£239.33	£39.89	Urban highway grass mowing – October 27 (S136) 7/7 (inv 22596)	LGA 1972 s 137	100809	N A Phillips	£477.00	£0.00	November salary + Apr - Oct back pay	LGA 1972 s112	DD6	HMRC	£37.80	£0.00	Clerk's November tax	LGA 1972 s 112
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	100810	N A Phillips	£354.50	£0.00	December Salary	LGA 1972 s112
	100811	T G Marriott	£TBC	£TBC	Mowing of Recreation Field	LGA 1972 s 124
	DD7	NPower	£TBC	£TBC	Streetlighting (unmetered supply) - 01.10.23 - 31.12.2023	PCA 1957 s3
	DD8	PWLB	£TBC	£TBC	Streetlighting loan installment 8	PCA 1957 s3
	BAC 15	NCALC	£57.60	£9.60	Flying Start Training - L Mailey	LGA 1972 s 111
	<p>Resolved: All payments approved. Cheques signed by Cllrs Brown and the Clerk. BACS set up by Clerk and authorised by Cllr Brown.</p>					
23/11/763	<p>To set a budget for Christmas light expenses</p> <p>Resolved: To allow £50.00 for expenses including replacement/addtional lights</p>					
23/11/764	<p>To note the Clerk's cost of living pay settlement (NJC pay scale) backdated to April 1st 2023</p> <p>Resolved: Increase noted</p>					
23/11/765	<p>To review the Clerk's home working allowance</p> <p>Resolved: Allowance set at £16.00 per month – to be reviewed each April</p>					
23/11/766	<p>To review the budget and make any adjustments necessary.</p> <p>Resolved: Clerk to use discretion and apply virements as necessary to keep budget in line unless the shortfall in any one area exceeds £100.00 when Cllrs will resolve what action to be taken.</p>					
23/11/767	<p>To approve and set the budget for the year 2024/25</p> <p>Resolved: Budget set at £13850.00</p>					
23/11/768	<p>To approve and set the precept for the year 2024/25</p> <p>Resolved: Budget set at £13380.00</p>					
23/11/769	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</p> <p>Resolved: NE/22/00151/FUL – no additional objections, NE/23/00998/FUL – the amendments have not addresses any of the concerns raised in the original submission and therefore those objections and comments still stand.</p>					
23/11/770	<p>To note planning decisions made by NNC.</p> <p>None received</p>					
23/11/771	<p>To receive a report from Cllr Wise on the possible community housing</p> <p>Resolved: As the scheme is looking unviable no further action to be taken. Cllr Wise thanked for all the work he has put into researching this project.</p>					
23/11/772	<p>To receive a report from Cllr Wise on issues concerning highways</p> <p>Resolved: Cllr Brown to continue to lobby for work on the subsided and rutted parts of road, the siding out of footpaths, the installation of warning road markings at entrances, renewal of lines on Montagu Arms and the reasons a 20 mph limit has been rejected.</p>					
23/11/773	<p>To receive a report from Cllr Herring – Police Liaison representative & Neighbourhood Watch</p> <p>House break in with car keys and car stolen – nothing else to report</p>					
23/11/774	<p>To receive a report from Cllr Soans on issues concerning public rights of way</p> <p>Resolved: Wooden Nene Valley Way sign may not be repairable due to rot.</p>					
23/11/775	<p>To note the results of the weekly safety checks at the children's playground, and Recreation Field and to resolve what action to be taken.</p>					

	<p>Resolved: Inspections carried out by Cllr Herring who will continue to carry out inspections until the January meeting. Nothing new to report but eroded area in gateway still to be made good.</p>
23/11/776	<p>To appoint a contractor to carry out the annual safety inspections of the play and exercise equipment</p> <p>Resolved: Clerk to arrange with Wicksteed to carry out inspection</p>
23/11/777	<p>To note the response from Kompan concerning secondary safety devices for swings</p> <p>Resolved: Kompan have stated that secondary safety devices should not be retro fitted – a copy of the correspondence with KOMPAN can be found on the Councillors page on the website.</p>
23/11/778	<p>To receive an update on issues concerning the Recreation Field including possible installation of a ‘Monkey Challenge’</p> <p>Resolved: Due to Cllr Mailey’s absence no update received.</p>
23/11/779	<p>To receive an update from Cllrs Mailey and Brown on visual speed indicator signs</p> <p>Resolved: One of the original signs has been modified and should now work – Cllr Brown to install.</p>
23/11/780	<p>To receive an update from Cllr Mailey on traffic calming measures gates</p> <p>Resolved: Due to Cllr Mailey’s absence no update received. Clerk to contact County re the road markings that should have been painted when the gates were installed.</p>
23/11/781	<p>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</p> <p>Resolved: No flooding to report, the EA to carry out some work to prevent the bank being under cut and to remove some silt and vegetation. Cllr Brown to continue to liaise with the EA.</p>
23/11/782	<p>To receive an update from Cllr Forrest on issues concerning the village trees</p> <p>Resolved: Prior to the meeting Cllr Forrest circulated a report of the walk round carried out in July (copy attached). Concerns raised recently by one resident over cutting back/down of a tree on private premises by the power company – contact details passed to resident so they can raise their concerns directly with those concerned. Work party to be arranged before the Spring to carry out trimming of basal growth – no chainsaws to be used. The issue of trees being felled without the required permits either because of TPOs or Conservation Area status was raised with the PC feeling that it is not there to police such actions but concerned members of the public to be advised that they should contact the Planning Authority directly.</p>
23/11/783	<p>To receive an update from Cllr De Bock on the Community Orchard</p> <p>Resolved: Confirmation of bench delivery charges still being sought from J Cakebread, Clerk to place order for the bench. New number ID tags have been fixed to the trees, the wording for the plaque was approved with Cllr Soans to seek quotes.</p>
23/11/784	<p>To receive an update on maintenance of the Council’s assets including streetlights</p> <p>Resolved: No issues – Clerk to find out cost of grit bin refills.</p>
23/11/785	<p>To receive an update from Cllr Herring re participation in the 80th Anniversary of the D-Day landing commemorations.</p> <p>Resolved: Nothing to report – any participation will depend on receipt of grant funding.</p>

23/11/786	<p>To receive feedback from Cllr Brown on CPR and Defibrillator training</p> <p>Resolved: Session well attended and well received, with generous donations being passed to Oundle First Responders who provided the training. Parish Council to cover any costs of room hire. Cllr Herring has applied to the BHF for a second defibrillator.</p>
23/11/787	<p>To receive an update from Cllr Wise on the CommMini Bus scheme</p> <p>Nothing to report direct from CommMini Bus but emails forwarded from Ward Cllr Shacklock have provided some information.</p>
23/11/788	<p>To resolve to undertake a survey of trees to ascertain whether it would be appropriate to apply for Tree Protection Orders.</p> <p>Resolved: Survey to be undertaken</p>
23/11/789	<p>To review the mowing contracts for the coming year</p> <p>Resolved: Quote received from Turneys for £219.38 + VAT per cut. No other quotes received. Clerk to instruct Turneys to carry out 7 cuts during 2024 to the same specification as previous years.</p>
23/11/790	<p>To review and approve the Action Plan for 2024/25</p> <p>Resolved: Deferred until the January meeting</p>
23/11/791	<p>Correspondence:</p> <p>Barclays – account change made after many hours on the phone. Volunteer Action newsletter – no action needed</p>
23/11/792	<p>To confirm date of the next meeting of the Parish Council as 16th January 2024</p> <p>Resolved: date confirmed</p>
23/07/793	<p>To close the meeting</p> <p>The meeting closed at 21.10 pm</p>

Signed:

Dated: