

MEETING OF HOUGHTON & WYTON PARISH COUNCIL

WEDNESDAY 2 APRIL 2025 7.00PM

St Mary's Centre, Chapel Lane, Houghton

Parish Councillors are hereby summoned to this meeting

All meetings are open to the public. Please join us.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 5 March 2025.

5. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from District and County Council representatives

6. PLANNING MATTERS

6.1. Houghton Grange phase 1 – s106 Agreement

6.2. **Erection of side and rear extension to dwelling**. Whympers, The Green, Houghton, Huntingdon PE28 2AX. Ref. No: 25/00194/HHFUL

7. REPORTS and RECOMMENDATIONS

7.1. Traffic and highway issues

7.2. Playing Field and Sports Clubs

7.2.1. Community Garden

7.2.2. CCTV over compound and playing field

7.2.3. Playing field surface improvement and maintenance

7.3. Thicket Wood – management plan and volunteers

7.4. Royal British Legion request to move the War Memorial

7.5. Feast Week – correspondence and Parish Council stall

7.6. Annual Parish Meeting, Saturday 14th June

7.7. Grants and other funding

7.7.1. Neighbourhood Plan Survey

7.7.2. St Mary's Centre Green Energy Improvements

7.7.3. Village Centre / Clocktower

7.7.4. Huntingdonshire Futures Grant Scheme – grants of up to £2,500 for events and activities that celebrate Huntingdonshire and its communities, heritage and culture.

8. PROJECTS

9.1 Clock Tower phase 2

9.2 Cemetery Extension – update on ground preparation

9. CLERK, ASSISTANT CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT

10.1. To authorise payments due and paid and note financial reports and bank balances.

10.2. CAPALC/NALC – To approve affiliation fee of £587.43

10.3. Parish Council emails

10.4. Parish Council Policies, Guidelines and Procedures

10.4.1. Members' Register of Interests

11. CORRESPONDENCE

To note Parish Council correspondence and make decisions on future actions.

12. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

13. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY (Reminder – no decisions can be made under this item)

14. DATE OF NEXT MEETING

The next Parish Council meeting will be on Wed 7 May 2025



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 27th March 2025