

**MEETING OF HOUGHTON & WYTON PARISH COUNCIL**

**WEDNESDAY 2 JULY 2025 7.00PM**

**St Mary's Centre, Chapel Lane, Houghton**

Parish Councillors are hereby summoned to this meeting

**All meetings are open to the public. Please join us.**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive and approve apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

**3. PUBLIC COMMENT**

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

**4. MINUTES**

To approve as a correct record the Minutes of the Annual Parish Council meeting, 4 June 2025.

**5. MATTERS ARISING**

**6. DISTRICT AND COUNTY COUNCILLORS' REPORTS**

To receive reports from District and County Council representatives

**7. PLANNING MATTERS**

7.1. Houghton Grange phase 1 – S106 Agreement, facilities and infrastructure

7.2. Houghton Grange phase 2 – Letter regarding DMC meeting 16 June, S106 agreement

7.3. Potential developments surrounding the Parish – Bellway proposal, RAF Wyton etc

7.4. Other planning matters

**8. REPORTS and RECOMMENDATIONS**

8.1. Traffic and highway issues

8.1.1. Local Highways Initiative 2025/26 – presentation day 4 July 2025

8.1.2. Access for emergency vehicles along Huntingdon Road

8.2. Playing Field and Sports Clubs

8.2.1. Regular hire of Playing Field and Pavilion.

8.2.2. Pavilion and Playing Field hire costs

8.2.3. CCTV over compound and playing field

- 8.2.4. Play area maintenance
- 8.3. Annual Parish Meeting feedback, including 20mph and Call for Sites
- 8.4. Local Government Reorganisation Consultation – deadline 20 July
- 8.5. Meeting with HDC Chief Executive Officer – 8<sup>th</sup> August
- 8.6. Fete Day Parish Council Stall
- 8.7. Bus shelter at Manor Close and benches at Manor Close and Houghton Lock

## **9. PROJECTS**

- 9.1. St Mary's Centre improvements – CIL application
- 9.2. Clock Tower phase 2
- 9.3. Cemetery Extension – update on ground preparation

## **10. CLERK, ASSISTANT CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT**

- 10.1. To authorise payments due and paid and note financial reports and bank balances
- 10.2. To discuss and approve updated Standing Orders
- 10.3. Monthly budget forecast
- 10.4. Assets of Community Value
- 10.5. To approve quote for replacement of bollard on Meadow Lane

## **11. CORRESPONDENCE**

To note Parish council correspondence and make decisions on future actions

## **12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTIONS OR FOR INFORMATION ONLY** (Reminder – no decisions can be made under this item)

## **13. DATE OF NEXT MEETING**

The next Parish Council meeting will be on Wed 6 August 2025



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 27th June 2025