

MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 4 SEPTEMBER 2024 7.00PM
St Mary's Centre, Chapel Lane, Houghton
Parish Councillors are hereby summoned to this meeting
All meetings are open to the public. Please join us.
AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 7 August 2024.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from the District and County Council representatives

7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

- 7.1. To authorise payments due and paid and note financial reports and bank balances.
- 7.2. Parish Council vacancy due to non-attendance of councillor

8. PLANNING MATTERS

- 8.1. [Removal of existing UVPC conservatory and replacement with energy efficient conservatory including sedum green roof system](#) The Croft Thicket Road Houghton Huntingdon PE28 2BQ Ref. No: 24/00459/HHFUL DK
- 8.2. Houghton Grange phases 1 & 2
- 8.3. Review of Neighbourhood Plan
- 8.4. Other Planning Matters, including planning applications received after the agenda was published
- 8.5. HDC Town & Parish Briefing, Local Plan update

9. REPORTS and RECOMMENDATIONS

- 9.1. Sports Clubs – Annual Agreements and invoices
- 9.2. Traffic and highway issues

- 9.3. St Mary's Centre appointment of energy consultants
- 9.4. Hire charges for pavilion and playing field
- 9.5. Pavilion improvements
- 9.6. Active Travel update
- 9.7. Timebank – co-ordinator maternity leave cover appointment

10. PROJECTS

- 10.1. Clock Tower phase 2
- 10.2. Village Defibrillators
- 10.3. Migrate emails and website to 'gov.uk' domain
- 10.4. Cemetery Extension

11. CORRESPONDENCE

To note Parish Council correspondence and make decisions on future actions.

12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY

Reminder – no decisions can be made under this item

13. DATE OF NEXT MEETING

The next Parish Council meeting will be on Wed 2 October 2024



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 29 August 2024