

## BARNWELL PARISH COUNCIL

### Minutes of the Extraordinary Meeting held on Friday 1<sup>st</sup> May 2026 at Parson Lathams Chapel Hall Barnwell at 6.00pm

**Present:** Councillors T Herring (Chair), C Soans (Vice Chair), D Brown, L Mailey.

**In attendance:** No members of the public or the Clerk.

<b>26/05/356</b>	<b>To receive and approve apologies for absence.</b> Cllr J Forrest
<b>26/05/357</b>	<b>Public participation session</b> None
<b>26/05/358</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None
<b>26/05/359</b>	<p><b>To resolve to appoint the new Parish Clerk and Responsible Financial Officer as recommended by the interview panel</b></p> <p>The Chair presented the interview panel's report on the recruitment process. Three applications had been received. All three candidates were offered an interview; one withdrew prior to interview having accepted another position. Two candidates were interviewed on 1st May 2026 at Lathams Chapel, Barnwell. The panel comprised Cllrs T Herring, C Soans and D Brown. All candidates were assessed collectively by the panel following each interview using the same predetermined questions. There was discussion on the panel's feedback, the depth and range of questions, and the responses given by each candidate. Both candidates were considered strong. One candidate demonstrated greater relevant experience and gave more in-depth answers across the key areas of the role. The panel reached a unanimous recommendation.</p> <p><b>Resolved:</b> (i) That Ginny Pledger be appointed as Parish Clerk and Responsible Financial Officer of Barnwell Parish Council, subject to the receipt of two satisfactory references.</p> <p><b>Resolved:</b> (ii) That the salary be set at LC1, SCP 15, with an all-inclusive hourly rate of £17.44 (comprising £15.56 basic rate plus £1.88 holiday pay uplift at 12.07%), for 20 contracted hours per month.</p> <p><b>Resolved:</b> (iii) That the Chairman be authorised to issue a conditional offer of employment to Ginny Pledger, to take up references with her written consent, and to confirm the appointment unconditionally upon receipt of satisfactory references.</p>
<b>26/05/360</b>	<p><b>To confirm date of the next meeting of the Parish Council as 19th May 2026</b></p> <p><b>Resolved:</b> Date confirmed. The next meeting of the Parish Council will be held on Tuesday 19th May 2026 at Barnwell Village Hall at 7.00pm.</p>
<b>26/05/361</b>	<p><b>To close the meeting</b></p> <p>The meeting closed at 6.20pm</p>

**Signed:**

**Dated:**