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Minutes of the Annual General Meeting of the Gwernymynydd Community Council held on Thursday 27th May 2021 at the Village Centre, Gwernymynydd.

Chairman: Carl Jackson

The Chairman welcomed the Members to the meeting following the Covid-19 lockdown. The Clerk informed the Members of the procedures that needed to be undertaken to comply with the Covid-19 rules and regulations and he also welcomed Councillors to the meeting.

Councillors Present

Marjorie Thomson, Stephen Foley, Victoria Norman, Michael Meadway
Nancy Matthews, June Perrin and Frances Rosedale.

1. Apologies for Absence

Councillors; Julie Crabtree, John Homersley and George Godwin

In Attendance

On this occasion Councillor Andrew Hughes submitted his apology for absence to the Council.

2. Election of Chairman, 2021/22

Councillor Carl Jackson was nominated and seconded for the position of Chairman; therefore, Councillor Jackson was duly elected Chairman of the Gwernymynydd Community Council, 2021/22

3. Election of Vice-Chairman, 2021/22

Councillor Michael Meadway was nominated and seconded for the position of Vice-Chairman; therefore Councillor Meadway was duly elected Vice-Chairman of the Gwernymynydd Community Council, 2021/22.

4. To Adopt the Council's Existing Standing Orders and Financial Regulations

The Members agreed without alteration to adopt the Council's Standing Orders and Financial Regulations.

5. Members Code of Conduct, Declarations of Interest

The Clerk outlined to the Members their responsibility to declare any such interests that they may have with regard to discussion items and any actions determined that may influence decisions taken on Agenda items.

There were no Declarations of Interest given by Councillors for this meeting.

6. To Approve the Minutes of the April Meeting

The Minutes of the above had been distributed and were confirmed as a true record of the business transacted.

7. Matters Arising from the Minutes

The Members thanked Mr. John Seddon, the Council's Website coordinator and administrator for kindly hosting the Council's Zoom meetings and for providing website information for the Members. The Councillors requested the Clerk to write to Mr. Seddon thanking him for giving the Council his time and expertise in hosting the Zoom meetings.

8. Federated CP Schools The Hafod Federation (Gwernymynydd and Gwernaffield), Governors Report to the Council

With reference to the previous minutes, Councillor Stephen Foley had informed the Members that he was now able to take up the vacant position of Community Governor, representing the Gwernymynydd Community Council. The Clerk as requested had written to the Headteacher informing her that Councillor Foley would now be the Council's representative on the School's Board of Governors. The Clerk informed the Members that he had received a reply from Mr. Trevor Payne, the Chairman of the Governors, acknowledging the letter and also giving additional information for Councillor Foley. Councillor Nancy Matthews provided for the Members further information relating to the Instrument of Government, for the Hafod Federation outlining the governing body's representation from the community.

9. Gwernymynydd Community Council's Website

The Members were reminded that the contents of the Gwernymynydd Community Council website were a provider of useful village knowledge and general information which all residents within the community could enjoy and that Mr. John Seddon could be contacted with regard to any item on the website be it new or old information by Councillors for clarification on any points. The Clerk also reminded the Members that at a previous Council meeting via Zoom Mr. Seddon had suggested that each Councillor could provide a photograph of themselves for inclusion in the Members Section of the website. Members had been requested to pursue the request.

10 Police Matters and Member Reports

The Clerk informed the Members that he had received an apology for absence from PCSO Emma Owen stating unfortunately she would not be able to attend the meeting, however, PCSO Owen had informed the Clerk that police reports for the community could now be obtained via a link to the North Wales Police website.

The Clerk related to the Members the Police Report published from the website.

Glyndwr Road; Blaen Wern; Minffordd Fields; Ruthin Road; Swan Lane; Tros y Wern; Cadole and Llys Enfys on this occasion, in these areas there were no items for discussion.

Member Area Reports.

Llys Enfys; Glyndwr Road; Cadole; Swan Lane; Tros y Wern and Blaen Wern in these areas there were no items for discussion.

Ruthin Road; Councillor Nancy Matthews had previously outlined her concerns to the Members regarding the bus stop, Ruthin direction A494, located near to the Village Centre; local school children and residents use the bus route on a regular basis, however there is no bus shelter available for use in times of inclement weather. Councillor Matthews informed the Members that she had approached Flintshire County Council with the view to obtaining a bus shelter at this location. Also, Councillor George Godwin via an e-mail related to the Members the concerns he had received from a local resident with regard to people waiting by the bus stop close to the Village Centre in all weathers without the protection of a bus shelter.

Councillor Matthews informed the Members that she had received a reply from Sarah Blake, Flintshire County Council, on the matter stating that if the Community Council were in agreement Flintshire County Council would instigate a public consultation to obtain an assessment for installing a shelter. It was also stated that a financial contribution from the Community Council may be requested by Flintshire County Council on a match funding basis. The Clerk was requested to pursue the matter with Sarah Blake, Flintshire County Council.

Minffordd Fields, Members raised health and safety concerns regarding the wall at the edge of the small car park close to the entry into Minffordd Fields. The wall is very badly damaged and close to collapse. The Clerk was requested to write to Streetscene, Flintshire County Council asking for remedial repairs to be undertaken and make the wall safe.

11. Planning Matters

To date there had been no submitted planning applications for the Members to consider, however by e-mail, the Planning Weekly List, reference to applications received and decisions taken by the Planning Authority, the Community Council had been notified of 2 such applications that will be submitted.

Ref: 062953, erection of a front and rear extension at 6, Hafod y Wern, Gwernymynydd and Ref: 062973, alterations to an existing dwelling and one new dwelling located at Rhianfa, Ffordd Bryngwyn, Gwernymynydd.

12. Finance

To receive invoices for payment to order payment and to sign cheques, the Clerk informed the Members of the expenditure for May the details of which can be found on page 2021; 28.

Previously Members were requested to consider the Remuneration Payment that could be given to Councillors in their capacity as Elected/Co-opted Members of a Community Council and following a detailed report on the issue given to the Members by Councillor Marjorie Thomson the Members agreed to pursue the matter. The Clerk provided for the Members the Payment Allowance Form to be completed by the Councillors. Payment would follow in due course.

Please note that because the Clwyd Pension Department at County Hall has all its staff working from home the Council's cheque to the Pension Fund for the Clerk, the Employer's Contribution, will be paid directly to the Clerk for submission by BACS to the pension fund.

13. Events Taking Place Within Gwernymynydd

With reference to the proposals put forward at the previous Council meeting for a memorial to Councillor Kevin Hughes the Members agreed to the suggestion of an annual community photograph competition which reflected village life. The Members considered and agreed that the age groups should be for primary school children, secondary school children and adults and that £50 be awarded to the respective winners, also, that a Village Calendar could be produced to show the winning photographs. The judging of the said competition would be undertaken by 3 Councillors plus a person independent of the Council. The competition will be widely advertised throughout the community utilising the Facebook site and the Council's website. Regarding the printing of the Calendar, the Clerk was requested to obtain relative quotations from local printers.

With reference to the suggestion of a 5k walk within the community put forward by Councillor Victoria Norman the Members had agreed to this proposal and as such were requested to consider a suitable route within the community area and to report back at the next meeting. Members agreed that a suitable date for the walk would be in September.

Members discussed the delayed Village Litter Pick and resolved to pursue the event in 2021 and to propose a suitable date, most probably in October at school half-term, this to be confirmed at a future meeting of the Council.

Councillors also reported to the meeting that local residents and indeed Members themselves had continued to undertake litter picks throughout areas in the communities of Gwernymynydd and Cadole.

Members also considered future celebrations for the Queen's Jubilee, this item to be discussed at a later meeting of the Council, Remembrance Sunday and the purchase of permanent poppies for display to honour the fallen soldiers.

14. Reports

Outside Bodies

With reference to the Village Centre Management Committee, an update of present usage and information concerning the Village Centre was provided for the Members by Councillor Nancy Matthews. Councillor Matthews in her report informed the Members that the Village Centre Management Committee would be holding its AGM on Tuesday the 8th June at 7.00 pm in the Village Centre. Councillor Matthews also informed the Members that she would be attending an Asset Management Training Course organised and produced by Welsh Government and that improvements had been undertaken in the production and publishing of the Village Newsletter.

Councillor Marjorie Thomson provided for the Members a full and detailed report from the recently held One Voice Wales meeting. Councillor Thomson informed the Members that she had Chaired the meeting involving the partnership of Town and Community Councils discussing Community Life and people working together.

Councillor Thomson related that at the meeting she had been asked to talk about the Gwernymynydd Development Plan, how it started, what was done and what the Plan achieved. Councillor Thomson informed the Members that her talk at the meeting served as a reminder that the Council should revisit the Plan, review its contents and progress it through consultation with the community. Members agreed that the Village Newsletter would be a good avenue to start looking at the Plan with the community and to follow up with interest shown to develop and bring up to date the Gwernymynydd Development Plan.

The Chairman and Members thanked Councillor Marjorie Thomson for providing the detailed report.

Sub-Committees

There were no additional items for discussion.

15. Correspondence

Items 1 and 2 were received by the Council.

16. Late Correspondence

The Clerk reported to the Members on the following received item:-

By e-mail; Information received by Councillor Nancy Matthews from Sarah Blake, Flintshire County Council in relation to a proposed bus shelter located near to the Village Centre, on the A494 Ruthin Road, in the direction Mold to Ruthin. This item was discussed earlier by the Members.

Chairman.....

Payments authorised at the meeting held on the 27th May 2021

T M Richardson	Clerk's Salary, November	505.70
	Postage	5.10
	Clerk's Allowance	56.40
		567.20
T.M. Richardson	Ink for the Council's Printer	57.79
Clwyd Pension Fund, via	Employer's contribution,	
T.M Richardson		145.64
Gwernymynydd Village Centre	Support Grant	2,500.00
		<u>3,270.63</u>