

**MEETING OF HOUGHTON & WYTON PARISH COUNCIL**  
**WEDNESDAY 2 AUGUST 2023 7.00PM**  
**St Mary's Centre, Chapel Lane, Houghton**  
Parish Councillors are hereby summoned to this meeting  
**All meetings are open to the public. Please join us.**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

**3. PUBLIC COMMENT**

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

**4. MINUTES**

To approve as a correct record the Minutes of the Parish Council meeting, 5 July 2023.

**5. MATTERS ARISING**

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

**6. DISTRICT AND COUNTY COUNCILLORS' REPORTS**

To receive reports from the District and County Council representatives

**7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT**

- 7.1. To authorise payments due (see attachment) and paid and note financial reports and bank balances
- 7.2. To make a decision on the grant request from the Houghton & Wyton Baby and Toddler Group.

**8. REPORTS and RECOMMENDATIONS**

- 8.1. Playing Field
  - 8.1.1. Field Lease - update.
- 8.2. Scout Hut – update on their agreement and proposed garden
- 8.3. Biennial report

**9. PLANNING MATTERS**

- 9.1. [Erection of a single storey rear extension](#) 24 Brookside Houghton Huntingdon PE28 2BT Ref. No: 23/01245/HHFUL

- 9.2. Removal of Condition 6 of Permission 9300133FUL to allow for permanent residential occupation of the existing dwellinghouse Pine Hill Park Sawtry Way Wyton PE28 2DZ Ref. No: 23/01228/S73
- 9.3. Erection of single storey rear extension Beech House Thicket Road Houghton Huntingdon PE28 2BQ Ref. No: 23/01365/HHFUL
- 9.4. Retention of operations comprising the laying of an engineered hard pad with paint-lining applied to demark parking bays and access clearance, on existing rough surfaced and grassed car park area serving the east bank of the marina campus. Hartford Marina Banks End Wyton Huntingdon PE28 2AA Ref. No: 23/00586/FUL
- 9.5. Enforcement actions – updates on any actions from HDC. To receive notification of any potential enforcement issues.
- 9.6. Other Planning Matters, including planning applications received after the agenda was published

## 10. PROJECTS

To receive updates on the following projects and make decisions as needed in relation to these projects

- 10.1. Playing Field compound extension & storage sheds
- 10.2. LHI – Mill Street improvements
- 10.3. Clocktower and pavilion fire risk assessments
- 10.4. Defibrillators in the parish – update on project
- 10.5. Cemetery extension fencing
- 10.6. Playing field – hedging, fencing and vegetation in south east corner of field

## 11. CORRESPONDENCE

To note Parish Council correspondence and make non-financial decisions on any future actions.

## 12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY

Reminder – no decisions can be made under this item

## 13. DATE OF NEXT MEETING

The next meeting will be the Parish Council meeting on Wed 6 September 2023



Lois Dale,  
Parish Clerk, Houghton & Wyton Parish Council,  
27 July 2023