

## BARNWELL PARISH COUNCIL

### Minutes of the Meeting held on Tuesday 18<sup>th</sup> March 2025 at The Village Hall Barnwell at 7.00pm

**Present:** Councillors D Brown (Chair), C Forrest, C Soans, G Wise, T Herring,

**In attendance:** Mrs N Phillips (Clerk)

25/03/075	<b>To receive and approve apologies for absence.</b> Cllrs J de Bock and L Mailey, Unitary Cllr G Shacklock
25/03/076	<b>Public participation session</b> None
25/03/077	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None
25/03/078	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 21<sup>st</sup> January 2025</b> <b>Resolved:</b> To be signed by the Chairman, at a later date after typo is corrected.
25/03/079	<b>To note any matters arising from the minutes not included on this agenda for report only</b> New assets register being completed so photos will now be taken by Cllr D Brown. New Debit Card application to be completed after May elections – original forms have been lost. No Nature Day notes as originals lost. Play area hedge still needs trimming – Clerk to check with Cllr Mailey as to progress.
25/03/080	<b>To receive a report from any North Northamptonshire Councillor present</b> Cllr Shacklock had tried to contact the bus company but had received no reply, also had a meeting with Kier over road near to Montagu House.
25/03/081	<b>To receive and approve the Balance of Account/Bank Reconciliation</b> <b>Resolved:</b> Balance of accounts and the bank reconciliation approved although there is a 10p discrepancy.
25/03/082	<b>To examine and approve the bank statements</b> <b>Resolved:</b> Bank statements approved. Bank balance of £28588.34 at January 31 <sup>st</sup> 2025
25/03/083	<b>To resolve to contribute towards the maintenance of the village clock</b> <b>Resolved:</b> To pay £195.00 but to stress that this does not in any way indicate that this Council has taken responsibility for the clock in the future.
25/03/084	<b>To resolve to contribute to the costs incurred by Oundle First Responders for checking and maintaining the Barnwell defibrillators</b> <b>Resolved:</b> To contribute £125 towards costs
25/03/085	<b>To approve and authorise payments of the following invoices plus any others arising between the circulation of this agenda and the meeting</b>

	Payment	Payee	Total	VAT	Details	Power to pay
	100839	N A Phillips	£36.31	£0.00	January expenses	LGA 1972 s111
	BAC 26	Wicksteed leisure ltd	£360.00	£60.00	Annual Inspection - 2 sites	LGA 1972 s124
	100840	Barnwell Village Hall	£180.00	£180.00	Room Hire May - March 2024	LGA 1972 s111
	100839	N A Phillips	£30.10	£0.00	February expenses	LGA 1972 s111
	100841	N A Phillips	£373.48	£0.00	March salary	LGA 1972 s112
	DD10	HMRC	£1.40	£0.00	Clerk's March tax	LGA 1972 s112
	BAC 27	NCALC	£16.80	£2.80	Election Training	LGA 1972 s111
	BAC 28	NCALC	£14.00	£2.33	Employment Law - Sexual Harrassment	LGA 1972 s111
	100842	Barnwell PCC	£195.00	£0.00	Contribution to clock maintenance costs	PCA 1957 s2
	100843	Oundle First Responders	£125.00	£0.00	Contribution towards Barnwell defib costs	PHA 1936 s234
	<b>Resolved:</b> All payments approved. Cheques signed by Cllrs Brown and Herring, bank transfers set up by the Clerk and authorised by Cllr Brown.					
<b>25/03/086</b>	<b>To note the result of the bi-monthly budget review and apply virements as necessary</b> <b>Resolved:</b> Predicted to come in on budget this year with shortfalls in some areas being covered by excess in others.					
<b>25/03/087</b>	<b>To note the results of the twice yearly Internal Finance Control checks</b> <b>Resolved:</b> Items 019, 023, 062 and 074 checked by Cllr J de Bock and all found to be in order.					
<b>25/03/088</b>	<b>To receive a report on the reserves held by this Council</b> <b>Resolved:</b> With overall reserves of around £26,000.00 predicted for the end of the financial year, reserves will be allocated as follows: Playground - £1000.00 as equipment will need repair or replacement as time passes – to be increased annually. Traffic calming - £6113.10 for works to village gates and VSI signs when needed. LED lighting - £2500.00 – to build up a fund to replace streetlight fittings as necessary – to increase annually. Repairs - £1000.00 – for repairs and replacements to the council's assets. Election - £3000.00 – this amount was decided some years ago. Defibs - £500.00 – to cover replacement pads and to build up funds to cover replacement battery costs in the future. General reserves - £11000.00 – to allow the Council to cover unforeseen costs which have not been budgeted for.					
<b>25/03/089</b>	<b>To note the Clerk's Annual Appraisal</b> <b>Resolved:</b> Carried out by Cllr Brown, no issues on either side. Request from Cllr C Soans that the Clerk brings the projector and laptop to each meeting – to be used as standard rather than just for planning applications.					
<b>25/03/090</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</b> None received					
<b>25/03/091</b>	<b>To note BWPC's response to planning applications received between meetings</b> None received					
<b>25/03/092</b>	<b>To note planning decisions made by NNC.</b>					

