

ANNUAL MEETING OF HOUGHTON & WYTON PARISH COUNCIL

WEDNESDAY 11 MAY 2022 7.00PM

St Mary's Centre, Chapel Lane, Houghton.

Parish Councillors are hereby summoned to this meeting

All meetings are open to the public. Please join us.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. ELECTION OF PARISH COUNCIL CHAIR

3. ELECTION OF PARISH COUNCIL VICE-CHAIR

4. VOLUNTARY POSTS AND REPRESENTATION ON OTHER BODIES

Tree Wardens

CAPALC

Memorial Hall

5. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

6. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

7. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council, 6 April 2022.

8. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda.

9. ADOPTION OF NEW CODE OF CONDUCT

10. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from the District and County Council representatives

11. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

11.1. To authorise payments due and already paid and note reports and bank balances.

11.2. Grant Applications:
Houghton & Wyton Toddler Group
Donation to Citizen Advice Bureau

11.3. To make a decision on funding the village Christmas Tree

11.4. Community Infrastructure Levy monies received – investment and priorities for use

11.5. Report from Houghton & Wyton Community Fund

12. PLANNING MATTERS

12.1. **Building of a small stable block, to include 2 stables, tack room and feed store/lambing shed. This would also include an area of hard standing used to park a car. This will be built within the boundaries of a 5.15 acre field. The land will be used to keep horses and grazing sheep. The development will be constructed of a brick based (yellow Cambridgeshire brick) with black feather board and corrugated bitumen roof, which will be consistent with other single storey buildings in the immediate area of Splash lane.** Land North Of Ruddles Lane Off Splash Lane Wyton Ref. No: 22/00527/FUL

12.2. **Replace 13 of the flats existing modern single-glazed sash windows with double-glazed versions within the existing frames. Rot found in each unit is to be repaired with necessary draught-proofing carried out.** 19 The Elms Thicket Road Houghton Huntingdon PE28 2FQ Ref. No: 22/00886/LBC

12.3. Houghton Grange phase 1 & 2 updates

12.4. Other Planning Matters including planning applications received after the agenda was published

13. RISK ASSESSMENT AND ASSET MANAGEMENT

To receive update on progress with Risk Assessments

14. TIMEBANK

Formation of Steering Group

15. PLAYING FIELD

15.1. Discussions on the future use/management of Playing Field

15.2. Scout Hut

16. QUEEN'S PLATINUM JUBILEE

16.1. To report on progress with events to celebrate the Jubilee.

16.2. To report on Commemorative tree planting

16.3. To discuss marking the Jubilee with a refurbishment of the Clock Tower or similar idea within the Parish

17. PARISH COUNCIL VISION

17.1. Update on future actions, projects, interests etc of the Parish Council

18. PROJECTS

18.1. A1123 Speed Reduction Local Highway Initiative 2022/23- update

18.2. Mill Street Local Highway Initiative 2021/22

18.3. Pedestrian / Cycle way along A1123

18.4. Layby on A1123 – parking restrictions

18.5. Cemetery Extension

19. CORRESPONDENCE

To note Parish Council correspondence and make decisions on any future actions.

20. ANY OTHER BUSINESS

Reminder – no decisions can be made under this item

21. DATE OF NEXT MEETING

The next meeting will be Wed 8 June 2022

Lois Dale

Parish Clerk, Houghton & Wyton Parish Council

5 May 2022