

## BARNWELL PARISH COUNCIL

### Minutes of the Meeting held on Tuesday 17<sup>th</sup> September 2024 at The Village Hall Barnwell at 7.00pm

**Present:** Councillors D Brown (Chair), C Forrest, C Soans, L Mailey,

**In attendance:** Mrs N Phillips (Clerk),

24/09/961	<b>To receive and approve apologies for absence.</b> Cllrs T Herring, J De Bock																																																												
24/09/962	<b>Public participation session</b> None																																																												
24/09/963	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None																																																												
24/09/964	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 16<sup>th</sup> July 2024</b> <b>Resolved:</b> Signed by the Chairman as a correct record.																																																												
24/09/965	<b>To note any matters arising from the minutes not included on this agenda for report only</b> Photos of assets still needed for assets register – Cllr C Soans to arrange																																																												
24/09/966	<b>To receive a report from any North Northamptonshire Councillor present</b> None received																																																												
24/09/966a	<b>To receive and approve the Balance of Account/Bank Reconciliation</b> <b>Resolved:</b> Balance of accounts and the bank reconciliation approved																																																												
24/09/967	<b>To examine and approve the bank statements</b> <b>Resolved:</b> Bank statements approved. Bank balance of £33261.48 at August 30 <sup>th</sup> 2024																																																												
24/09/968	<b>To resolve that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: Poppy wreath to commemorate Remembrance Day</b> <b>Resolved:</b> Amount to be confirmed once invoice received.																																																												
24/09/969	<b>To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting</b> <table><tr><th>Payment</th><th>Payee</th><th>Total</th><th>VAT</th><th>Details</th><th>Power to pay</th></tr><tr><td>100829</td><td>N A Phillips</td><td>£33.75</td><td>£0.00</td><td>July expenses</td><td>LGA 1972 s111</td></tr><tr><td>100829</td><td>N A Phillips</td><td>£14.66</td><td>£0.00</td><td>August expenses</td><td>LGA 1972 s111</td></tr><tr><td>100830</td><td>N A Phillips</td><td>£360.68</td><td>£0.00</td><td>September salary</td><td>LGA 1972 s112</td></tr><tr><td>100831</td><td>N A Phillips</td><td>£360.68</td><td>£0.00</td><td>October salary</td><td>LGA 1972 s112</td></tr><tr><td>BAC 9</td><td>Turney Landscapes</td><td>£263.26</td><td>£43.88</td><td>Urban highway grass mowing - August (S136)5/7</td><td>H'ways 1980 s96</td></tr><tr><td>BAC 10</td><td>Turney Landscapes</td><td>£263.26</td><td>£43.88</td><td>Urban highway grass mowing – September 15 (S136) 6/7</td><td>H'ways 1980 s96</td></tr><tr><td>DD6</td><td>npower</td><td>£TBC</td><td>£TBC</td><td>Streetlighting (unmetered supply) 01.07.2024 - 30.09.2024</td><td>PCA 1957 s3</td></tr><tr><td>DD7</td><td>HMRC</td><td>£TBC</td><td>£TBC</td><td>Clerks September tax</td><td>LGA 1972 s112</td></tr><tr><td>DD8</td><td>HMRC</td><td>£TBC</td><td>£TBC</td><td>Clerks October tax</td><td>LGA 1972 s112</td></tr></table>	Payment	Payee	Total	VAT	Details	Power to pay	100829	N A Phillips	£33.75	£0.00	July expenses	LGA 1972 s111	100829	N A Phillips	£14.66	£0.00	August expenses	LGA 1972 s111	100830	N A Phillips	£360.68	£0.00	September salary	LGA 1972 s112	100831	N A Phillips	£360.68	£0.00	October salary	LGA 1972 s112	BAC 9	Turney Landscapes	£263.26	£43.88	Urban highway grass mowing - August (S136)5/7	H'ways 1980 s96	BAC 10	Turney Landscapes	£263.26	£43.88	Urban highway grass mowing – September 15 (S136) 6/7	H'ways 1980 s96	DD6	npower	£TBC	£TBC	Streetlighting (unmetered supply) 01.07.2024 - 30.09.2024	PCA 1957 s3	DD7	HMRC	£TBC	£TBC	Clerks September tax	LGA 1972 s112	DD8	HMRC	£TBC	£TBC	Clerks October tax	LGA 1972 s112
Payment	Payee	Total	VAT	Details	Power to pay																																																								
100829	N A Phillips	£33.75	£0.00	July expenses	LGA 1972 s111																																																								
100829	N A Phillips	£14.66	£0.00	August expenses	LGA 1972 s111																																																								
100830	N A Phillips	£360.68	£0.00	September salary	LGA 1972 s112																																																								
100831	N A Phillips	£360.68	£0.00	October salary	LGA 1972 s112																																																								
BAC 9	Turney Landscapes	£263.26	£43.88	Urban highway grass mowing - August (S136)5/7	H'ways 1980 s96																																																								
BAC 10	Turney Landscapes	£263.26	£43.88	Urban highway grass mowing – September 15 (S136) 6/7	H'ways 1980 s96																																																								
DD6	npower	£TBC	£TBC	Streetlighting (unmetered supply) 01.07.2024 - 30.09.2024	PCA 1957 s3																																																								
DD7	HMRC	£TBC	£TBC	Clerks September tax	LGA 1972 s112																																																								
DD8	HMRC	£TBC	£TBC	Clerks October tax	LGA 1972 s112																																																								

	100832	Royal British Legion	£TBC	£TBC	Poppy Wreath	LGA 1972 s137
	BAC 12	Turney Landscapes	£263.26	£43.88	Urban highway grass mowing - October (S136) 7/7	H'ways 1980 s96
	<p><b>Resolved:</b> All payments approved. Cheques signed by Cllr Brown and the Clerk, bank transfers authorised by Cllr Brown. An outstanding invoice (not submitted to BWPC) for tree work from before 2022 has now been received. BWPC accepts that the work was carried out and the invoice is outstanding but requests that the contractor is approached before payment is made to make them aware that BWPC has not budgeted for this amount in the current year and that any future work will only be paid for if invoices are received when the work is carried out.</p>					
24/09/970	<p><b>To note the result of the bi-monthly budget review and apply virements as necessary</b></p> <p><b>Resolved:</b> All in order, no action necessary</p>					
24/09/971	<p><b>To receive the results of the half yearly internal finance checks from Cllr de Bock</b></p> <p><b>Resolved:</b> All in order.</p>					
24/09/972	<p><b>To resolve that it is in this Council's best interest to apply for the Barclay's Business Debit Card service. And that this Council agrees to be bound by the Barclay's Debit Card terms and conditions.</b></p> <p><b>Resolved:</b> To apply for a debit card and abide by the terms and conditions</p>					
24/09/973	<p><b>To resolve that whilst the existing bank mandate provides for more than one person to instructions to the bank, in the case of the provision of a Business Debit Card, to allow Barclays to accept and act on the instructions from any one nominated cardholder.</b></p> <p><b>Resolved:</b> All present in favour.</p>					
24/09/974	<p><b>To resolve that authorised persons identified in section 3 of the Appointment of Bankers are authorised to apply for, nominate cardholders, and to accept the Business Debit Card terms, contained in the Business Customer Agreement, on behalf of BWPC.</b></p> <p><b>Resolved:</b> All present in favour.</p>					
24/09/975	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</b></p> <p>Although no application has been received from NNC re the erection of a horse shelter in a paddock in the village, concerns have been raised by a resident that planning permission is needed for such a construction. Cllr Brown will attempt to speak to the owner of the horse shelter to suggest they should seek advice from NNC, Clerk to update the resident. BWPC to seek advice from NNC as to whether a planning application is needed</p>					
24/09/976	<p><b>To note BWPC's response to planning applications received between meetings</b></p> <p>None received</p>					
24/09/977	<p><b>To note planning decisions made by NNC.</b></p> <p>NE/23/00254 LBC + 00137/FUL withdrawn. Clerk to ask Ward Cllr if they have any informations as to when NE/23/00998/FUL will go to committee.</p>					
24/09/978	<p><b>To receive a report from Cllr Wise on issues concerning highways</b></p>					