	None received
25/03/093	<p><b>To receive a report from Cllr Wise on issues concerning highways</b></p> <p><b>Resolved:</b> Repair to road near to Montagu House carried out. Clerk to report reflective bollards on main road are covered with mud and do not reflect.</p>
25/03/094	<p><b>To receive a report from Cllr Herring – Police Liaison representative &amp; Neighbourhood Watch</b></p> <p><b>Resolved:</b> Nothing to report</p>
25/03/095	<p><b>To receive a report from Cllr Soans on issues concerning public rights of way</b></p> <p><b>Resolved:</b> Nothing to report</p>
25/03/096	<p><b>To note the results of the weekly safety checks at the children's playground, and Recreation Field and to resolve what action to be taken</b></p> <p>Checks carried out by Cllr Brown – issues flagged up by Wicksteed inspection being dealt with</p> <p><b>Resolved:</b> Cllr Herring to carry out inspections until May.</p>
25/03/097	<p><b>To note the results of the annual inspection of play equipment by Wicksteed.</b></p> <p><b>Resolved:</b> Inspection carried out on February 25th with a number of low and very low risk items needing no action, monitoring, or some minor work which will be undertaken. One or two recommendations were for items not under the PC control or responsibility so no action can be taken with them. One item flagged up as moderate risk has already been rectified, with advice to be sought from the supplier as to how to remedy one other moderate risk issue.</p>
25/03/098	<p><b>To receive an update on any other issues concerning the children's playground and Recreation Field, and to resolve what action to be taken including to approve the purchase and wording of permanent signs regarding dogs on the playing field.</b></p> <p><b>Resolved:</b> Issues over loose dogs discussed with Dog Warden and PCSO, signage advising that all dogs must be kept under close control to be erected. Clerk to obtain quotes.</p>
25/03/099	<p><b>To receive an update from Cllr Mailey on the visual speed indicator signs and other traffic calming measures</b></p> <p><b>Resolved:</b> NNC can find no record of us having a licence for the existing posts despite the fact that they installed them. Clerk to forward supporting documents for grant to Cllr Mailey.</p>
25/03/100	<p><b>To receive a report from Cllr Brown on issues around flooding and to resolve any action to be taken</b></p> <p><b>Resolved:</b> Nothing to report. Clerk to obtain a quote for a flood report and investigate funding sources.</p>
25/03/101	<p><b>To receive an update from Cllr Forrest on issues concerning the village trees.</b></p> <p><b>Resolved:</b> Trees trimmed and clippings disposed off by work party. Cllr Forrest will hand over tree file to whoever takes on the role after the May elections.</p>
25/03/102	<p><b>To receive an update from Cllr De Bock on the Community Orchard</b></p> <p><b>Resolved:</b> Dead trees removed and replaced and grass trimmed around all trees by work party.</p>
25/03/103	<p><b>To receive an update from Cllr Wise on the local bus service</b></p> <p><b>Resolved:</b> Nothing to report</p>

25/03/104	<p><b>To review progress on the aims and objectives of the Biodiversity and Environmental action list</b></p> <p><b>Resolved:</b> Less mowing of recreation field, Cllr Brown to mark out area to be mown. Cllr Brown to update action list and circulate.</p>
25/03/105	<p><b>To receive a report from Cllr Wise on obtaining Asset of Community Value status for the village shop and the pub</b></p> <p><b>Resolved:</b> Clerk emailed NNC for advice but had received no reply, Cllr Wise to complete on-line application form.</p>
25/03/106	<p><b>To receive an update on arrangements for the Local Elections in 2025</b></p> <p><b>Resolved:</b> Clerk will take completed forms in on Thursday for submitting</p>
25/03/107	<p><b>To receive a report from Cllr Mailey on document version control and to resolve whether to implement the proposed system on the website.</b></p> <p><b>Resolved:</b> Ongoing with the Clerk needing to work through emails from Cllr Mailey</p>
25/01/108	<p><b>To note the appointment of mowing contractors for the coming season</b></p> <p><b>Resolved:</b> Mower Man appointed to do the verges, R Marriot appointed to do the Recreation Field including strimming around the equipment.</p>
25/03/109	<p><b>To receive an update on arrangements for Parish Council elections on May 1<sup>st</sup> 2025</b></p> <p>Duplicate item – see 25/03/106</p>
25/03/110	<p><b>To confirm the date and other arrangements for the Annual Litter Pick</b></p> <p><b>Resolved:</b> Date set as April 13<sup>th</sup>, flyers and posters printed and distributed, risk assessment reviewed and in no need of alteration. Bin bags to be left at the phone box – Clerk to notify NNC of location and number.</p>
25/03/111	<p><b>Correspondence:</b></p> <p><b>Received:</b></p> <p>S136 verges mowing payment now confirmed as the same amount as in previous years but no commitment beyond this coming season.</p>
25/03/112	<p><b>To set the date and time of the Annual Parish Meeting</b></p> <p><b>Resolved:</b> May 20<sup>th</sup> confirmed with the meeting to start at 7.00pm</p>
25/03/113	<p><b>To confirm date of the next meeting of the Parish Council (APCM) as 20th May 2025</b></p> <p><b>Resolved:</b> May 20<sup>th</sup> confirmed with the meeting to start at immediately after the APM</p>
	<p><b>Thanks offered to Cllr G Wise and C Forrest for all their work and support as they stand down as members of Barnwell Parish Council</b></p>
25/03/114	<p><b>To close the meeting</b></p> <p>The meeting closed at 20.30pm</p>

Signed:

Dated: