

MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 10 JANUARY 2024 7.00PM
St Mary's Centre, Chapel Lane, Houghton
Parish Councillors are hereby summoned to this meeting
All meetings are open to the public. Please join us.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 06 December 2023.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from the District and County Council representatives

7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

7.1. To authorise payments and note financial reports and bank balances

7.2. Budget and Precept request 2024/25

7.3. To discuss and make decision on changing Parish Council website and emails to .gov.uk

8. REPORTS and RECOMMENDATIONS

8.1. Bus stop at Hartford Marina

8.2. Local Highways Initiative project application 2024-25

8.3. Parking in the village – update

8.4. Public Consultations – Clock Tower, 20mph, Parish Council name

8.5. Drainage and flooding issues

9. PLANNING MATTERS

9.1. **Proposed Emergency Remedial Works to Roof Coverings and Structure** Public House Three Jolly Butchers 3 Huntingdon Road Wyton Huntingdon PE28 2AD Ref. No: 23/02013/LBC

9.2. **Construction of a dwelling with associated garage and workshop** Houghton Hill House Houghton Hill Houghton Huntingdon PE28 2BS Ref. No: 23/02456/FUL

9.3. Enforcement actions – updates on any actions from HDC. To receive notification of any potential enforcement issues.

9.4. Houghton Grange phase 2

9.4.1. Update

9.4.2. S106 funding – priority projects

9.5. Other Planning matters

10. PROJECTS

To receive updates on the following projects and make decisions as needed in relation to these projects

10.1. Clock Tower phase 2

10.2. Cemetery Extension

11. CORRESPONDENCE

To note Parish Council correspondence and make non-financial decisions on any future actions.

12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY

Reminder – no decisions can be made under this item

13. DATE OF NEXT MEETING

The next meeting will be the Parish Council meeting on **Wed 7 February 2024**

14. MOTION TO EXCLUDE PUBLIC AND PRESS

The meeting will be closed to the public and press for item 15 in accordance with The Public Bodies (Admissions to Meetings) Act 1960 as confidential information may be discussed.

15. PLAYING FIELD LEASE



Lois Dale,

Parish Clerk, Houghton & Wyton Parish Council, 4 January 2024