	Water main leak on A605 reported to Anglian Water, repairs to be carried out to road near to Montagu House within 26 weeks after faults being logged on FixMyStreet
24/09/979	<p><b>To receive a report from Cllr Herring – Police Liaison representative &amp; Neighbourhood Watch</b></p> <p><b>Resolved:</b> No report received</p>
24/09/980	<p><b>To receive a report from Cllr Soans on issues concerning public rights of way</b></p> <p><b>Resolved:</b> Cllr Brown to obtain photos of obstructed footpath along with the What3Words co-ordinates before logging on FixMyStreet.</p>
24/09/981	<p><b>To note the results of the weekly safety checks at the children's playground, and Recreation Field and to resolve what action to be taken</b></p> <p>No issues to report although litter picking has been carried out of several occasions,</p> <p><b>Resolved:</b> Cllr Mailey to continue carrying out inspections until November. Cllr Mailey to talk to pub landlord re hedge trimming. Cllr Brown willing to help with trimming if needed.</p>
24/09/982	<p><b>To receive an update on any other issues concerning the childrens' Playground, and Recreation Field and to resolve what action to be taken</b></p> <p>All plans in place for Nature Day and birdbox building on September 21<sup>st</sup></p> <p><b>Resolved:</b> Clerk to request contractors strim around equipment as previously arranged. Mowing review to go on the November agenda both for verges and Recreation Field.</p>
24/09/983	<p><b>To receive an update from Cllr Mailey on the visual speed indicator signs and other traffic calming measures</b></p> <p>Cllr Mailey still gathering information for the grant application.</p>
24/09/984	<p><b>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</b></p> <p><b>Resolved:</b> Three contractors identified who can carry out silt removal. Cllr Brown to obtain quotes and then liaise with the Environment Agency over permits. A disposal site would need to be identified and silt samples possibly tested for safe levels of pollutants. Any blocked drains identified to be reported on FixMyStreet</p>
24/09/985	<p><b>To receive an update from Cllr Forrest on issues concerning the village trees.</b></p> <p><b>Resolved:</b> Formal response received from the PCC re the dead cherry trees stating that this was not the work of any authorised PCC member or volunteer. In light of the above the grant for maintenance of the public right of way through the Chancel Burial Ground will now be sent. Trees for lime bole trimming identified with clippings used to create habitat piles, with excess either shredded and used as mulch around orchard trees or composted. Two trees deemed as needing work reported to NNC with work promised within 28 weeks on one but the other being considered as not needing work at present.</p>
24/09/986	<p><b>To receive an update from Cllr De Bock on the Community Orchard</b></p> <p>No report</p>
24/09/987	<p><b>To receive an update from Cllr Wise on the CommMini Bus scheme and the promised local bus service</b></p> <p><b>Resolved:</b> Timetables and routes published by NCC but more details needed</p>
24/09/988	<b>To review progress on the aims and objectives of the Biodiversity and Environmental action list</b>

	<b>Resolved:</b> Plans well in hand for Nature Day and birdbox building. It is hoped to engage with the community and progress on the aims and objectives will be reviewed after the day.
<b>24/09/989</b>	<b>To note the arrangements for the laying of the poppy wreath on Remembrance Sunday</b>  <b>Resolved:</b> Wreath ordered, Cllr D Brown to lay wreath, Cllr Brown to speak with churchwarden re service arrangements.
<b>24/09/990</b>	<b>To discuss what action can be taken to safeguard and support the village pub and shop</b>  <b>Resolved:</b> If the shop and/or pub agree information including links to relevant websites/social media to be published on the Council's website
<b>24/09/991</b>	<b>To resolve to grant permission for the recreation ground to be used as a car park for the Barnwell Bonfire event.</b>  <b>Resolved:</b> Permission granted with the following provisions: a parking plan is needed, and barrier mesh and pins to cordon off equipment and wildflower areas.
<b>24/09/992</b>	<b>Correspondence:</b>  Glaphorn PC seeking support for installation of a Padel Court grant application – Clerk to write back that BWPC supports this.  STAUNCH seeking support for further submissions/objections to the warehousing plans. Cllr Brown to draft response and submit.  Comments on FB indicate that a bus shelter would be appreciated on the Green. As the PC does not own or have control over this land this would be difficult to achieve also the PC can not respond to requests seen on FB pages operated by other organisations and feel that any request needs to be sent to the PC directly – contact details to be published on the BWPC FB page.
<b>24/09/993</b>	<b>To confirm date of the next meeting of the Parish Council as 19th November 2024</b>  <b>Resolved:</b> November 19 <sup>th</sup> confirmed with the meeting to start at 7.00pm
<b>24/09/994</b>	<b>To close the meeting</b>  The meeting closed at 20.47pm

Signed:

Dated: