

BARNWELL PARISH COUNCIL

Minutes of the Meeting held on Tuesday 19th November 2024 at The Village Hall Barnwell at 7.00pm

Present: Councillors D Brown (Chair), C Forrest, C Soans, J de Bock, G Wise,

In attendance: Mrs N Phillips (Clerk), Unittary Cllr G Shacklock

24/11/001	To receive and approve apologies for absence. Cllrs T Herring, L Mailey																																																																														
24/11/002	Public participation session None																																																																														
24/11/003	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr C Forrest item 24/11/035																																																																														
24/11/004	To receive and approve for signature the minutes of the meeting held on Tuesday 17th September 2024 Resolved: Signed by the Chairman as a correct record.																																																																														
24/11/005	To note any matters arising from the minutes not included on this agenda for report only Photos of assets still needed for assets register – Cllr C Soans to arrange. £30.00 to be sent to the Thrapston Branch of the RBL for the poppy wreath plus donation. Debit card application forms signed and ready for return to Barclays																																																																														
24/11/006	To receive a report from any North Northamptonshire Councillor present Reminder that the Town and Parish Council Forum will be meeting on Thursday – no one available from BWPC to attend.																																																																														
24/11/007	To receive and approve the Balance of Account/Bank Reconciliation Resolved: Balance of accounts and the bank reconciliation approved																																																																														
24/11/008	To examine and approve the bank statements Resolved: Bank statements approved. Bank balance of £32211.12 at October 30 th 2024																																																																														
24/11/009	To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting <table><tr><th>Payment</th><th>Payee</th><th>Total</th><th>VAT</th><th>Details</th><th>Power to pay</th></tr><tr><td>BAC 16</td><td>NCALC</td><td>£4.01</td><td>£0.67</td><td>Confidential Agenda Items training</td><td>LGA 1972 s111</td></tr><tr><td>100832</td><td>N A Phillips</td><td>£34.23</td><td>£0.00</td><td>September expenses</td><td>LGA 1972 s111</td></tr><tr><td>BAC 17</td><td>C Soans</td><td>£35.99</td><td>£0.00</td><td>Bulbs for nature Day</td><td>LGA 1972 s124</td></tr><tr><td>100832</td><td>N A Phillips</td><td>£15.88</td><td>£0.00</td><td>October expenses</td><td>LGA 1972 s111</td></tr><tr><td>100833</td><td>N A Phillips</td><td>£462.48</td><td>£0.00</td><td>November salary + back pay</td><td>LGA 1972 s112</td></tr><tr><td>DD5</td><td>HMRC</td><td>£11.80</td><td>£0.00</td><td>November Tax</td><td>LGA 1972 s112</td></tr><tr><td>BAC 18</td><td>T G Marriott & Sons</td><td>£480.00</td><td>£80.00</td><td>Mowing of Recreation Field</td><td>LGA 1972 s124</td></tr><tr><td>DD6</td><td>NPower</td><td>£TBC</td><td>£TBC</td><td>Streetlighting 01.10.24 - 31.12.2024</td><td>PCA 1957 s3</td></tr><tr><td>BAC 19</td><td>Turney Landscapes</td><td>£219.38</td><td>£43.88</td><td>Verges mowing – October 03 7/7</td><td>H'ways 1980 s96</td></tr><tr><td>100834</td><td>N A Phillips</td><td>£74.88</td><td>£0.00</td><td>December salary</td><td>LGA 1972 s112</td></tr><tr><td>DD7</td><td>PWLB</td><td>£547.56</td><td>£0.00</td><td>Streetlighting loan installment 10</td><td>PCA 1957 s3</td></tr><tr><td>BAC 20</td><td>J de Bock</td><td>£17.67</td><td>£3.44</td><td>Nature Day printing</td><td>LGA 1972 s124</td></tr></table> Resolved: All payments approved. Cheques signed by Cllrs Brown and de Bock, bank transfers authorised by Cllr Brown.	Payment	Payee	Total	VAT	Details	Power to pay	BAC 16	NCALC	£4.01	£0.67	Confidential Agenda Items training	LGA 1972 s111	100832	N A Phillips	£34.23	£0.00	September expenses	LGA 1972 s111	BAC 17	C Soans	£35.99	£0.00	Bulbs for nature Day	LGA 1972 s124	100832	N A Phillips	£15.88	£0.00	October expenses	LGA 1972 s111	100833	N A Phillips	£462.48	£0.00	November salary + back pay	LGA 1972 s112	DD5	HMRC	£11.80	£0.00	November Tax	LGA 1972 s112	BAC 18	T G Marriott & Sons	£480.00	£80.00	Mowing of Recreation Field	LGA 1972 s124	DD6	NPower	£TBC	£TBC	Streetlighting 01.10.24 - 31.12.2024	PCA 1957 s3	BAC 19	Turney Landscapes	£219.38	£43.88	Verges mowing – October 03 7/7	H'ways 1980 s96	100834	N A Phillips	£74.88	£0.00	December salary	LGA 1972 s112	DD7	PWLB	£547.56	£0.00	Streetlighting loan installment 10	PCA 1957 s3	BAC 20	J de Bock	£17.67	£3.44	Nature Day printing	LGA 1972 s124
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24/11/010	To set a budget for Christmas lights expenses Resolved: £50.00 allocated for Christmas lights – switch on December 1 st 2024
24/11/011	To note the Clerk's cost of living pay settlement (NJC pay scale) backdated to April 1st 2024 Resolved: £0.62 an hour increase noted
24/11/012	To review the Clerk's home working allowance Resolved: £12.00 per month in 2016 and currently £14.00 per month. Increased to £20.00 per month.
24/11/013	To note the result of the bi-monthly budget review and apply virements as necessary Resolved: Virements applied to cover unexpected invoice for tree work – see Budget v2
24/11/014	To approve and set the budget for the year 2025/26 Resolved: Budget set at £14640.00
24/11/015	To set the precept for the year 2025/26 Resolved: precept set at £14640.00, Clerk to submit precept form to NNC.
24/11/016	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains. NE/22/00698/OUT: Hybrid planning application at Land Adjacent Haldens Parkway Thrapston – further amendments to warehousing application – no response needed
24/11/017	To note BWPC's response to planning applications received between meetings None received
24/11/018	To note planning decisions made by NNC. NE/23/01318/FUL: Conversion of and minor extensions to redundant agricultural barns to provide four dwellings, associated parking, hard and soft landscaping and biodiversity enhancement at Friars Close Farm, Main Street, Barnwell, PE8 5PX - approved
24/11/019	To receive a report from Cllr Wise on issues concerning highways Nothing to report.
24/11/020	To receive a report from Cllr Herring – Police Liaison representative & Neighbourhood Watch Resolved: No report received but local policing priorities noted
24/11/021	To receive a report from Cllr Soans on issues concerning public rights of way Resolved: Nothing to report. Cllr Brown confirmed that the obstructed footpath on boundary with LWTA PC was now clear.
24/11/022	To note the results of the weekly safety checks at the children's playground, and Recreation Field and to resolve what action to be taken Checks carried out by Cllr Mailey – no issues reported Resolved: Cllr Soans to carry out inspections until January.
24/11/023	To receive an update on any other issues concerning the childrens' Playground, and Recreation Field including any issues arising from use as car parking for the Village Firework display, and to resolve what action to be taken.

	<p>The field gate post appears to have had a section cut out of it. No damage caused by vehicle movements and parking</p> <p>Resolved: Cllr Brown to investigate damage to gate post.</p>
24/11/024	<p>To receive an update from Cllr Mailey on the visual speed indicator signs and other traffic calming measures</p> <p>No report received</p>
24/11/025	<p>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</p> <p>Quote of £3800.00 received from Simply Aquatic for silt removing. Discussion as to value for money in comparison with issues caused by flooding. Further research needed on legal power for the PC to carry out this work, necessary licenses, soil contamination, and soil disposal, as well as ecological impact.</p> <p>Resolved: Cllr Brown to continue working on this and to obtain quotes for soil testing in the first instance.</p>
24/11/026	<p>To receive an update from Cllr Forrest on issues concerning the village trees.</p> <p>Resolved: Work to the lime tree outside 23 Main Street should be carried out within 18 weeks. The request to cut back the over-hanging willow tree outside 12 Main Street was rejected on Fix My Street. The two dead cherry trees adjacent to the walls of the Chancel still need to be felled. Two large limbs fell off the oak tree at the edge of the recreation field onto the road in high winds on 20th October. They were moved to the side of the road and have now been cleared – Clerk to check lease for responsibility for trees. Basal growth to the trees south of the ford and adjacent to the highway to be cut, working party arranged for 8th December. Cllr Forrest to arrange for use of a shredder. Disposal of chippings to be arranged.</p>
24/11/027	<p>To receive an update from Cllr De Bock on the Community Orchard</p> <p>Most trees well established with a couple of dead ones in need of replacement. A work party/wassail event to be planned for January.</p>
24/11/028	<p>To receive an update from Cllr Wise on the promised local bus service</p> <p>Resolved: A number of new services have started but the only one that affects Barnwell is the DRT service supplied by Shire Connect. Also a new service from Oundle to Rushden Lakes, operating five times a day however the only way Barnwellians can make use of it is to get the Shire connect bus into Oundle first.</p>
24/11/029	<p>To review progress on the aims and objectives of the Biodiversity and Environmental action list, to include feedback on the Nature Day</p> <p>Concerns have been expressed about the biodiversity content of the brook and it was suggested that the Barnwell Environment Group might be encouraged to do regular monitoring. Question asked about BWPC's role with this group and can any support be given.</p> <p>Resolved: Cllr Soans to circulate notes that were taken by volunteer helper at the Nature Day.</p>
24/11/030	<p>To discuss what action can be taken to safeguard and support the village pub and shop</p> <p>Resolved: Cllr Wise to research obtaining Asset of Community Value status for the pub and shop as an additional means of protection for the future. All encouraged to use these facilities.</p>
24/11/031	<p>To consider plans, budgets, and arrangements for the Local Elections in 2025</p>

	Resolved: Designated Election reserves should be sufficient to cover any expenditure. Elections to be flagged up nearer the time when more information available.
24/11/032	To receive a report from Cllr Mailey on document version control and to resolve whether to implement the proposed system on the website. Resolved: No report received
24/11/033	To approve the Prevention of Sexual Harassment Policy Resolved: Approved
24/11/034	To review the mowing contracts for the coming year Resolved: Cllrs Brown and Soans to draw up a plan indicating which areas of the Recreation Field the PC wants mowing, and when. Clerk to obtain quotes for verges and Recreation Field mowing once plan available.
24/11/035	To consider a grant application from Parson Latham's Hospital in Barnwell to enable the costs for the use of the Chapel Hall by Char & Chat to be kept to a minimum Resolved: One off grant of £100.00 approved.
24/11/036	To consider plans, budgets, and arrangements for the Local Elections in 2025 Duplicate item (see item 24/11/031– no action needed)
24/11/037	Correspondence: HMRC: checks for National Minimum Wage payments – carried out, no further action required NCALC: Health & Wellbeing survey – response submitted by the Clerk, no further action required. Offer of funding for a defibrillator, to be located at the Village Hall, received from the Rifle Club. – Clerk to submit application for a match funded defibrillator and cabinet to the DHSC grant scheme, Cllr Brown to continue to liaise with the Rifle Club and the Village Hall. IBSTOCK sponsorship of litter picking equipment – Cllr Brown to continue to liaise with donor.
24/11/038	To confirm date of the next meeting of the Parish Council as 21st January 2025 Resolved: January 21 st confirmed with the meeting to start at 7.00pm
24/11/039	To close the meeting The meeting closed at 9.10pm

Signed:

Dated: